

**Technology Committee****April 24, 2023****11:00 a.m. – 12:30 p.m.****ONLINE ONLY**<https://us06web.zoom.us/j/84342714450>**Notes**

**Purpose:** The Technology Committee identifies, prioritizes and advocates for the College's technology needs and services. It makes recommendations to the College Council for the strategic direction and implementation of technology priorities. These recommendations address technology policies and procedures, prioritization of technology requests from annual unit plans\*, infrastructure requirements for existing programs, and projected needs of the college for the future. The committee will ensure that its recommendations are consistent with the objectives established in the Technology Plan, Strategic Plan, Educational Master Plan and other supporting plans (Human Resources, Facilities, etc.). In addition, the Technology Committee maintains currency in relation to technology changes and information from industry, the District and the State Chancellor's Office.

**Technology Committee**

CO-CHAIRS	ASGC	ADVISORY
<input checked="" type="checkbox"/> Tate Hurvitz	<input checked="" type="checkbox"/> Gian Cortez	<input type="checkbox"/> Marshall T. Fulbright III
<input checked="" type="checkbox"/> Bryan Lam	<input type="checkbox"/> Open	<input checked="" type="checkbox"/> Andy Timm
		<input type="checkbox"/> VPAS-Open
		<input checked="" type="checkbox"/> Sang Bai
		<input checked="" type="checkbox"/> John Stephens

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Nicholas Gekakis	<input checked="" type="checkbox"/> Bryan Lam	<input type="checkbox"/> OPEN
<input checked="" type="checkbox"/> Jessica Owens	<input type="checkbox"/> Karla Garduno	<input type="checkbox"/> Denise Robertson

EX-OFFICIO	RECORDER	GUESTS
<input type="checkbox"/> Courtney Willis	<input checked="" type="checkbox"/> Michele Martens	<input checked="" type="checkbox"/> Lisa Brlas (proxy for K. Garduno)
<input type="checkbox"/> Dave Dillon		
<input type="checkbox"/> Aaron Starck		
<input type="checkbox"/> Dave Steinmetz		
<input type="checkbox"/> Carl Fielden		

## **NOTES**

### **Routine Business**

1. Welcome	Done.
2. Open Comment	Tate mentioned both he and Michele will need to leave early and Bryan will be solo-chair from that point.
3. Additions/Deletions to Agenda	None.
4. Approve Meeting Notes	Done.

### **New Business**

<p>5. Review of Final Technology Plan Edits</p>	<p>Bryan mentioned we electronically shared the proposed updated Tech Plan with the college, and we had very responses. Some faculty mentioned they had not heard about this updated Tech Plan, but this is not our responsibility as each constituent group should be keeping their peers updated about the work being done by the participatory governance committees.</p> <p>Tate added that he and Bryan also took the proposed 5-year plan to ASGC, Classified Senate, Leadership Council, and Academic Senate to elicit feedback.</p> <p>Some feedback that was addressed and strengthened in the proposed plan was the section about “emerging technology” and future needs.</p> <p>Bryan shared that the newly updated Tech Plan will be in the Technology Committee Canvas shell for all Tech Committee members to view and offer final edits or indicate their approval.</p> <p>John suggested we include the groups we intentionally reached out to so this is memorialized for future Tech Plan updates. Tate confirmed this information is included in the updated plan.</p> <p>Bryan shared the updated plan and he and Tate will call for a vote on the updated plan via email since we do not have quorum today. If the vote is positive, the updated Tech Plan will be recommended and sent on to College Council for their recommendation, then on to the President.</p>
<p>6. Technology Plan Vote</p>	<p>No quorum, so an email vote will be solicited.</p>

<p>7. Action Plan Development</p> <ul style="list-style-type: none"><li>• Review/Select which goals you will work on</li><li>• Group-work on Action Plan sections (on shared worksheets)</li></ul>	<p>Bryan reminded the team that the Canvas shell houses all the critical information about our committee work, so members can access pertinent information at any time.</p> <p>Our next assignment is to draft the action plan that will accompany the newly revised Tech Plan. Each year, the committee will decide which goals will be focused on and these goals will be memorialized each year and accompany the Technology Plan.</p> <p>The task at hand is to select the goals we want to focus on during year one of the new plan. Bryan shared the Tech Committee Canvas shell and indicated where members will choose the goals they want to focus on.</p> <p>Tate added that we are done with our work on the 5-year Technology Plan and our work now turns to our yearly goals which will be taken from the broad-ranging goals mentioned in the Tech Plan.</p> <p>We want to institutionalize our technology goals/plans as tech continues to expand daily. Bryan would like to see us focus on eliminating digital divides with an end-goal of incorporating technology into the College's Operational Excellence initiative.</p> <p>At this point, we need each member to choose a focus (as outlined in Canvas) and then we will form workgroups based on each committee member's desired goal. There a Action Plan Worksheets associated with each goal to help groups focus and generate additional ideas.</p>
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### **Committee & Monthly Reports**

8. Technology Updates from Other Areas (2 mins)	<p>ICS reported that IMS is working diligently on the hyflex classroom conversion projects. This is a huge ask which includes tons of incoming hardware.</p> <p>CSIS building will be emptied in the summer and moved to building 70 and reside in 70 for two-three years while construction is happening in their areas (the 500s).</p> <p>The Math Study Center and the Math Lab will move from building 70 to building 55 for the summer and the fall. The goal is for these two Math areas to move into their new homes in building 36 once construction is completed on 36 in Spring 2024.</p> <p>When building 36 does open, ICS will need to absorb and support an additional 180 computers.</p> <p>Bryan share that District's TOG (Technology Operations Group) is working on prioritization of student enterprise systems and which projects they will tackle first.</p> <p>Bryan went on to say that the goal is to not rely on in-person report outs from various technology committees across the district, but to include other technology committees' agendas and minutes to minimize duplication of effort and to keep apprised of what is happening across all three sites. dedicated to technology</p>
9. What Will You Report Back to Your Constituent Group? (3 mins)	

#### **WORK AHEAD**

- **Announcements**
- **Preparations for future meeting: Stay tuned.**

**NEXT MEETING: APRIL 24, 2023**