GROSSMONT COLLEGE

Technology Committee
March 14, 2022
11:00 a.m. – 12:30 p.m.
https://cccconfer.zoom.us/j/99481918895
<mark>MINUTES</mark>

Purpose: The Technology Committee identifies, prioritizes and advocates for the College's technology needs and services. It makes recommendations to the College Council for the strategic direction and implementation of technology priorities. These recommendations address technology policies and procedures, prioritization of technology requests from annual unit plans*, infrastructure requirements for existing programs, and projected needs of the college for the future. The committee will ensure that its recommendations are consistent with the objectives established in the Technology Plan, Strategic Plan, Educational Master Plan and other supporting plans (Human Resources, Facilities, etc.). In addition, the Technology Committee maintains currency in relation to technology changes and information from industry, the District and the State Chancellor's Office.

Technology Committee

CO-CHAIRS	ASGC	ADVISORY
☒ Eric Klein, Co-Chair	☐ Sara Laila	☐ Marshall T. Fulbright III
☒ Jessica Owens, Co-Chair	☐ Open	☒ Andy Timm
		☐ Bill McGreevy
		☐ Sang Bai
		☒ John Stephens

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
☒ Nicholas Gekakis	☒ Bryan Lam	☒ Jacob Angelo
☒ Jessica Owens	☒ Pat Murray	☐ Open

EX-OFFICIO	RECORDER	GUESTS
☐ Courtney Willis	☒ Michele Martens	
☐ Dave Dillon		
☒ Aaron Starck		
☒ Dave Steinmetz		
☒ Carl Fielden		

Routine Business

1. Welcome	Done.
2. Open Comment	None.
3. Additions/Deletions to Agenda	None.
4. Approve Meeting Notes of February 28, 2022	Done.

New Business

5.	Discuss Proposal Scores and Prioritizations	The committee discussed the rank order of the Tech Requests. 1. Biology laptop request was number 2. ESL Self-Placement 3. iSpring (ASL) 4. Ultrasound (CVT Program) Eric requested feedback and Jessica mentioned that the iSpring written proposal did not address the fact that this technology would be for full-time instructors only. However, during the presentation it was made clear that adjuncts were excluded from this technology. Had Jessica known adjuncts were excluded when she was scoring this particular tech request, this detail would have changed her final score. She would the department to know that if this request were approved, the caveat would be that the entire ESL department needs to have access. Aaron struggled with the ESL Self-Placement request as it seems as if this project is figuring out how this would be implemented. This request is not really a proposal, but a request for help. It was suggested that this committee recommend the creation of a small committee to assess the technological support needed for an ESL self-placement process. As for the ultrasound request, the committee would like to know if it would be beneficial to consider adding the 4D video capability to the ultrasound machine to allow for "future proofing' and greater flexibility. As far as the rank order of the requests, Nick would like to see iSpring at the top as many of the faculty are already paying out of pocket for this technology. Aaron believes the Biology laptops should be first as they have a much broader impact on students. Aaron has no objection moving iSpring to number 2. Aaron suggested that, in the future, the Tech Committee take into consideration the number of times a technology request has come to us, ranked highly, but goes unfulfilled. The committee agreed the rankings should stand and be sent to College Council.
6.	Microsoft Office Inclusive Language Checker	Jacob mentioned that Microsoft recently developed an inclusive language checker for their applications. This feature is normally disabled, and Jacob would like to know if we should roll out new MS Office applications with this inclusive language checker enabled. Bryan would like this issue brought to the District as a whole. Jacob will bring up this issue at the next TCC meeting.

Follow Up

7. Tech Committee Charge Status	Jessica mentioned that our recommendations were submitted to College Council and there will be campus-wide forums in April to discuss all proposed changes to participatory governance committees.
8. Tech Committee Meeting Location When We Return to Campus	The committee agreed to continue meeting via Zoom for the rest of this semester and then reevaluate later for the Fall meetings.

Committee & Monthly Reports

9. Instructional Technology Updates	Jacob said he and his team have been working with Gafcon on the campus wide hyflex camera system upgrades and we will go out to bid for vendors to install this new technology.

WORK AHEAD
- **Announcements**
- **Preparations for future meetings**

NEXT MEETING:

Monday, April 25, 2022