| **CO-CHAIRS** | **ASGC**  | **ADVISORY** |
| --- | --- | --- |
| [ ]  Eric Klein, Co-Chair | [ ]  Tomas Lopez | [ ]  Michael Reese |
| [ ]  Michael Stewart, Faculty Co-Chair | [ ]  Open | [ ]  Marsha Gable |
|   |  | [ ]  Bill McGreevy |
|  |  | [ ]  Asma AbuShadi  |
|  |  | [ ]  John Stephens |
|  |  | [ ]  Sang Bai |

| **ACADEMIC SENATE** | **CLASSIFIED SENATE** | **ADMINISTRATORS’ ASSOCIATION** |
| --- | --- | --- |
| [ ]  Michael Lines | [ ]  Dawn Heuft | [ ]  Michael Copenhaver |
| [ ]  Michael Stewart | [ ]  Pat Murray | [ ]  Loren Holmquist |

| EX-OFFICIO | RECORDER | GUESTS |
| --- | --- | --- |
| [ ]  Courtney Williams | [ ]  Michele Martens | Catherine Webb |
| [ ]  Janet Gelb |  |  |
| [ ]  Aaron Starck |  |  |
| [ ]  Dave Steinmetz |  |  |
| [ ]  Carl Fielden |  |  |

| ROUTINE BUSINESS |
| --- |
| 1. Welcome
 |  |
| 1. Open Comment
 |  |
| 1. Additions/Deletions to Agenda
 |  |
|  4. Approve Meeting  Notes   | Vote to approve meeting notes from November 25, 2019. |

| NEW BUSINESS |
| --- |
| 5.Co-Chair Transition | Michael Stewart to Pat Murray.  |
| 6. GCCCD Technology Plan | Review the plan.  |
| 7. District IT Project List | Review the list. |
| 8. Discuss Spring Meeting Dates | (1/27, 2/24, 3/23 – Spring Break, 4/27, 5/25 – Memorial Day) |

| DISCUSSION ON PREVIOUS AGENDA ITEMS |
| --- |
| 9. Catherine Webb Visit | Continue our discussion on the Annual Unit Plan (AUP) and how the Technology Request Form will fit in. |
| 10. Revisit/Finalize Off-Cycle Request Document  |  |
| 11. Revisit/Finalize Rubric |  |
| 12. Additional comments, Feedback and Suggestions for Committee |  |

| FOR CONSENSUS |
| --- |
|  |  |

| FOLLOW-UP |
| --- |
|  |
| Who | Item | Timeline |
|  |  |  |

| WORK AHEAD* Announcements
* Preparations for future meetings
 |
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|  NEXT MEETING: February 24, 2020 |
| --- |