

**GROSSMONT COLLEGE**  
**Classified Senate**  
**Friday, August 20, 2021**  
**1:30 – 3:00 pm**

<https://cccconfer.zoom.us/j/91078055020>

**Meeting Summary**

Classified Senate Code of Ethics: The Senate recognizes its responsibility and obligation to the classified membership. It serves and is committed to conducting its business with honesty, integrity, and professionalism to achieve the established mission and vision as described in the Senate Constitution. To that end, Senate is committed to accountability and transparency.

The Senate Code of Ethics applies to all employees of the Classified Senate. Classified Senate members share the fundamental responsibility to always act with integrity and in a manner that reflects the best interests of the Grossmont College Senate and its membership. Executive Board members of the Senate shall conform their conduct to the following Standards of Ethics:

Equitable access to participatory governance for all classified employees • Advocating for all classified employees with impartiality • Make every effort to ensure the stance taken at the site, or District wide, consensus of the majority of the Senate Executive Board • Professionalism that builds confidence and trust in both the classified leadership and classified membership that serve this District.

**2021-2023 Classified Senate Roster**

<b>EXECUTIVE OFFICERS</b>	<b>SENATORS</b>	<b>SENATORS</b>
<input checked="" type="checkbox"/> Michele Martens-President	<input checked="" type="checkbox"/> Alexis Brown	<input checked="" type="checkbox"/> Joel Bakker
<input checked="" type="checkbox"/> Rochelle Weiser-Vice President	<input checked="" type="checkbox"/> Andrew Hellier	<input checked="" type="checkbox"/> Nadia Almaguer
<input checked="" type="checkbox"/> Bernadette Black-Secretary	<input checked="" type="checkbox"/> Bryan Lam	<input checked="" type="checkbox"/> Pat Murray
<input checked="" type="checkbox"/> Kirstyn Verdugo-Treasurer	<input checked="" type="checkbox"/> Dana Mints	<input type="checkbox"/> Ruth Ramirez Ruiz
<input checked="" type="checkbox"/> Cindy Emerson-Past President	<input type="checkbox"/> Danielle Feliciano	<input checked="" type="checkbox"/> Ryan Cline
	<input checked="" type="checkbox"/> Diana Barajas	<input checked="" type="checkbox"/> Shardai Zaragoza
	<input checked="" type="checkbox"/> Graylin Clavell	<input checked="" type="checkbox"/> Victoria Rodriguez
<b><u>Guests:</u></b> Maryam Ratsvam Jeanine Spraul Bobbi Prilaman Alison Haertjens Kathleen Flynn	<b><u>Guests:</u></b> Kelly Jackson Debora Curry Cindy Hall	

### Routine Business

1. Welcome	Michele welcomed the group and thanked everyone for attending.
2. Public Comment	No public comments were made.
3. Additions/Deletions to Agenda	<p>Survey: Victoria Rodriguez reminded Senate about the feedback survey that was sent out on the proposed Vision and Mission statements. The last day to fill out the survey is today, however, she noted the survey will close on Monday and encouraged people to submit their feedback.</p> <p>Announcement: Rochelle encouraged staff to visit the Hyde Art Gallery as there is currently a photo exhibit consisting of photographs, paintings, and sculptures from our own faculty and staff. The exhibit ends October 21<sup>st</sup>. Rochelle added that there is a piece in the gallery from Victoria Rodriguez.</p> <p>Addition: GC Logo</p>
4. Approval of 8/5/21 meeting minutes	The 8/5/21 meeting notes were approved by a majority with one abstention.

### New Business

5. Swear in new Senator – Nadia Almaguer	Michele sworn in Nadia Almaguer as a Grossmont College Senator for 2021-2023.
6. Virtual folders, eBoard and Senators' roles follow up <ul style="list-style-type: none"><li>• Senate Responsibilities</li><li>• Classified Senate roles vs. CSEA roles</li><li>• Q&amp;A</li></ul>	<p>Michele reviewed the Senators' Duties which was included in the virtual folder that was sent out to senators and the eBoard. She noted that each senator serves a 2-year term of office beginning July of this year.</p> <p>Duties and responsibilities include but not limited to the following:</p> <ul style="list-style-type: none"><li>• Adhere to the objective and goals of Article 2 of the Classified Senate constitution. The constitution is our purpose to help the college achieve its mission and goals and contribute to student success. The Senate is also responsible for seating Senators and classified professionals on governance committees to ensure that our voices are heard.</li><li>• Attend Classified Senate meetings. Michele noted that the section noted in the bylaws needs to be corrected. One of the eBoard's goals is to update the bylaws and constitution.</li><li>• Disseminate and collect information to/from the classified staff in the classified constituency. Michele noted the importance of this responsibility which came about from the work from GOSC. GOSC assisted with creating a new governance structure for the college that allowed for all voices to be heard. Classified fought diligently to ensure our voices are heard and that we mattered. Michele acknowledged those who served on GOSC. Rochelle added that GOSC worked together as a group, with the help from two consultants, for roughly 14 months which helped us establish ourselves as an important unit on campus. Rochelle believes that</li></ul>

classified have a unique view of work on campus and have a unique perspective in our decision-making process.

- Act as a mentor to all new classified employees in his/her constituency area. Michele noted having someone to reach out is very effective and encouraged Senators to reach out to new employees.

Michele noted that if anyone is interested in becoming more involved in Senate, or becoming a Senator, they will need to attend three Senate meetings in a term. Then, the classified professional will be voted upon and approached by a majority of the Classified Senate. She encouraged reaching out to any of the eBoard members with questions.

Pat Murray asked about the new employee orientations and how those are assigned. Michele stated that HR reaches out to the Classified Senate President who would normally take the lead. Since Michele was busy for the last orientation, Kirstyn filled in. Pat suggested that Senate develop a welcome message as part of the orientation and mentoring. Michele noted that was a great idea and will send out a personalized message to the new employees.

### **Roles of Classified Senate and CSEA**

Michele displayed the MOU that listed out the different roles between Classified Senate and CSEA and reviewed it with Senate. Classified Senates promote the interests of all GCCCD classified professionals in accordance with AB 1725 mandates, whereas CSEA is the exclusive bargaining agent for classified professionals at GCCCD. There was a question about CSEA's role in selecting members to serve on governance committees and councils specific to bargaining subjects. Kathleen added that this does in fact happen when someone requests a CSEA rep (such as the Negotiations committee, Public Safety committee, Benefits committee, and HRAC committee, as well as search committees). Michele inquired about district-initiated disability leaves and asked if the district can really make someone go out on disability. Kathleen indicated that they have done that in the past but does not happen very often. Michele noted that when the survey went out about goals, a few statements were received that did not apply to Senate so differentiating the roles between the two hopefully is helpful.

Victoria asked how someone can serve on a committee as a CSEA rep. Michele explained the process for Classified Senate. Kathleen added that for CSEA, positions are voted on and elections are held. That is when you can put your name in the hat. An elected position is different than a call out. If you are interested on serving on a committee as a CSEA rep, please reach out to Patty Sparks, Colleen Parsons, or herself. Michele thanked Kathleen for attending Senate as the CSEA rep noting that any questions on work conditions or anything contractual, those need to go to CSEA.

	Rochelle stated that Governing Training 101 will be provided at the next Senate meeting which will help solidify roles.
7. Reporting Safety Hazards and Concerns	Michele stated that Daryl Johnson at the district created a safety hazard reporting form that is anonymous; that link was emailed and also displayed during the meeting. Often times people are hesitant to step forward to make a complaint, so this avenue allows complaints to be submitted anonymously. This form is related to safety hazard concerns and does not include facilities concerns. Facilities concerns should be directed to the Facilities, Maintenance, and Operations' office.
8. Convocation Feedback <a href="#">(recording found here)</a>	<p>Michele shared highlights from President Whisenhunt's report at Convocation. President Whisenhunt talked about the 60<sup>th</sup> anniversary, and the desire to transform education through Care, Connections, and Collective Impact (3Cs). She noted she was honored to serve the college with a focus on the 3Cs. President Whisenhunt talked about Care for staff and students (including food distributions, mental health services, vaccination clinics, etc). Self-care is important! She also talked about connections with a focus on communication and teamwork. Connections is now the name of the President's Newsletter. President Whisenhunt also shared that the executive leadership team had a retreat where they identified four shared goals. Those shared those goals are:</p> <ol style="list-style-type: none"> <li>1. We are truly committed to serving students equitably to ensure their success.</li> <li>2. As leaders, we are committed to showing up to get it right, not be right, with respect, humility, and trust.</li> <li>3. We agree to support each other in actions and practice to support balance for oneself and each other.</li> <li>4. Commitment to accomplish our work from planning to execution with assessment and continuous improvement; commitment to action.</li> </ol> <p>Michele added that over the last 18 months, we have faced a lot of challenges and developed different ways to serve students and employees. Overall positive feedback was provided on Convocation.</p>
9. Update on Committee Membership	Michele stated that those who are serving on governance committees this fiscal year should have received an email letting them know that they are on the committee along with their terms of serve. Classified Senate seated 8 committees. The Student Success and Equity committee has a vacancy for a three year term. If anyone is interested in serving, please contact any eBoard member.
10. GC Classified Senate Logo	Michele asked who was interested in developing a logo for Classified Senate. Ryan Cline offered to help. Dana suggested asking Graphic Design students and asking professor Carmina Cabellas to introduce this to her students.
11. Other	Alison stated that students can borrow laptops from the library by requesting one on the library webpage. The library then confirms that they are current students before checking out the laptops for the semester. Joel added that there are only 5 laptops remaining.

**Next Classified Senate Meeting is Friday, September 3, 2021:  
Governance Training**

**Classified Senate Antiracist Book Study, Wednesdays at 4:00 pm  
All are welcome!**

**[Click for Antiracist Book Study](#)**