



**GROSSMONT COLLEGE**  
**Professional Development Committee**  
**October 15, 2025**  
**2:00 p.m. – 3:30 p.m.**

**AGENDA**

**Meetings will be held in a hyflex modality**  
**College Conference Room (10-106) or**

**Join Here:** <https://gcccd-edu.zoom.us/j/83909910725?from=addon>

**Purpose:** The Professional Development Committee carries out planning and evaluation of professional development programming which enhances the college's readiness to achieve its strategic goals and mission. It also supports the institution's continuous improvement and its diverse personnel. The committee identifies emerging trends from annual unit plans and program review to inform professional development.

<b>CO-CHAIRS (Voting Members)</b>	<b>ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (Voting Members)</b>	<b>ADVISORY (Non-voting members)</b>
<input checked="" type="checkbox"/> Victoria Rodriguez, Co-Chair	<input type="checkbox"/> Ciana Garcia	<input type="checkbox"/> Adrienne Garay Lee
<input checked="" type="checkbox"/> Theresa Apodaca, Co-Chair	<input type="checkbox"/> James Joyner	<input checked="" type="checkbox"/> Meya Alomar
		<input type="checkbox"/> Joan Ahrens

<b>ACADEMIC SENATE (Voting Members)</b>	<b>CLASSIFIED SENATE (Voting Members)</b>	<b>ADMINISTRATORS' ASSOCIATION (Voting Members)</b>
<input checked="" type="checkbox"/> Lucy Holland	<input checked="" type="checkbox"/> Bernadette Black	<input checked="" type="checkbox"/> Renee Nasori
<input checked="" type="checkbox"/> Michael Kelly	<input type="checkbox"/>	<input type="checkbox"/> VACANT

<b>EX-OFFICIO (Voting Members)</b>	<b>RECORDER (Non-Voting Member)</b>
<input checked="" type="checkbox"/> Raymundo Quezada/Brittney Zemlick	<input checked="" type="checkbox"/> Pam Meisner
<input checked="" type="checkbox"/> Elisabeth Burke	
<input checked="" type="checkbox"/> Ernesto Rivera	
<input checked="" type="checkbox"/> Adela Powers	
<input checked="" type="checkbox"/> Brittney Zemlick	

<b>ROUTINE BUSINESS (10 min)</b>	
1. Welcome / Public Comments	Meeting began at 2:05 pm. Victoria welcomed all to the 2 <sup>nd</sup> meeting of the semester. She asked everyone to introduce themselves as there are some new members on the Committee and share a bit of good news.
2. Additions/Deletions to Agenda	No additions or deletions to agenda
3. Public Comments	Public Comments – none
4. Approve Meeting Notes from 5/21/25 & 9/16/25	5/21/25 approval of minutes notes 9/16/25 approval of meeting notes

OLD BUSINESS (30 min)	
5. Review PD Needs Assessment Survey and Data	<p>Victoria reported that they are in the finalization stages of the PD Plan for the Fall. She reviewed Spring '23, '24, and '25 surveys. Victoria pointed out the "other ideas" section and spoke briefly on each topic. The team discussed modifications to '25 survey, by committee consensus. She reported the number of responses has increased every year.</p> <p>Timing and scheduling seemed to be a common "barrier" in all three years. A suggestion that paid PD opportunities could incentivize participation.</p> <p>Victoria surveyed the committee as to if the committee wants to send out a survey this Fall semester. And if yes, what additional questions/items should be added. Consensus was yes with these additional items.</p> <ul style="list-style-type: none"> <li>• Brittney suggested AI, artificial intelligence</li> <li>• Michael suggested more specifics for the broader topics ex: "Self Care" i.e. Social events/Networking opportunities.</li> <li>• What days and times are preferred.</li> </ul> <p>Victoria asked what other broader topics should be narrowed down?</p> <ul style="list-style-type: none"> <li>• AI, Leadership Development, Emergency Preparedness, Counseling Specific Training were suggested.</li> </ul> <p>Renee suggested grouping similar training topics under broader categories to reduce overlap and make navigation easier.</p> <p>Lucy asked "What are the PD Committee meetings for?"</p> <p>Victoria will add any other suggestions and send to committee for review later this month.</p>
6. Defining Professional Development for Grossmont College	<p>Victoria summarized that over the summer some of the PD opportunities hosted got push back from District. The group discussed bringing a definition for professional development to College Council - how does the committee define it and what counts as professional development.</p> <ul style="list-style-type: none"> <li>• Brittney suggested keeping it broad - Improved work performance</li> <li>• Lucy reported that at Palomar they offer Yoga and it is a paid opportunity.</li> <li>• Elisabeth suggested - continuous learning, anything that helps us do our job better.</li> </ul> <p>Brittney asked, "Is there a legal definition of PD for colleges"? Victoria explained that while there is no legal requirement for staff or administrators to complete professional development hours in California community colleges, faculty have specific requirements tied to funding. Victoria will draft something and send out for review and discussion at the November meeting.</p>
7. Information Items	<ul style="list-style-type: none"> <li>• Updates on heritage months, including Filipino American and Latin Heritage Month events, with a Dia de los Muertos event planned for next Tuesday and a panel discussion on October 28th featuring Latinx voices.</li> <li>• Brittney discussed an AI Workshop series offered by the Chancellor's Office, highlighting the need to better promote these opportunities through the VRC calendar and other channels.</li> </ul>

COMMITTEE REPORTS (15 min)		
8.	FPDC & Academic Senate	Elisabeth reported they had their first meeting recently and included discussions on a need for a peer mentorship program and plans/needs for workshops on proper conduct and respectful campus environments.
9.	Classified Senate	No report per Theresa
10.	Admin Assoc.	Renee reported they have a few new member and are working on a newsletter; offered listening sessions from members, and the formation of a negotiations team.

NEW BUSINESS (20 min)	
11.	The meeting ended with Raymundo sharing his newborn son, Emilio. 😊

FOLLOW-UP		
Who	Item	Timeline
Victoria Michael and Brittney	Draft survey and definition of PD Offered to help with the draft	Will send out for comments within 2 weeks

**NEXT MEETING:** Next meeting – November 19, 2025 from 2:00-3:30PM

**Zoom information:** <https://gcccd-edu.zoom.us/j/83909910725?from=addon>

**Join from PC, Mac, Linux, iOS or Android:** <https://gcccd-edu.zoom.us/j/83909910725?from=addon>