

**GROSSMONT COLLEGE**  
**Planning & Institutional Effectiveness Committee (PIEC)**  
**Friday, April 8, 2022**  
**11:00 a.m. – 12:30p.m.**  
[PIEC Zoom Room](#)  
**Meeting Notes**

**Purpose** The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college’s mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

| CO-CHAIRS<br>(voting)                                  | ASSOCIATED STUDENTS OF GROSSMONT<br>COLLEGE (voting) | ADVISORY  |
|--|--|---|
| <input type="checkbox"/> Joan Garcia Ahrens            | <input type="checkbox"/> TBD                         | <input type="checkbox"/> Marshall Fulbright       |
| <input checked="" type="checkbox"/> Danielle Feliciano | <input type="checkbox"/> TBD                         | <input type="checkbox"/> Marsha Gable             |
|  | <input type="checkbox"/> TBD                         | <input type="checkbox"/> Bill McGreevy            |
|  |  | <input type="checkbox"/> Sam Ballard              |
|  |  | <input checked="" type="checkbox"/> Joyce Fries   |
|  |  | <input checked="" type="checkbox"/> Natalie Ray   |
|  |  | <input checked="" type="checkbox"/> Kelly Jackson |

| ACADEMIC SENATE (voting)                           | CLASSIFIED SENATE (Voting)               | ADMINISTRATORS’ ASSOCIATION (Voting)       |
|--|--|--|
| <input checked="" type="checkbox"/> Lara Braff     | <input type="checkbox"/> TBD             | <input type="checkbox"/> Courtney Williams |
| <input checked="" type="checkbox"/> Natalia Aylett | <input type="checkbox"/> Graylin Clavell | <input type="checkbox"/> Niko Crumpton     |
| <input type="checkbox"/> Krystle Jones             |  | <input type="checkbox"/> TBD               |

| EX-OFFICIO (voting)  | CPIE   | GUEST                                    |
|--|--|--|
| <input checked="" type="checkbox"/> Victoria Christine Rodriguez | <input checked="" type="checkbox"/> Cindy Emerson    | <input type="checkbox"/> Loren Holmquist |
| <input type="checkbox"/> Susana Munoz                            | <input type="checkbox"/> Stefanie Beason             | <input type="checkbox"/> Jessica Owens   |
| <input type="checkbox"/> Felicia Kalker                          | <input checked="" type="checkbox"/> Kay Watson       | <input type="checkbox"/>                 |
|  | <input checked="" type="checkbox"/> Carmen Hernandez |  |

| ROUTINE BUSINESS  |  |
|---|--|
| 1. Welcome and Introductions                                      | Introductions were made around the room.   |
| 2. Public Comment   | None   |
| 3. Additions/Deletions to Agenda                                  | None   |
| 4. Approve meeting notes from 03/18/2022                          | Approved   |
| NEW BUSINESS  |  |
| 5. Annual Unit Planning Forum – April 15<br>a. Brief Practice Run | Danielle shared an overview of the forum outcomes. <ul style="list-style-type: none"> <li>▪ To center Guided Pathways in all college planning efforts</li> <li>▪ To hear students’ perspectives and address them in our planning efforts regarding:               <ul style="list-style-type: none"> <li>○ Impact of COVID</li> <li>○ Scheduling preferences</li> <li>○ Racial climate survey</li> </ul> </li> <li>▪ To inform college community of progress made in annual unit planning               <ul style="list-style-type: none"> <li>○ Review common themes from FA 21 AUPs</li> </ul> </li> </ul> |

|   |   |                 |
|---|---|-----------------|
|   | <ul style="list-style-type: none"> <li>○ Share how we are addressing gaps in the process</li> </ul> <p>She then invited the presenters to briefly share what they planning to present.</p>  |                 |
| <b>UPDATE</b>   |   |                 |
| 6. <a href="#">BP/AP</a> 3050 Institutional Code of Ethics;<br><a href="#">BP/AP</a> 3060 Institutional Code of Conduct;<br>Joint workgroup with Cuyamaca   | Danielle shared that the workgroup has not met since our last meeting two weeks ago. Therefore, there were no updates. Natalie expressed the importance of operationalizing the Code of Ethics and Conduct.   |                 |
| 7. Strategic Planning - March 25 Forum  | Danielle informed committee members that the CPIE team will be analyzing the notes from the breakout sessions. Once the team has compiled the data they provide it to PIEC.   |                 |
| 8. Facilities with Gensler  | <p>Danielle provided a brief report out from the Facilities Master Plan (FMP) meeting with Gensler on Tuesday, April 5<sup>th</sup>. The leadership has moved from CPIE to Administrative Services. Bill McGreevy and his team will oversee future meetings with Gensler regarding the FMP. Gensler provided information on the focus groups they conducted in March. The continued theme from students was the desire for hybrid classes and services.</p> <p>The current considerations are to: Open up the entryway between building 10 and the bookstore. Expand the pool services, create a pool support building. Move the sand volley ball courts to the large parking lot near district. Take out the dance studio to open up the space and offer outdoor exercise space. A new location would need to be created for yoga classes. Building 50 will be replaced with a multi-level building. This would create another open flowing space onto the campus. Overall this would increase our green space. Gensler is taking into consideration drought resistant native pants. The next meeting will be May 11<sup>th</sup>.</p> |                 |
| 9. Accreditation – March 23 Virtual Site Visit  | Natalie shared the visit with the Peer Review Team went well. We will hear the final result from the visit in the summer, and we are feeling confident it will be a positive report.  |                 |
| 10. Equity Plan Update  | Victoria and Karo shared the most recent version of the SEP ( <a href="#">Student Equity Plan 2.0 Draft Outline.v1</a> ). They focused on the – Current Structure Metric for our Black /African Americans Students, p2.   |                 |
| <b>COMMITTEE/CONSTITUENCY REPORTS</b>   |   |                 |
| 11. Reports on PIEC-related topics from constituency groups and other committees (as needed) <ul style="list-style-type: none"> <li>• Associated Students:</li> <li>• Classified Senate:</li> <li>• Faculty Senate:</li> <li>• Admin Association Committees:</li> </ul> | none  |                 |
| <b>FOR FOLLOW-UP AT NEXT MEETING</b>  |   |                 |
| <b>Who</b>  | <b>Item</b>   | <b>Timeline</b> |
|   |   |                 |

**NEXT PIEC MEETING: 05/20/2022; 11:00 am – 12:30 pm**

## Planning & Institutional Effectiveness Committee (PIEC)

### NORMS

Updated  
September 17<sup>th</sup>, 2021

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In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

- When measuring consensus members will use the Thumb up- all the way in; Thumb middle- can live with it; Thumb down- want to keep talking about additional solutions.
  - When consensus is final the committee will use the chat entering: yes, no, or abstain.
- A quick check weather check-in at the beginning of the meeting. This would help us calibrate our body language with one another. This may be done orally around the table or through the chat to save time.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- Everybody's voice is equal, important and valuable.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Use a parking lot.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don't understand where someone is coming from.
- Periodically check in on our norms and adjust them.
- Conversations in the chat should be discussed.