

GROSSMONT COLLEGE
Classified Senate
Friday, December 3, 2021
1:30 pm – 3:00 pm
<https://cccconfer.zoom.us/j/91078055020>

Meeting Summary

VISION: Provide classified staff a voice to participate in the initiation, development, and evaluation of all District policies and procedures that support educational programs and services for students at Grossmont College.

MISSION: Grossmont Classified Senate promotes the valuable contributions made by classified professionals in creating an environment that will lead to the greatest level of student success. The Senate encourages the exchange of ideas, understanding and, cooperation between classified staff, faculty, administrators and students, in the best interest of enriching the educational environment.

2021-2023 Classified Senate

EXECUTIVE OFFICERS	SENATORS	SENATORS
<input checked="" type="checkbox"/> Michele Martens-President	<input type="checkbox"/> Alexis Lytle	<input checked="" type="checkbox"/> Joel Bakker
<input checked="" type="checkbox"/> Rochelle Weiser-Vice President	<input checked="" type="checkbox"/> Andrew Hellier	<input type="checkbox"/> Nadia Almaguer
<input checked="" type="checkbox"/> Bernadette Black-Secretary	<input type="checkbox"/> Bryan Lam	<input checked="" type="checkbox"/> Pat Murray
<input checked="" type="checkbox"/> Kirstyn Verdugo-Treasurer	<input type="checkbox"/> Dana Mints	<input checked="" type="checkbox"/> Ruth Ramirez Ruiz
<input type="checkbox"/> Cindy Emerson-Past President	<input checked="" type="checkbox"/> Danielle Feliciano	<input type="checkbox"/> Ryan Cline
	<input type="checkbox"/> Diana Barajas	<input checked="" type="checkbox"/> Shardai Zaragoza
	<input type="checkbox"/> Graylin Clavell	<input checked="" type="checkbox"/> Victoria Rodriguez
Guests: Debora Curry Jacqui Valdivia Janice Fischer Jason Allen Jeanine Spraul Joan Ahrens Patty Sparks Reyna Torriente		

Routine Business

1. Welcome	Michele welcomed everyone to the meeting.
2. Public Comment	No public comments were made.
3. Additions/Deletions to Agenda	Michele added Classified Senate Newsletter to the agenda.
4. Approval of 11/19/21 meeting minutes	The notes from 11/19/21 were approved.
5. President's Report	Michele stated that we talked about digging in the governance handbook and process, and noted that over the break, she will be dividing up the handbook into even sections and will assign groups with our senators and those who sit on participatory

	<p>governance committees. It is important for Classified Senate to provide an update to the VPSS so the college understands that classified professionals belong in the rooms where decisions are being made.</p> <p>Reengagement sessions: Some of the information that was shared at these information sessions, which are subject to change at any minute, is that 70% of our classes will be on campus in the spring. Clarification is needed on whether we will be social distancing as Michele has heard various information. She did note that if you are outside and able to social distance, masks are not required. Students who received in exemption in the fall will have to resubmit their exemption for the spring; it does not carry over.</p> <p>Michele stated she attended some cultural events back in November, one being the Dia de la Muertos which is a special day for Latinos as they remember their loved ones who passed away. She also attended the Native American Heritage celebration at Cuyamaca which was hosted by Dr. Stan Rodriguez. They shared stories and traditions of the Kumeyaay Indians. She also learned that the Kumeyaay language is dying so Dr. Rodriguez developed a Kumeyaay language program at Cuyamaca and is looking into making this a Bachelor's degree.</p> <p>Michele added that the Anti-Racism taskforce is developing an antiracist book study collegewide. The book selected was "Caste: The Origins of our Discontents" by Isabel Wilkerson. A subgroup was formed to discuss how to operationalize this effort. Michele encouraged all to participate.</p>
For Discussion	
6. District PD Survey Results	Agenda item will be deferred to next meeting.
7. Classified Schools Employee Appreciation Week	Agenda item will be deferred to next meeting.
New Business	
8. UMOJA Update (2:00pm)	<p>Jason Allen gave an update on UMOJA. He noted that UMOJA originated from Africa which means unity. This program is to help the African culture however they have Latinx, Middle Eastern, and White students as well. They are working on regaining students for their program. Our pre-COVID numbers were 35 students in the fall and 20-25 students in the spring but this has fallen a bit. If students are not able to attend UMOJA classes, they can still participate in the UMOJA community. UMOJA is open to all students. The program looks at curriculum and the experience through the Black lens and offers cultural events, plays, and conferences. The goal is to provide students with enriching and engaging cultural experiences. They have a dedicated professor and counselor to engage with these students. They also provide tours at HBCU's. Jason noted that not every Black student needs this program; they are just there to provide that service.</p>

	<p>What UMOJA Offers:</p> <ul style="list-style-type: none"> • Constant access to UMOJA counselor • Financial aid liaison • Cultural events (black history month) • Free applications to historically black colleges and universities • FIRST YEAR success and beyond (dedicated instructors) • Campus wide support for UMOJA program • More than 50 UMOJA programs mostly at CC community colleges serving more than 4,000 annually <p>Jason noted that UMOJA has various social media accounts, stating that Instagram is their main use and can be found here @Umoja_grossmont. They also have Snapchat and Facebook accounts which need to be updated. He also provided his cell number.</p> <p>A member asked when applications are accepted, and Jason noted that students can join 24/7 throughout the year. He added that UMOJA provides support with MTS bus passes, textbook purchases, meal cards/vouchers from Sodexo, to name only a few. UMOJA is located in the Counseling department and Jason encouraged people to walk interested students over as a warm handoff. Also, UMJOA is for full and part time students. He stated that they are trying to collaborate with student athletes and offering them tutoring and food to take advantage of this service.</p> <p>Michele indicated that Cindy Emerson hosts an antiracist book study on Wednesday afternoons, and noted that between her and Victoria, it's a phenomenal journey.</p>
<p>9. Accreditation Update (2:15pm)</p>	<p>Joan provided background on what accreditation is and what it consists of. Accreditation is a peer review process. A self-study is conducted and then ACCJC recruits a team of faculty, staff, and administrators from other colleges to conduct a review. The purpose is to certify that we are adhering to federal standards for higher education. The comprehensive review is done every 6 to 7 years. The self-study is the ISER, or Institutional Self-Evaluation Report, which we began in 2017 and submitted in fall 2019. Our peer team visit occurred in October 2019 and from that visit and the requirements we were asked to address, we had to do a follow-up report. That follow up report was due in March 2021. Joan added that sometimes colleges are asked to turn in a report and sometimes they are asked to submit a report with a site visit. We then had another site visit in April, and in June, we heard from ACCJC that we had to do another follow-up report and site visit. Joan added that the college however was not at the point of a warning or being sanctioned. They wanted to do a second visit because they could see we had a foundation in place but have not fully implemented that foundation. The next report is due to ACCJC by March 1, 2022 with a site visit scheduled thereafter. The follow-up report will go to the Governing Board in February for final approval.</p>

Joan noted that the site team found three college requirements that we had to demonstrate compliance and one district requirement. The district requirement was to complete manager and staff evaluations in a timely manner. The college requirements were: 1) ensure regular and substantive interaction in all DE courses, which means that there has to be group activities and interaction between instructors and students, and students themselves, which we passed; 2) fully implement and use outcomes assessment data for all course, programs, and units which we did not satisfy; and 3) all course syllabi must include current SLOs as evidenced on official CORs which we passed. In regards to outcomes assessment, Joan noted that this work is intended to be collaborative and surveys were conducted to get a better assessment on how we are doing and to come up with an improvement plan. She added that the district is not accredited; only the colleges.

Joan stated that the draft follow-up report was presented to College Council yesterday. It will go back to College Council in January for final approval. In the meantime, they met with a consultant who has been hired to read the draft and provide feedback and identify and eliminate gaps. The consultant was happy with our connect but asked that we work on the organization of it. She will incorporate the feedback and the report will be made available for the entire college next week to provide their own feedback.

In regards to SLO work, Joan stated that all units need to submit their assessment results, AUPs, and where applicable, program reviews, in Nuventive Improve. There are dashboards in the program that will show us how we are doing with assessment as a college. It allows for a quick view of SLO status at both department and division levels. Pat asked who has access to Nuventive, and Joan noted that the deans and chairs do. Pat then asked if classified staff can have viewing rights. Joan noted that they can and added that we have liaisons (not necessarily faculty) who are responsible for making sure this work is being completed in a timely manner. We are still building the system so once it is completely built out, they will figure out how to make it more accessible. Joan added that the prioritization of resource requests was discussed at College Council and those forms will need to be uploaded in Nuventive as this will help streamline the process. She noted that staff can talk with their dean or program manager about getting access and to find out who their liaison is for their program.

Joan added that for many years, outcomes assessment was not taken seriously. Tate Hurvitz and Felicia Kalker worked together to provide resources for this work. Felicia created videos to provide the support that was needed. She also created a Canvas shell that included resources. Michele stated that this seems to be the most challenging accreditation and asked if COVID had anything to do with it but Joan responded that it did not; it had to

	<p>do with not providing adequate rationale.</p> <p>Joan further explained the four standards of accreditation: standard 1 - mission, academic quality, institutional effectiveness, and integrity; standard 2 – student learning programs and supports services; standard 3 – resources (HR, technology, physical), and standard 4 – leadership and governance. We have to assess these areas to determine we are doing what we are set out to do. Joan will send the PowerPoint to Michele.</p>
<p>10. Screening and Interview Committees:</p> <ul style="list-style-type: none"> • Nursing Instructor (closed Dec. 2nd) • AOJ Forensic Technology Science Lab Tech II (closes Dec. 3rd) • Student Health Services Nurse (closes Dec. 10th) 	<ul style="list-style-type: none"> • Nursing instruction: A classified rep has been identified. • AOJ Science Lab Technician: The committee search closes today. We currently have one rep and a second one is needed. Those interested are encouraged to apply. • Student Health Services Nurse: The committee search closes next week. We have one rep and a second one is needed.
<p>11. Committee Report Outs</p> <ul style="list-style-type: none"> • Technology committee • PIEC • Staffing committee 	<p><u>Technology Committee</u> Bernadette noted that Bryan had emailed an update. No further report was given.</p> <p><u>PIEC</u> Danielle stated a survey that is being conducted by Gensler was emailed out districtwide to help gather information to inform the construction process for the next five years. Gensler had asked us to take photos of our favorite locations on campus and to send those to the CPIE email address. There is a meeting with the Strategic Planning committee next Wednesday where Gensler will be presenting the results of the survey. Danielle invited all to attend if interested.</p> <p><u>Staffing Committee</u> Patty stated they reviewed the faculty and classified staffing prioritized lists which were sent to College Council yesterday and were approved. They also spent time reviewing staffing plans and what that will look like.</p>
<p>12. Next Meeting – Dec 17th?</p>	<p>Given people’s vacation schedules and the holiday, it was agreed that our next meeting will be short and will address the two agenda items that were not discussed today -- District PD Survey Results and Classified Staff Employee Appreciation Week.</p>
<p>Classified Newsletter</p>	<p>Kirstyn shared a draft Classified Senate newsletter that she developed and asked for feedback. The newsletter will include upcoming meetings and report outs; reminders about events, updates, and more; acknowledgement of birthdays; classified kudos; and a link for people to submit ideas or suggestions for future newsletters. Pat suggested checking with employees for approval in publishing their birthday month as some people do not celebrate birthdays. The draft newsletter will be sent out to the group and further feedback can be sent to the eBoard members.</p>

Next Classified Senate Meeting is Friday, December 17, 2021 @ 1:30pm-3:00pm

[Visit the Classified Senate Website Here](#)

Classified Senate Antiracist Book Study, Wednesdays at 4:00 pm All are welcome!

[Click for Antiracist Book Study](#)