



**GROSSMONT COLLEGE**  
**Professional Development Committee**  
**May 15, 2019**  
**2:00 p.m. – 3:30 p.m.**  
**54-500**  
**MEETING NOTES**

**Purpose** The Professional Development Committee carries out planning and evaluation of professional development programming which enhances the college's readiness to achieve its strategic goals and mission. It also supports the institution's continuous improvement and its diverse personnel. The committee identifies emerging trends from annual unit plans and program review to inform professional development.

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input checked="" type="checkbox"/> Lida Rafia	<input type="checkbox"/> Student Vacancy	<input type="checkbox"/> Mike Reese
<input checked="" type="checkbox"/> Ryan Cline, Classified Co-Chair	<input type="checkbox"/> Student Vacancy	<input type="checkbox"/> Marsha Gable
		<input checked="" type="checkbox"/> Bill McGreevy

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Christen McGaughey-Gilreath	<input checked="" type="checkbox"/> Dawn Heuft	<input checked="" type="checkbox"/> Veronica Romero
<input checked="" type="checkbox"/> Maite Valladolid		<input type="checkbox"/> Agustin Albarran

EX-OFFICIO	RECORDER	GUESTS
<input checked="" type="checkbox"/> Micah Jendian/Jennifer Bennett	<input checked="" type="checkbox"/> Bernadette Black	Nashana Seals
<input checked="" type="checkbox"/> Lorena Ruggero		Richard Unis
<input checked="" type="checkbox"/> Rochelle Weiser		Alyssa Brown
		Maria de la Cruz

ROUTINE BUSINESS	
1. Public Comments	The members shared information on recent professional growth opportunities they participated in.
2. Additions/Deletions to Agenda	The California Community Colleges is offering an online accessibility workshop on July 13 <sup>th</sup> in Costa Mesa. If interested, please contact Lorena and she will fill out an off campus request for all.
3. Approve Meeting Notes & Follow-up	The 3/20/19 and 4/17/19 meeting notes were approved.

NEW BUSINESS	
4.	

<b>COMMITTEE REPORTS</b>	
<p>5. Caring Campus Update</p>	<p>The final Caring Campus coach’s visit is May 31<sup>st</sup>. The coach will be here to help attendees finalize the implementation plans. Managers and supervisors have been invited to participate. Rochelle distributed the general campuswide commitments along with a QR code that offers people to scan to sign up for a name badge, with the support of the President’s office and College and Community Relations. There are also commitments that are at the departmental level; Rochelle will forward that to Bernadette to forward to committee members. At the coach’s visit, the student ambassadors were invited to share their experience with the program and training they went through to become ambassadors. In the fall, PD will be working with Outreach to schedule campus tours, led by student ambassadors, for any groups of classified professionals, department teams, or anyone who would like to participate.</p> <p>This summer, we are looking at hosting a classified staff leadership academy/institute, which is still in the planning stages. The focus will be on self-reflection, socialization, basic understanding of concepts, and how to handle problematic communication. The goal is to have a save the date and sign up available by May 31<sup>st</sup>. Lida asked when the best dates would be for classified professionals as the institute would be for four days from 9:00AM-12:00PM. The dates suggested were July 8-11<sup>th</sup> or July 15<sup>th</sup>-18<sup>th</sup>. The committee members will take this back to their constituent groups for feedback and share that with the PD office by next Tuesday. Nashana asked for a blurb of the leadership academy so she can share with those who are participating in the districtwide Classified Professional Development program, and be given credit.</p>
<p>6. Professional Development Updates</p>	<p>Micah indicated that the Professional Development office has been planning for the next academic year. In coordination with the Part Time Academic Senate committee, they are working on a welcome to Grossmont College orientation session for new and newish adjunct faculty, which will include an interactive tour of the campus. The orientation is scheduled on Friday, August 16<sup>th</sup>. The save the date flyer was distributed. This information has been shared with the chairs and coordinators as well.</p> <p>The PD office is also planning a yearlong full-time faculty orientation to connect them with each other, the campus, and to strengthen relationships. In that we are in the process of hiring several full time faculty, Alyssa would like to share this information with the new employees. The PD office will also send a personal invitation to the new faculty members and will get those names from HR.</p> <p>The Faculty Professional Development committee has been in discussions on the new contract and reduced professional development hours (from 40 to 20). They are looking at the requirements and parameters of the flexible calendar program, and they want to examine some of the practices. The FPD committee put forward to the Senate a recommendation that office hours (5 hours) cannot be claimed as satisfying the flex obligations. They want to use this opportunity to figure out how to maximize and leverage our resources</p>

<b>DISCUSSION</b>	
7. Vision for Teaching and Learning	The vision for a Teaching and Learning Center was brought here to the committee to begin discussions on what that would look like for the college. This center would benefit all constituent groups. Richard Unis shared his vision for a Teaching and Learning Center, reasons why we need a center, and some programming ideas. He noted that this aligns with the Educational Master Plan, strategic plan, and accreditation. Micah asked if it would be helpful to have a straw vote to continue exploration. It was agreed, however, that since this was the first time the vision was brought to the committee, there was not enough discussions yet to do a vote. It was emphasized that this vision is not a proposal as there needs to be continued conversations. It will go to the Student Success and Equity committee and will eventually need to go to the Facilities committee. It was recommended that Richard add “draft” to his vision, remove the programming ideas but provide a link to other centers for people to review.
8. Equity Beliefs and Statements	Student Success and Equity, when it was a taskforce, was working on developing the integrated planning goals and threading basic skills, SSSP, and equity into one plan, per the State Chancellor’s office’s request. They had to come up with a shared definition of equity and shared values statements. Those shared values and definition were distributed to the committee. The Student Success and Equity Committee is working on developing a new Student Equity Plan and they wanted to revisit our working definition of equity and institutionalizing it. Lida asked that the committee members take this working document back to their constituents for feedback. This will then go to the College Council.

<b>FOR CONSENSUS</b>	
9.	

<b>FOLLOW-UP</b>		
Who	Item	Timeline
Rochelle Weiser	Departmental Behaviors document – Email to Bernadette to send to committee.	
All	Bring dates for Classified Professional Leadership Academy/Institute - either July 8-11 <sup>th</sup> or July 15 <sup>th</sup> -18 <sup>th</sup> to constituents for feedback.	Email feedback to Lida by next Tuesday, May 21 <sup>st</sup>
All	Equity Beliefs and Values Statements – Share with constituent groups	

**NEXT MEETING: Wednesday, August 21, 2019 @ 2:00-3:30. No meetings in the summer**