



Associated Students of Grossmont College

8800 Grossmont College Dr., El Cajon 92020

Board of Directors | Regular Meeting | 02/13/2025 | 8:00am | 60-207

Pursuant to Government Code Section 54957.5, Subsection (b) (1): Supplemental materials distributed less than 72 hours before this meeting to a majority of the Associated Students of Grossmont College (ASGC) Board will be made available for public inspection at this meeting or at the ASGC office, by appointment, during normal business hours. Materials prepared by ASGC members and distributed during the meeting are available for public inspection at the meeting (or after the meeting if prepared by a non-member). Documents related to closed session items or those that are exempt from disclosure as stated in the California Public Records Act will not be made available for public inspection.

The ASGC holds all meetings in locations that are ADA accessible. The ASGC encourages the participation of disabled individuals in the services, activities and programs provided by our organization. Individuals with disabilities, who require reasonable accommodation in order to participate in the ASGC meetings, should contact the ASGC at least ten (10) business days prior to the regularly scheduled meeting via email to asgc.president@gcccd.edu and/or asgc.dirboardaffairs@gcccd.edu.

I. ORDERS OF BUSINESS

A. Call to order. 8:11 am

B. Roll Call

| ASGC Board of Directors | |
|---|--|
| President (P) Lu Tri Vi Huynh | Executive Vice President (P) Kalia Nakamura |
| Vice President of Finance (A) Julio Hernandez | Director of Campus Activities (A) Anahi Mendez |
| Director of Student Legislation (P) Cesar Nuñez | Director of Publicity (P) Jayson Alvarado |
| Director of Board Affairs (A) Nathaniel Harris | Director of Website Development (A) Sara Markowitz |
| Board Member (P) Mariam Eldegwy | Board Member (P) Lina Jasim |
| Board Member (P) Khaley Kaesser | Board Member (A) Amir Jasim |

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|--|--|
| Board Member (A) Ciana Garcia | Board Member (P) Alexa Isabella Narvaez |
| Board Member (P) Anabril Ramos | Board Member Vacant |
| Student Trustee* (P) Cesar Nuñez | Advisor/ Dean of Students Affairs* (P) Sara Varghese |

****denotes ex-officio***

C. Adoption of the Agenda for February 13, 2025

- i. Motion to approve by Mariam/Cesar (U). Approved.**

D. Adoption of the Minutes for February 7, 2025

- i. Motion to approve by Jayson/Cesar (U). Approved.**

E. Public Comment:

This segment of the meeting is reserved for persons desiring to address the board on any matter of concern that is not stated on the agenda. A time limit of five (5) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Board may briefly respond to statements made or questions posed, however, for further information, please contact the ASGC Director of Board Affairs for the item of discussion to be placed on a future agenda. (Government Code §54954.2) - None

- **Motioned by Cesar to suspend orders of the day to omit reports. Seconded by Kalia (U). Approved.**

II. REPORTS - None

III. SPECIAL ORDERS - None

IV. OLD BUSINESS

A. Appointment of Committee Delegate

Lu Tri Vi Huynh | 10 minutes (info/discussion/action)

The Chair will appoint members of the board to sit on the various committees on campus.

Budget Committee

Co-Chairs:

Sheree Stopper

Dawn Heuft Dawn.heuft@gcccd.edu

Meeting Location: College Conference Room 10-106/Zoom

Date: 2nd Thursday of the Month

Time: 3:00-4:30pm

Student Representatives (3):

Manny

Julio

Vi

Facilities Committee

Co-Chairs:

Loren Holmquist Loren.Holmquist@gcccd.edu

Jennifer Bennett Jennifer.Bennett@gcccd.edu

Meeting Location: Zoom

Date: 1st Wednesday of the Month

Time: 9:30-11:00am

Student Representatives (2):

Lina

Mariam

Anabril

Planning and Institutional Effectiveness Committee

Co-Chairs:

Joan Ahrens Joan.Ahrens@gcccd.edu

Juliana Bertin Krystle.jones@gcccd.edu

Meeting Location: College Conference Room 10-106

Date: 3rd Friday of the Month

Time: 11:00am -12:30pm

Student Representatives (2):

Kalia

Julio

Professional Development Committee

Co-Chairs:

Victoria Rodriguez Victoria.Rodriguez@gcccd.edu

Brenda Edgerton-Webber brenda.edgertonwebster@gcccd.edu

Meeting Location: Zoom link TBD

Date: 3rd Wednesday of the Month

Time: 2:00-3:30pm

Student Representatives (2):

Anahi

Cesar

Staffing Committee

Co-Chairs:

Graylin Clavell Graylin.Clavell@gcccd.edu

Meeting Location:

Date: Third Thursday of the Month

Time: 3:00-4:00pm

Student Representatives (3):

Khaley

Jayson

Vi

Student Success and Equity Committee

Co-Chairs:

Victoria Rodriguez Victoria.Rodriguez@gcccd.edu

Karolia Macias Karolia.Macias@gcccd.edu

Meeting Location: Zoom

Date: First Thursday of the Month

Time: 2:00-3:30pm

Student Representatives (3 –President or designee + 2):

Vi

Nathan

Khaley

Technology Committee

Co-Chairs:

Tate Hurvitz Tate.Hurvitz@gcccd.edu

Bryan Lam Bryan.lam@gcccd.edu

Meeting Location: College Conference Room 10-106

Date: 4th Monday of the Month

Time: 11:00am – 12:30pm

Student Representatives (2):

Sara

Kalia

College Council

Convener: President Whisenhunt Denise.Whisenhunt@gcccd.edu

Meeting Location: Griffin Gate

Date: 4th Thursday of the Month

Time: 3:00-5:00pm

Student Representative (4 – President or designee + 3):

Vi

Cesar

Alexa

Khaley

Curriculum Committee

Convener: Sharon Sampson

Meeting Location: College Conference Room, 10-106

Date: 2nd and 4th Tuesdays

Time: 2:00-4:00pm

Cesar

Human Resources Council (HRAC)

Convener: Vice Chancellor of Human Resources

Date: Wednesdays

Time: 1:30-3:00pm

Ciana

Nathan

Citizens Bond Oversight Committee

Convener: Sahar Abushaban district.cboc@gcccd.edu

Meeting Location: Grossmont College, Building 87

Date: 4x per year

Time: 6pm

Kalia

Student and Institutional Success Council (SISC)

Convener: Barbara Gallego

Meeting Frequency:, Monthly

Meeting Time:, 4th Monday - 3:00-4:30 PM

Meeting Location: Zoom

Sara Markowitz

B. Budget Approval | Event Supplies

Lu Tri Vi Huynh | 5 minutes (info/discussion/action)

The Chai shall discuss and ask the board for approval of spending

- An amount not exceeding \$3,000 to purchase two (2) tablecloths and two (2) canopies from ASGC Campus Activities Fund.
- An amount not exceeding \$150 to purchase thirty (30) nametags from ASGC Campus Activities Fund.
- An amount not exceeding \$750 to purchase poster paints and poster supplies from ASGC Supplies Fund.

Motion by Kalia to approve: An amount not exceeding \$3,000 to purchase two (2) tablecloths and two (2) canopies from ASGC Campus Activities Fund' An amount not exceeding \$150 to purchase thirty (30) nametags from ASGC Campus Activities Fund; and An amount not exceeding \$750 to purchase poster paints and poster supplies from ASGC Supplies Fund. Seconded by Khaley. (U). Approved.

C. Budget Reallocation | Campus Activities to Executive Expense & Meeting Refreshment

Julio Hernandez | 5 minutes (info/discussion/action)

The Vice President of Finance shall discuss and ask the board for approval for

- Reallocating \$200 from Campus Activities fund to Executive Expense fund.
- Establishing and allocating \$500 from Campus Activities to Meeting Refreshment fund.

Item tabled due to author's absence.

D. Budget Reallocation | Campus Activities to Printing & Publicity

Lu Tri Vi Huynh | 5 minutes (info/discussion/action)

The Chair shall discuss and ask the board for approval of reallocating

- \$250 from Supplies fund to Printing fund
- \$250 from Supplies fund to Publicity fund

Motioned by Jayson to approve Item D. Seconded by Khaley. (U). Approved.

E. Reimbursement Approval | ASGC Holiday Party 12/06/2024

Lu Tri Vi Huynh | 5 minutes (info/discussion/action)

The Chair shall discuss and ask the board for approval of reimbursing Board Member 1, Mariam Eldegwy, an amount of \$44.15 for purchasing food and beverages for ASGC Holiday Party on 12/06/2024 from ASGC Executive Expenses fund.

- Original Receipt: [Mariam's receipt for ASGC Holiday Party FA24.pdf](#)
- Request for Payment Form: [ASGC Payment Request Form see Attachment A](#)

Motioned by Cesar to approve Item E. Seconded by Lina. (U). Approved.

F. Discussion | ASGC Participation in "Spring into Success"

Lu Tri Vi Huynh | 10 minutes (info/discussion/action)

The Board shall discuss ASGC participation in GC Success Office's "Spring into Success" event on Feb 24th and 25th, 4pm – 6pm.

President asks Board of Directors to volunteer for set up for Tuesday, February 25, 4-6pm. Vi, Cear, Kalia, and Jayson volunteered to assist.

V. NEW BUSINESS - None

VI. INFORMAL DISCUSSION

This time is reserved for ASGC Board Members to discuss any topics that do not appear on the agenda and do not require action to be taken. If any item needs further discussion or action, please contact the ASGC President or Director of Board Affairs for the item to be placed on future agendas. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.

- Student Trustee informed board about an idea for planning Town Hall meetings. At the first meeting the topic will be informing about updated immigration policies and passing out red cards

- Director of Publicity informed board about upcoming student section at the men's volleyball game vs. Golden West from 4-6pm.

VII. ANNOUNCEMENT - None

VIII. ADJOURNMENT. 8:44 pm.

- A. Motioned by Jayson. Seconded by Lina. (U).
Approved. Adjourned at 8:44am.**



ASGC

Associated Students of Grossmont College

ASGC Payment Request Form

DATE:

12/10/2024

Attachment A

- ☒ Request for Purchase Order/Payment (Original Receipts Required for Reimbursements)
☐ Request for Advance (Advisors Only. Requires Researched Shopping List & Submit 2-3 Weeks Ahead.)

| | |
|--------------------------------|-----------------------------------|
| This Document Was Prepared By: | Company Tax ID Number (if known): |
| Lu Tri Vi Huynh | |

| | |
|------------------------|----------------------------|
| Make Check Payable To: | Payee's Student ID Number: |
| Mariam Eldegwy | |

| | |
|-----------------|---------------|
| Street Address: | Phone Number: |
| | |

| | |
|------------------------|----------------------|
| City, State, ZIP Code: | Email or Fax Number: |
| XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX |

| Qty & Price | Description of Merchandise Purchased or Service Rendered | Item Total |
|-------------|--|------------|
| 2 x \$1.72 | Peppermint Candy | \$3.44 |
| 2 x \$5.94 | Doritos snack bags | \$11.88 |
| 1 x \$5.44 | Lays snack bag | \$5.44 |
| 1 x \$9.43 | Capri sun 30 pk | \$9.43 |
| 2 x \$3.96 | Oreo 14ct | \$7.92 |

| | | | |
|--|----------------|---------|--|
| 2x \$0.1 | Bag fee | | |
| 1x \$5.84 | Holiday Cookie | | |
| If tax wasn't included, add 8.25% El Cajon tax rate: | | | |
| TOTAL: | | \$44.15 | |

| | | | |
|--------|----------------------------------|-------------|------------|
| Event: | ASGC Board meeting Holiday Party | Event Date: | 12/06/2024 |
|--------|----------------------------------|-------------|------------|

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|---|-----------------|
| ASGC Meeting Date and Agenda Item Number: | 02/07/25 Item L |
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|---|--|
| Club Advisor Approval (club activity or grant to club): | |
|---|--|

OFFICE USE ONLY:

ASGC VP Finance _____ ASGC President _____ ASGC Advisor _____

SmartKey:

Spend Category: