**GROSSMONT COLLEGE**

**CURRICULUM COMMITTEE**

**Meeting Summary**

**Tuesday, October 13, 2020**

**Dr. Marshall Fulbright, Administrative Co-Chair**

**Dee Aceves, Faculty Co-Chair**

**Zoom Meeting**

**MEMBERS PRESENT** Dee Aceves**,** Javier Ayala, Liz Barrow, Jeanette Calo, Martha Clavelle, Sebastien Cormier, Caylor Cuevas, Marion de Koning, Angela DiDomenico, Cadence Dobias, Carl Fielden, Marshall Fulbright, Karen Hern, Felicia Kalker, Raymundo Quezada, Marsha Raybourn, Sharon Sampson, Jason Stevens, Alan Traylor, Tenille Venard, Jeff Waller

**MEMBERS ABSENT** Sebastien Cormier

**GUESTS** None

This is a Zoom meeting of the Curriculum Committee due to the COVID-19 pandemic and subsequent campus closure. The Brown Act requires all motions, seconds, and votes to be recorded in the Zoom chat room.

The meeting was called to order by Dee Aceves at 2:04 pm. The meeting summary for September 22, 2020 was unanimously approved as submitted (*Waller/de Koning).* The meeting summary for October 6 will be submitted at a subsequent meeting.

**REVIEW OF PROPOSALS**

**AMERICAN SIGN LANGUAGE**

Dee reviewed the new process the committee is using to evaluate curriculum proposals. The spreadsheet will be the reporting mechanism by the members to identify areas that need to be revised by the departments. The spreadsheets for a department’s individual outlines will be discussed at the meeting to insure everyone is in agreement with the comments and suggestions for the department. Any additional items by members will be added at the meeting.

Once the committee has determined the spreadsheet has all the items that need to be addressed by the department, the Tech Review group will forward it to the department. Depending on the amount of outlines a department has submitted, a return date will be identified and the department will be invited to the committee meeting to discuss the recommendations of the committee.

The committee did discuss how to incorporate diversity, equity, and inclusion in the review of outlines. At this point, there is no Senate resolution approved so it could be a question the committee could ask but a department cannot be held to add it at this point. Encouragement by the committee could be helpful for departments to consider how to infuse DEI in outlines.

The committee used the above process to go over ASL 120. The members will return next week with suggestions for the remaining ASL proposals, ASL 121, 220, and 221. Tenille notified the committee that the deletions and degree modification submitted this year were handled last year. They will be withdrawn.

**CHAIR REPORT**

**Course Approval: Board Policy 4022**

Dee asked for any comments by committee members regarding the revised Course Approval Board Policy. The committee wanted to be sure of the difference between this policy and the Credit for Prior Learning policy.

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**Flyer on Modes of Instruction** Dee shared the flyer that will be posted on the web to call attention to the various instructional modes of instruction – hybrid, distance education, emergency remote teaching, and face-to-face – to help inform students about the types of classes they will can register for in spring.

**Updating Curriculum Forms and Handbook** Dee will send out a google survey form asking for members to sign up to update forms and the handbook. Dee has talked with Cindy Morrin, Cuyamaca’s Curriculum Committee faculty co-chair, and Cindy would like to align forms as we wait for a computer management system in the future.

**Meeting adjourned:** 3:25 pm.

**Next meeting:** October 20**,** 2020

**Place of meeting:**  Zoom

Meeting Summary prepared by

Marsha Raybourn

Instructional Operations Supervisor

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