

**FALL 2022**

## **ASGC Grants**

The Associated Students of Grossmont College is pleased to offer Grants for the 2022-2023 academic year.

The ASGC strives to represent the interest and concerns of all Grossmont College students through improving campus life, promoting awareness of issues affecting students, and providing support that strengthens partnerships within the campus and community.

### **Guidelines**

- Grants up to \$500 are available.
- Applications must demonstrate how the funds will benefit the educational outcomes of our students or their experience at the College.
- Grants may be used for expenses such as: speakers, films, educational/cultural performances, field trips, printing for event materials, event costs for student-related programming, and club-related activities.
- Grants may not be used for costs such as: scholarships, alcohol, sponsorship of other non-campus organizations, a non-club related promotion, items for personal use, salaries and/or benefits.
- **Funds cannot be used for items that will be resold for fundraising activities.**
- Requests for funding must be made using the attached form.
- Applications from clubs must be reviewed and approved by the Club Advisor prior to submission. Club Charters must be completed prior to award.
- Applications must be submitted at the Students Activities window (Inside Bldg. 10) or emailed to [Irene.bauza@gcccd.edu](mailto:Irene.bauza@gcccd.edu) and copy [asgc.vpfinance@gcccd.edu](mailto:asgc.vpfinance@gcccd.edu)
- Applications are due by 5 p.m. every Wednesday to be discussed the next Monday Board Meeting
- Events requiring service contracts (i.e. musicians, guest speakers, equipment rental) must be scheduled at least six weeks after grant is awarded.
- Grant awards for 2022-2023 will be dependent on the future availability of funds.
- Funds must be expended between date of award and June 10 2023.
- Applicants must submit an ASGC Grant Application in order to receive consideration.
- There will be no presentations to the board regarding your application. (You may be invited for questions.)

Questions about the program should be directed by email to the ASGC VP of Finance, [asgc.VPfinance@gcccd.edu](mailto:asgc.VPfinance@gcccd.edu) or [Heriberto.vasquez@gcccd.edu](mailto:Heriberto.vasquez@gcccd.edu)

# FALL 2022 ASGC Grants Application

Department/Club Name

Name and Title of Applicant

Email

Work Phone

Name of Department Chair/Program Director/Club Advisor

Email

Phone

Title of Request

Detailed Description of Event

Event Date

Amount Requested \$ \_\_\_\_\_

Please research the proposed expenses and provide a detailed breakdown for requested funds, using the chart below as a guide and attaching another page as needed. A detailed, researched shopping list is required for advanced funds.

Category	Item Description	Estimated Total Expense
<b>Supplies and materials</b> ( <i>ex. printing of handouts</i> )		
<b>Equipment</b> ( <i>rental unless purchase cost is less</i> )		
<b>Program publicity</b>		
<b>Speaker/Performance Fee</b>		
<b>Program documentation</b> ( <i>ex. video, audio or media archival recording</i> )		
<b>Food and beverage</b> ( <i>cannot be resold</i> )		
<b>Other</b> ( <i>please specify</i> )		
<b>Total Requested</b>		

Is this event also being funded/co-sponsored by the College?      No      Yes

Is your club charter completed for the 2017-18 academic year?      No      Yes

How will this project benefit the educational outcomes of our students or their experience at the College?

Additional Comments:

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Signature of Applicant      Date

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Signature, Dean/Director (*for Faculty or Staff Request*)      Date

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Signature, Club Advisor (*if applicable*)      Date

- TO BE CONSIDERED, ORIGINAL COMPLETED APPLICATIONS MUST INCLUDE ALL OF THE SIGNATURES INDICATED ABOVE.
- PHASE 1 GRANTS MUST BE RECEIVED AT THE ACTIVITIES WINDOW NO LATER THAN 5:00 PM ON THURSDAY, FEBRUARY 15, FOR A DECISION BY MARCH 8, 2018.
- PHASE 2 GRANTS MUST BE RECEIVED AT THE ACTIVITIES WINDOW NO LATER THAN 5:00 PM ON THURSDAY, MARCH 8, FOR A DECISION BY APRIL 12, 2018.