G R O S S M O N T
C O L L E G E

Technology Committee
May 22, 2023
11:00 a.m. – 12:30 p.m.
HYBRID
10-106 or
https://us06web.zoom.us/j/88399343996
Notes

Purpose: The Technology Committee identifies, prioritizes and advocates for the College's technology needs and services. It makes recommendations to the College Council for the strategic direction and implementation of technology priorities. These recommendations address technology policies and procedures, prioritization of technology requests from annual unit plans*, infrastructure requirements for existing programs, and projected needs of the college for the future. The committee will ensure that its recommendations are consistent with the objectives established in the Technology Plan, Strategic Plan, Educational Master Plan and other supporting plans (Human Resources, Facilities, etc.). In addition, the Technology Committee maintains currency in relation to technology changes and information from industry, the District and the State Chancellor's Office.

Technology Committee

CO-CHAIRS	ASGC	ADVISORY
☒ Tate Hurvitz	☐ Gian Cortez	☐ Marshall T. Fulbright III
☒ Bryan Lam	☐ Open	☐ Andy Timm
		☐ VPAS (Open)
		☒ Sang Bai
		☒ John Stephens

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
☐ Nicholas Gekakis	☒ Bryan Lam	☒ Bryan Cooper
☒ Jessica Owens	☒ Karla Garcia Garduno	☒ Denise Robertson

EX-OFFICIO	RECORDER	GUESTS
☐ Courtney Williams	☒ Michele Martens	☒ Nate Schaufler
☐ Dave Dillon		
☒ Aaron Starck		
☐ Dave Steinmetz		
☒ Carl Fielden		

Agenda

Routine Business

1. Welcome	Done.
2. Open Comment	None.
3. Additions/Deletions to Agenda	New co-chair selection-Bryan Lam
We are currently updating the governance handbook and it suggests that co-chairs serve a two-year term instead of one. Most governance committees will wait until the updated handbook is approved by College Council before officially moving forward with co-chair elections.

The Technology Committee members agreed to wait until the first meeting in the fall to officially choose our co-chair. |
| 4. Approve April Meeting Notes | Done. |

New Business

5.	Interim Director of GC IT	Bryan Cooper was welcomed to the team as the Interim Director of GC IT.

6. Review and Prioritization of Action Plan Items	The 6-year Technology Plan has been drafted and will go to College Council next. It is time to memorialize how we will put the new plan into action over the next year. Last session we looked at each goal and began to formulate action items which would lead to achieving these goals. Today we will prioritize these action items according to what might be most impactful. The committee discussed the 4 goals with action items from our last meeting. Some suggestions included: *Single Sign-On (SSO) as it affects every user on campus. Bryan Cooper suggested District IS be present when discussing SSO as it is their purview. Tate mentioned District has made SSO their number one security threat and will be prioritized accordingly. *Inventory should be a priority as it is necessary to know who has what so we may be able to maximize our financial and strategic efficiencies. *Defining the problem (goal 4) is related to inventory and we need to fully define where the pain points are. This committee needs to know what hardware and software is out there, who is using it, how much are we spending, etc., so we, The Technology Committee can function as a clearing house for and decision-making body for the acquisition of new requests. *Defining what technology is necessary for student success is critical as is the accessibility piece that naturally accompanies this. *Enhancing the learning experience (goal 4) is critical to our students' success as many are not technologically inclined and have issues even accessing email. It is important to ensure all our students are at the same point when accessing any technology. Perhaps creating a new position on campus to help with these matters would help. This may be out of our purview, but it is important to figure this out. Perhaps approach the CPIE office about AUPs and exactly how new positions are fostered. Creating a tech survey attached to class evals may be a useful tool to identify students in need of tech help. But, how do we get to those students who cannot even navigate the matriculation process? This is how we need to think about addressing the digital divide goal.

Committee & Monthly Reports

7. College Council Updates
  a. AUP Requests
  b. 6-Year Technology Plan
	a. The AUP Resource Requests we ranked and took to College Council last month were approved, except for the LED lights requested by the Theatre Department. The other requests will be funded through IELM funds.
	b. Tate and Bryan will submit the 6-Year Technology Plan to College Council this week.

8. Hyflex Installation Update	Bryan Cooper mentioned he and his team are about halfway through the hyflex installs and the goal to have all classrooms finished by the end of July is in sight. Tate mentioned that Dawn Heuft and/or Elisabeth Burke are available to answer faculty questions about the new hyflex classrooms and there will be detailed notes in each class. Denise asked about DVD players and Tate said there are some teaching materials that are ONLY available on the DVD format, so we will continue to support this as long as we can.
9. Instructional Technology Updates (2 mins)	Bryan Cooper said the Simulation IQ project is still moving forward for the Nursing Department. This technology actually simulates many human conditions. John mentioned Windows 11 will be loaded onto classroom systems over the summer. The library will soon have an additional 50 Chromebooks available for student check out. There may be some disruption in services as we begin moving people in and out of building 70 while we anticipate the completion of the new STEM building, 36.
10. Technology Updates from Other Areas (3 mins)	None.
11. What Will You Report Back to Your Constituent Group? (10 mins)	Not done.

WORK AHEAD
- **Announcements**
- **Preparations for future meeting:**

NEXT MEETING: Monday,
August 28, 2023