

Return to:  
American Collegiate English Program  
Grossmont College  
Building 38E-101A  
8800 Grossmont College Drive  
El Cajon, CA 92020  
Telephone: 1-619-644-7293  
**FAX: 1-619-644-7934**  
Email: [sandy.kuntz@gcccd.edu](mailto:sandy.kuntz@gcccd.edu)



### International Student Transfer Form

Student Name: \_\_\_\_\_

Local (USA) Address: \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

I intend to transfer to American Collegiate English (ACE) for the \_\_\_\_\_ session.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

*The following is to be completed by the school DSO or International Advisor -- This student has applied to American Collegiate English (ACE) at Grossmont College. We would appreciate your assistance in certifying his/her eligibility to transfer. Please complete the following section and return via fax, email, or mail at your earliest convenience.*

SEVIS # \_\_\_\_\_ Release date: \_\_\_\_\_

Last date of attendance: \_\_\_\_\_

If student is in status, please release the student's SEVIS record to **Grossmont College, SND214F00061000**

Check all applicable:

\_\_\_\_\_ This student has maintained full-time status and is eligible to transfer

\_\_\_\_\_ This student is out of status and has **not** filed for reinstatement

\_\_\_\_\_ Other (please clarify in comments section)

Has this student cleared all financial obligations to your institution? Yes \_\_\_ No \_\_\_

Comments \_\_\_\_\_

Name and address of school \_\_\_\_\_

School telephone \_\_\_\_\_ Fax \_\_\_\_\_

**Signature of DSO** \_\_\_\_\_ **Date** \_\_\_\_\_

Name \_\_\_\_\_ Email \_\_\_\_\_

Title \_\_\_\_\_ 214F \_\_\_\_\_ - \_\_\_\_\_ (USCIS School Code)