

## GROSSMONT COLLEGE CURRICULUM COMMITTEE

### Meeting Summary for Tuesday, February 2, 2021 via Zoom

Dr. Marshall Fulbright, Administrative Co-Chair

Dee Aceves, Faculty Co-Chair

<b>MEMBERS PRESENT:</b>	Dee Aceves, Krista Ames-Cook, Javier Ayala, Liz Barrow, Jeanette Calo, Martha Clavelle, Sebastien Cormier, Caylor Cuevas, Marion de Koning, Angela DiDomenico, Carl Fielden, Marshall Fulbright, Karen Hern, Felicia Kalker, Raymundo Quezada, Sharon Sampson, Jason Stevens, Alan Traylor, Tenille Venard
<b>MEMBERS ABSENT:</b>	Cadence Dobias
<b>ADMINISTRATIVE SUPPORT:</b>	Bobbi Prilaman
<b>FACULTY GUESTS:</b>	Natalia Aylett, Israel Cardona, Angela Feres, Sara Ferguson, Brian Keliher, Mark Poupard

This is a Zoom meeting of the Curriculum Committee due to the COVID-19 pandemic and subsequent campus closure. The Brown Act requires all motions, seconds, and votes to be recorded in the Zoom chat room. Meeting was livestreamed via YouTube for the public.

Meeting was called to order by Dee Aceves at 2:04 pm.

#### **APPROVAL OF SUMMARY from December 1, 2020 meeting:**

*Sampson/Cormier* to approve meeting summary: 19 Yes, 0 No, 0 Abstentions.

#### **ACTION ITEMS:**

Adoption of the Consent Calendar:

- ♦ **BUS 110, 120, 125, 128:** Course Modifications
- ♦ **ESL 078 (C/NC), ESL 078R (C/NC):** Course Additions
- ♦ **ESL 088, 088L, 088R, 098, 098G, 098P, 105:** Course Modifications
- ♦ **SOC 114:** Course Modification
- ♦ **HIST 107:** Course Addition, General Ed, Distance Ed
- ♦ **HIST 118, 119, 130, 131, 180, 181:** Course Modifications
- ♦ **ETHN 107, 150:** Course Additions
- ♦ **ETHN 114, 118, 119, 130, 131, 180, 181:** Course Modifications

*Calo / de Koning* to approve Consent Calendar: 19 Yes, 0 No, 0 Abstentions. Above approved items will be added to next Board Packet in 2021.

#### **INFORMATION FROM FACULTY GUESTS:**

- ♦ Brian Keliher updated the committee on the modifications made to the four Business courses approved above. He reviewed the Course Outlines of Record (CORs) to make sure Diversity, Equity, and Inclusion (DEI) was addressed in each with an emphasis on ethics in a business environment. Question from committee about considering Open Education Resources (OER) in the future. Per Brian, zero textbook cost (ZTC) options are being implemented.
- ♦ Sara Ferguson updated the committee on the additions and modifications made to the eleven English as a Second Language courses approved above. She shared the "ESL Progress Flow Chart" and explained that the ESL department found that students were not getting enough direct instruction time for true beginners. Level 1 (new courses) can be completed in one semester. In Levels 2 & 3, ESL is removing the corequisites to improve access, especially for part-time students. This update also addresses the DEI component. Some courses would be linked, and others would be unlinked. The linked courses would follow a "learning communities" model. Some courses will be stand-alone. In Levels 1 – 3, students do not generally have enough English proficiency to take other college courses yet. With the implementation of AB705, guided self-placement is used. The pre-requisite wording states "or equivalent placement". Question from committee about correlation with Cuyamaca. Per Sara, Cuyamaca does not offer the Level 1 courses and does not offer ESL 122 (Level 6). The courses in Levels 2 – 5 are not aligned.

- ◆ Israel Cardona updated the committee on the modification made to the one Sociology course approved above. This course is cross-listed with ETHN 114 also approved above.
  - ◆ Angela Feres updated the committee on the addition and modifications made to the seven History courses approved above. HIST 107 is aligned with Cuyamaca. HIST 107's head/primary class will live with ETHN 107. HIST 118, 119, 130, 131, 180, and 181 are cross-listed with the ETHN courses of same numbers approved above.
  - ◆ Raymundo Quezada updated the committee on the additions and modifications made to the nine Ethnic Studies courses approved above. The updates are to meet articulation requirements and to align state and federal educational requirements for ethnic studies. Some of the modifications include title updates to match the aligned courses at Cuyamaca. With the course additions, Grossmont is now able to offer the complete package of courses required.
- IOPS Action Item:** Head/primary class location for ETHN 114 that is cross-listed with SOC 114 needs to be confirmed.

### **CHAIR REPORT:**

- ◆ **DE/ERT Update** – Updated Distance Education (DE) and Emergency Remote Teaching (ERT) form is coming from the DE Coordinators, OTLC, and in collaboration with Cuyamaca. Goal is to have the new form vetted and ready to implement this term for next round of curriculum approvals in fall 2021. Lists of approved DE and ERT courses have been added to the curriculum website and the Curriculum Committee container on Canvas.
- ◆ **Curriculum Handbook** – This work will begin this term to review and make proposed updates to the Curriculum Handbook. Dee will be convening a work group that will make the revisions for the entire committee's review and approval.
- ◆ **General Education Subcommittee** – A second workgroup will be convened during spring 2021 to review general education.
- ◆ **Other Items** –
  - IEPI team's recommendation to implement a curriculum management system (CMS) (*IEPI = Institutional Effectiveness Partnership Initiative*)
  - Out of date CORs – faculty driven conversations; hold harmless period; plan/strategy moving forward for 5-year review cycles; potential deactivation process
    - Comment from committee to include COR updates in the Program Review / Annual Unit Plan (AUP) process; Goal = integrate the planning and program review cycles
    - Comment on how to make it more clear on the CORs about OER/ZTC texts; per Dee, a process is coming related to an OER Review Process
    - Question about format for CORs and placement for Student Learning Outcomes (SLOs); currently they are an addendum at the end of the CORs; consider relocating these up on the COR so they are in closer proximity to the Course Objectives

### **INFORMATION ITEMS:**

- ◆ **Course Outline of Record (COR) Formatting Update** – Krista updated the committee that the CORs will have updated formatting beginning in January 2021. These updates include headers and footers with key information and an updated font as a visual cue to indicate a review/approval in 2021.
- ◆ **Course Master List (CML)** – Krista shared that she is working on a Course Master List with an inventory of all active courses and key information (i.e., Distance Learning approval, last reviewed date, etc.) that will be a single document for reference and use. This project will also prepare us for implementing a CMS.
- ◆ **Reminders** – Curriculum approved between Dec. 1, 2020 and Feb. 16, 2021 will be on the March 16, 2021 Board Packet. All curriculum approved in 2020FA and 2021SP is effective for the 2021-2022 Grossmont Catalog.

**Adjourned:** 3:25 PM  
**Next Meeting:** February 16, 2021  
**Place of Meeting:** Zoom  
**Summary Prepared By:** Krista Ames-Cook, Instructional Operations (IOPS) Interim Supervisor  
**Attachment:** ESL Program Flow Chart – 2021FA