| **CO-CHAIRS** | **ASGC**  | **ADVISORY** |
| --- | --- | --- |
| [ ]  Eric Klein, Co-Chair | [ ]  Tomas Lopez | [ ]  Michael Reese |
| [ ]  Michael Stewart, Faculty Co-Chair | [ ]  Open | [ ]  Marsha Gable |
|   |  | [ ]  Bill McGreevy |
|  |  | [ ]  Asma AbuShadi  |
|  |  | [ ]  John Stephens |
|  |  | [ ]  Sang Bai |

| **ACADEMIC SENATE** | **CLASSIFIED SENATE** | **ADMINISTRATORS’ ASSOCIATION** |
| --- | --- | --- |
| [ ]  Michael Lines | [ ]  Dawn Heuft | [ ]  Michael Copenhaver |
| [ ]  Michael Stewart | [ ]  Pat Murray | [ ]  Loren Holmquist |

| EX-OFFICIO | RECORDER | GUESTS |
| --- | --- | --- |
| [ ]  Courtney Williams | [ ]  Michele Martens | Catherine Webb |
| [ ]  Janet Gelb |  | Natalie Ray |
| [ ]  Aaron Starck |  |  |
| [ ]  Dave Steinmetz |  |  |
| [ ]  Carl Fielden |  |  |

| ROUTINE BUSINESS |
| --- |
| 1. Welcome
 |  |
| 1. Open Comment
 |  |
| 1. Additions/Deletions to Agenda
 |  |
|  4. Approve Meeting  Notes   | Vote to approve meeting notes from October 28, 2019. |

| NEW BUSINESS |
| --- |
| 5.Select Co-Chair for  2020 | New Co-chair needs to be a Classified Professional.  |
| 6. Technology Request  Forms | How will we handle and route incoming Technology Requests? Implement a Director’s report facilitated by Jacob? Ask that desired technology be vetted by Jacob/ICS before Tech Request Forms are completed? |

| DISCUSSION ON PREVIOUS AGENDA ITEMS |
| --- |
| 5. Annual Unit Plan (AUP) | Catherine Webb to discuss continue discussion on the pending AUP. |
| 10. Continue Editing Technology Request Form |  |

| FOR CONSENSUS |
| --- |
|  |  |

| FOLLOW-UP |
| --- |
|  |
| Who | Item | Timeline |
|  |  |  |
|  |  |  |

| WORK AHEAD* Announcements
* Preparations for future meetings
 |
| --- |

|  NEXT MEETING: January 27, 2020 |
| --- |