



Associated Students of Grossmont College

8800 Grossmont College Dr., El Cajon 92020

Board of Directors | Regular Meeting | 02/13/2025 | 8:00am | 60-207

Pursuant to Government Code Section 54957.5, Subsection (b) (1): Supplemental materials distributed less than 72 hours before this meeting to a majority of the Associated Students of Grossmont College (ASGC) Board will be made available for public inspection at this meeting or at the ASGC office, by appointment, during normal business hours. Materials prepared by ASGC members and distributed during the meeting are available for public inspection at the meeting (or after the meeting if prepared by a non-member). Documents related to closed session items or those that are exempt from disclosure as stated in the California Public Records Act will not be made available for public inspection.

The ASGC holds all meetings in locations that are ADA accessible. The ASGC encourages the participation of disabled individuals in the services, activities and programs provided by our organization. Individuals with disabilities, who require reasonable accommodation in order to participate in the ASGC meetings, should contact the ASGC at least ten (10) business days prior to the regularly scheduled meeting via email to asgc.president@gcccd.edu and/or asgc.dirboardaffairs@gcccd.edu.

I. ORDERS OF BUSINESS

A. Call to order

B. Roll Call

ASGC Board of Directors	
President Lu Tri Vi Huynh	Executive Vice President Kalia Nakamura
Vice President of Finance Julio Hernandez	Director of Campus Activities Anahi Mendez
Director of Student Legislation Cesar Nuñez	Director of Publicity Jayson Alvarado
Director of Board Affairs Nathaniel Harris	Director of Website Development Sara Markowitz
Board Member Mariam Eldegwy	Board Member Lina Jasim
Board Member Khaley Kaesser	Board Member Amir Jasim

Board Member Ciana Garcia	Board Member Alexa Isabella Narvaez
Board Member Anabril Ramos	Board Member Vacant
Student Trustee* Cesar Nuñez	Advisor/ Dean of Students Affairs* Sara Varghese

**denotes ex-officio*

C. Adoption of the Agenda for February 13, 2025

D. Adoption of the Minutes for February 7, 2025

E. Public Comment:

This segment of the meeting is reserved for persons desiring to address the board on any matter of concern that is not stated on the agenda. A time limit of five (5) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Board may briefly respond to statements made or questions posed, however, for further information, please contact the ASGC Director of Board Affairs for the item of discussion to be placed on a future agenda. (Government Code §54954.2)

II. REPORTS

A. Officer Reports

- i. **President**
- ii. **Executive Vice President**
- iii. **Vice President of Finance**
- iv. **Director of Campus Activities**
- v. **Director of Student Legislations**
- vi. **Director of Publicity**
- vii. **Director of Board Affairs**
- viii. **Director of Website Development**
- ix. **Board Member(s)**
- x. **Student Trustee**
- xi. **Advisor**

B. Standing Committee Reports

- i. **ASGC Constitution Review Committee**
 - ii. **Bylaw Committee**
 - iii. **Student Organization Constitution Review Committee**
 - iv. **Campus Activities Committee**
 - v. **Annual Awards Committee**
 - vi. **Publicity Committee**
 - vii. **Benefits Package Committee**
- C. Special Committee Reports**

III. SPECIAL ORDERS

IV. OLD BUSINESS

A. Appointment of Committee Delegate

Lu Tri Vi Huynh | 10 minutes (info/discussion/action)

The Chair will appoint members of the board to sit on the various committees on campus.

B. Budget Approval | Event Supplies

Lu Tri Vi Huynh | 5 minutes (info/discussion/action)

The Chair shall discuss and ask the board for approval of spending

- An amount not exceeding \$3,000 to purchase two (2) tablecloths and two (2) canopies from ASGC Campus Activities Fund.
- An amount not exceeding \$150 to purchase thirty (30) nametags from ASGC Campus Activities Fund.
- An amount not exceeding \$750 to purchase poster paints and poster supplies from ASGC Supplies Fund.

C. Budget Reallocation | Campus Activities to Executive Expense & Meeting Refreshment

Julio Hernandez | 5 minutes (info/discussion/action)

The Vice President of Finance shall discuss and ask the board for approval for

- Reallocating \$200 from Campus Activities fund to Executive Expense fund.
- Establishing and allocating \$500 from Campus Activities to Meeting Refreshment fund.

D. Budget Reallocation | Campus Activities to Printing & Publicity

Lu Tri Vi Huynh | 5 minutes (info/discussion/action)

The Chair shall discuss and ask the board for approval of reallocating

- \$250 from Supplies fund to Printing fund
- \$250 from Supplies fund to Publicity fund

E. Reimbursement Approval | ASGC Holiday Party 12/06/2024

Lu Tri Vi Huynh | 5 minutes (info/discussion/action)

The Chair shall discuss and ask the board for approval of reimbursing Board Member 1, Mariam Eldegwy, an amount of \$44.15 for purchasing food and beverages for ASGC Holiday Party on 12/06/2024 from ASGC Executive Expenses fund.

- Original Receipt: [Mariam's receipt for ASGC Holiday Party FA24.pdf](#)
- Request for Payment Form: [See Attachment A](#)

F. Discussion | ASGC Participation in “Spring into Success”

Lu Tri Vi Huynh | 10 minutes (info/discussion/action)

The Board shall discuss ASGC participation in GC Success Office’s “Spring into Success” event on Feb 24th and 25th, 4pm – 6pm.

V. NEW BUSINESS

VI. INFORMAL DISCUSSION

This time is reserved for ASGC Board Members to discuss any topics that do not appear on the agenda and do not require action to be taken. If any item needs further discussion or action, please contact the ASGC President or Director of Board Affairs for the item to be placed on future agendas. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.

VII. ANNOUNCEMENT

VIII. ADJOURNMENT



ASGC

Associated Students of Grossmont College

ASGC Payment Request Form

DATE:

12/10/2024

Attachment A

☒ Request for Purchase Order/Payment (Original Receipts Required for Reimbursements)

☐ Request for Advance (Advisors Only. Requires Researched Shopping List & Submit 2-3 Weeks Ahead.)

This Document Was Prepared By:	Company Tax ID Number (if known):
Lu Tri Vi Huynh	

Make Check Payable To:	Payee's Student ID Number:
Mariam Eldegwy	

Street Address:	Phone Number:

City, State, ZIP Code:	Email or Fax Number:
XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX

Qty & Price	Description of Merchandise Purchased or Service Rendered	Item Total
2 x \$1.72	Peppermint Candy	\$3.44
2 x \$5.94	Doritos snack bags	\$11.88
1 x \$5.44	Lays snack bag	\$5.44
1 x \$9.43	Capri sun 30 pk	\$9.43
2 x \$3.96	Oreo 14ct	\$7.92

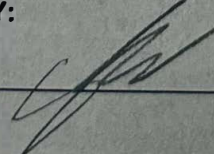
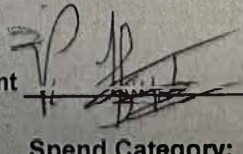
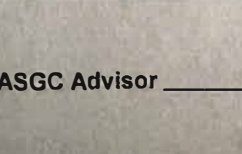
2x \$0.1	Bag fee		
1x \$5.84	Holiday Cookie		
If tax wasn't included, add 8.25% El Cajon tax rate:			
TOTAL:		\$44.15	

Event:	ASGC Board meeting Holiday Party	Event Date:	12/06/2024
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ASGC Meeting Date and Agenda Item Number:	02/07/25 Item L
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Club Advisor Approval (club activity or grant to club):	
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OFFICE USE ONLY:

ASGC VP Finance  ASGC President  ASGC Advisor 

SmartKey:

Spend Category: