



**GROSSMONT COLLEGE**  
**Professional Development Committee**  
**April 17, 2019**  
**2:00 p.m. – 3:30 p.m.**  
**Distance Ed – 70-066**  
**AGENDA**

**Purpose** The Professional Development Committee carries out planning and evaluation of professional development programming which enhances the college’s readiness to achieve its strategic goals and mission. It also supports the institution’s continuous improvement and its diverse personnel. The committee identifies emerging trends from annual unit plans and program review to inform professional development.

CO-CHAIRS	ASSOCIATE STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input type="checkbox"/> Lida Rafia	<input type="checkbox"/> Student Vacancy	<input type="checkbox"/> Mike Reese
<input type="checkbox"/> Ryan Cline, Classified Co-Chair	<input type="checkbox"/> Student Vacancy	<input type="checkbox"/> Marsha Gable
		<input type="checkbox"/> Bill McGreevy

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS’ ASSOCIATION
<input type="checkbox"/> Christen McGaughey-Gilreath	<input type="checkbox"/> Dawn Heuft	<input type="checkbox"/> Veronica Romero
<input type="checkbox"/> Maite Valladolid		<input type="checkbox"/> Agustin Albarran

EX-OFFICIO	RECORDER
<input type="checkbox"/> Micah Jendian	<input type="checkbox"/> Bernadette Black
<input type="checkbox"/> Jennifer Bennett	
<input type="checkbox"/> Lorena Ruggero	
<input type="checkbox"/> Rochelle Weiser	

ROUTINE BUSINESS	
1. Welcome	
2. Public Comment	
3. Additions/Deletions to Agenda	
4. Approve Meeting Notes & Follow-up	

NEW BUSINESS	
5. District Classified Professional Development Program	

COMMITTEE REPORTS	
6. Faculty Professional Development	
7. Classified Staff Professional Development – Update on Caring Campus	

DISCUSSION	
8. Debrief on 12 Gateway and Planning Forum	

FOR CONSENSUS	
9.	

FOLLOW-UP		
Who	Item	Timeline

**NEXT MEETING: May 15, 2019 @ 2:00-3:30PM, Distance Ed Room**

### ***Committees are to establish norms***

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

#### ***Rules of Engagement***

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

- There is no rank in the room when at the committee table. All participants are treated as peers, both between constituencies and within constituencies.
- Speakers will be heard one at a time and without interruption. Participants will allow for moments of silence for thought and other viewpoints. In consideration of hearing all feedback, members should be mindful of how often and how long they speak. Equity in consensus building means including diverse perspectives at all levels of the organization.
- Members will be engaged and contribute, and challenge ideas, not people. All meeting attendees will be respectful/civil in their comments, responses, and body language.
- Members will listen to others, and seek to focus on the merits of what is being said, while making a good faith effort to understand the concerns of others. Council/committee members are encouraged to ask questions of clarification.
- Each person reserves the right to disagree with any proposal and accepts responsibility for offering alternatives that accommodate individual interests and the interests of others.
- All members should be mindful of the language used in discussions, including use of "I" statements instead of "they" attributions to relate anecdotal evidence or experiences. Members are encouraged to use an asset-minded approach that focuses on what works and how something can be done. This is in contrast to a deficit-minded approach that focuses on the negative and why an initiative, idea, or project can't get done.
- All council/committee members will be aware of the purpose and responsibility of their committees. When issues arise in discussion that are not supported by the committee's charge, the chair will identify the proper council, committee, or constituency group leadership for review, and forward the issue for consideration.
- Once consensus is reached after deliberation, council/committee members will support the group's recommendation.