# GROSSMONT/CUYAMACA COMMUNITY COLLEGE DISTRICT

# PEER/MANAGER

# LIBRARIAN EVALUATION

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| --- | --- | --- | --- | --- | --- |
| Instructor: |  | Course: |  | Date: |  |

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| --- | --- |
| Evaluation statement prepared by: |  |

**Categories for evaluation are based on the official *Job Description* and include the following:**

**A. Subject Matter Mastery:**

Command of library procedures and materials

Communication of library methodologies (materials use and search strategies)

Knowledge of relationship of content to student needs

**B. Organizational Skills**

Preparation for library orientation sessions

Relationship of content to course objectives

**C. Teaching Skills**

Effectiveness of techniques used in reference interviews

Effectiveness of teaching methods used

Responsiveness to students

Availability to students

Classroom climate created

Awareness of student needs and differences

All materials required of students are ADA compliant

**D. Professional Skills**

Evidence of professional growth

Quality of professional relationships

Department, Division, College and District requirements are followed

Related duties as specified in the official *Job Description*

**COMMENTS/SUGGESTIONS**

The instructor meets the standards for employment at this institution.

Strongly Agree 5 4.5 4 3.5 3 2.5 2 1.5 1 Strongly Disagree

**RECOMMENDATIONS: The Collective Bargaining Agreement  (sections 5.6.2.7, 5.7.4.1, 5.8.4.1) states that IF recommendations are made by the evaluator(s), a written response to these recommendations is required by the evaluee and that response must be submitted to the appropriate dean within ten working days of receipt of the Summary Report**.

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|  |  |  |
| Evaluator |  | Date |