



GROSSMONT COLLEGE
Professional Development Committee
November 19, 2025
2:00 p.m. – 3:30 p.m.

AGENDA

Meetings will be held in a hyflex modality
College Conference Room (10-106) or

Join Here: <https://gcccd-edu.zoom.us/j/83909910725?from=addon>

Purpose: The Professional Development Committee carries out planning and evaluation of professional development programming which enhances the college's readiness to achieve its strategic goals and mission. It also supports the institution's continuous improvement and its diverse personnel. The committee identifies emerging trends from annual unit plans and program review to inform professional development.

CO-CHAIRS (Voting Members)	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (Voting Members)	ADVISORY (Non-voting members)
<input checked="" type="checkbox"/> Victoria Rodriguez, Co-Chair	<input type="checkbox"/> Ciana Garcia	<input type="checkbox"/> Adrienne Garay Lee
<input checked="" type="checkbox"/> Theresa Apodaca, Co-Chair	<input type="checkbox"/> James Joyner	<input type="checkbox"/> Meya Alomar
		<input type="checkbox"/> Joan Ahrens

ACADEMIC SENATE (Voting Members)	CLASSIFIED SENATE (Voting Members)	ADMINISTRATORS' ASSOCIATION (Voting Members)
<input checked="" type="checkbox"/> Lucy Holland	<input checked="" type="checkbox"/> Bernadette Black	<input checked="" type="checkbox"/> Renee Nasori
<input checked="" type="checkbox"/> Michael Kelly	<input checked="" type="checkbox"/> Proxy - Pat Palma	<input type="checkbox"/> VACANT

EX-OFFICIO (Voting Members)	RECORDER (Non-Voting Member)
<input checked="" type="checkbox"/> Raymundo Quezada/Brittney Zemlick	<input checked="" type="checkbox"/> Pam Meisner
<input checked="" type="checkbox"/> Elisabeth Burke	
<input checked="" type="checkbox"/> Ernesto Rivera	
<input checked="" type="checkbox"/> Adela Powers	<input checked="" type="checkbox"/> Guest-President Luster
<input checked="" type="checkbox"/> Brittney Zemlick	<input checked="" type="checkbox"/> Proxy-Dawn Heuft-LTR

ROUTINE BUSINESS (10 min)	
1. Welcome / Public Comments	Victoria began meeting at 2:05 and greeted attendees Theresa began meeting with an ice breaker "What are you doing on Thanksgiving break?"
2. Additions/Deletions to Agenda	No public comments Victoria added to the agenda – IEPI from Interim President Luster
3. Public Comments	
4. Approve Meeting Notes from 10-15-25	Meeting notes approved

OLD BUSINESS (30 min)	
5. Review PD Needs Assessment and Data	<p>Survey was discussed in detail; Victoria made some adjustments as suggested at previous meeting. She integrated some of these into survey but tried to keep as close to original as possible. She added, "What days and times of the week would work for you?" Surveyed went out on Monday with 77 responses received as of today. She will keep survey open until end of semester. PD committee broke out into small groups to review the 77 responses.</p> <p>Highlights of breakout session:</p> <ul style="list-style-type: none"> • Renee N. noticed a common theme from survey was safety. • Elisabeth suggested opportunities for better understanding in counseling, A&R • Victoria highlighted that the dates and times that work best for most was important. • Discussion will continue. • Victoria asked attendees to please share until all final results are calculated
6. Memo from State Chancellor's office	<p>Victoria reported on the memorandum dated October 16, 2025.</p> <ul style="list-style-type: none"> • It stated Flex calendar will now also apply to faculty and administrators. Language in memo was very pro PD. • Victoria suggested during this academic year to create a process as it needs to be part of contract negotiations. We will need to build a robust offering and infrastructure and it will take time. • Process and policies need to be discussed. Ernesto pointed out the language in the memo was very "district" targeted. • Dawn thought this would benefit all including faculty and classified and consider looking at it in a holistic way. • How faculty hours are used might be part of the negotiations. • Brittney asked who plans convocation. Victoria responded, the President's Cabinet. Ernesto added that he sits on the planning committee and it is being discussed to shorten convocation. He welcomed PD comments to. • Share the memo is
7. Information:	Thrive events have been low in attendance. December's event is on self-care

COMMITTEE REPORTS (15 min)	
8. FPDC or Academic Senate	<p>Elisabeth reported that meeting focused on reviewing applications and discussing Universal Design for Learning (UDL)</p> <ul style="list-style-type: none"> • Elisabeth shared that Dee from Curriculum requested ongoing UDL workshops due to upcoming Title V regulations requiring more explicit faculty incorporation. • Dawn offered to provide a presentation to the Curriculum Committee, clarifying that UDL is already incorporated into training, and Victoria offered to lend copies of a UDL book. The group agreed that Dawn and Elisabeth would collaborate on an email to clarify the needs and requirements for UDL workshops A suggestion for universal design learning (UDL) workshops. • Vitoria offered some resource materials (books) she has on UDL.
9. Classified Senate	<p>No reports</p> <p>Classified retreat and Victoria did a presentation that was fun and well received</p>
10. Admin Association	No additional reports

NEW BUSINESS (20 min)	
11. President Luster - IEPI	<ul style="list-style-type: none"> • Interim President Luster addressed PD Committee on an opportunity for a IEPI grant for \$250,000. Process would be to Submit a PRT, basically a letter of interest. Pam discussed the idea of creating a permanent infrastructure for professional development at Grossmont, suggesting that the committee could use the grant to explore various options and learn from other institutions. The committee agreed to consider the proposal and potentially meet in January to help write a letter of interest for the grant. • In short, they will send a team to facilitate a workshop for us with a Menu of Options(MOO). Money can be used for a variety of items needed, such as field trips, stipend for specific interested programs, etc. • President Luster will check into the submission cycle and would like to meet with many of the PD committee to submit a letter of interest in January. One idea could be for a Teaching and Learning Center. This would help in creating a permanent infrastructure for PD. • Brittney Z. asked since the PD Coordinator position was reduced from 100% to 50%, and is one of the areas of infrastructure needed, could these funds be used for personnel? President Luster indicated this is a one-time funding source (not permanent), but could possibly propose an avenue to incorporate this into Letter of Interest. • The idea of PRT was met with many “thumbs up” and positive feedback.

FOLLOW-UP		
Who	Item	Timeline

NEXT MEETING: Next meeting – February 18, 2026 from 2:00-3:30PM

Zoom information: <https://gcccd-edu.zoom.us/j/83909910725?from=addon>

Join from PC, Mac, Linux, iOS or Android: <https://gcccd-edu.zoom.us/j/83909910725?from=addon>