# GROSSMONT/CUYAMACA COMMUNITY COLLEGE DISTRICT

#  PEER/MANAGER

#  LIBRARIAN EVALUATION

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| --- | --- | --- | --- | --- | --- |
| Instructor:  |       | Course:  |       | Date:  |       |

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| Evaluation statement prepared by:  |       |

**Categories for evaluation are based on the official *Job Description* and include the following:**

**A. Subject Matter Mastery:**

Command of library procedures and materials

 Communication of library methodologies (materials use and search strategies)

 Knowledge of relationship of content to student needs

**B. Organizational Skills**

 Preparation for library orientation sessions

 Relationship of content to course objectives

**C. Teaching Skills**

 Effectiveness of techniques used in reference interviews

 Effectiveness of teaching methods used

 Responsiveness to students

 Availability to students

 Classroom climate created

 Awareness of student needs and differences

 All materials required of students are ADA compliant

**D. Professional Skills**

 Evidence of professional growth

 Quality of professional relationships

 Department, Division, College and District requirements are followed

 Related duties as specified in the official *Job Description*

**COMMENTS/SUGGESTIONS**

The instructor meets the standards for employment at this institution.

Strongly Agree 5[ ]  4.5[ ]  4[ ]  3.5[ ]  3[ ]  2.5[ ]  2[ ]  1.5[ ]  1[ ]  Strongly Disagree

**RECOMMENDATIONS: The Collective Bargaining Agreement  (sections 5.6.2.7, 5.7.4.1, 5.8.4.1) states that IF recommendations are made by the evaluator(s), a written response to these recommendations is required by the evaluee and that response must be submitted to the appropriate dean within ten working days of receipt of the Summary Report**.

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|       |  |       |
| Evaluator |  | Date |