

Professional Development Committee Norms – Established March 20, 2019

Norms = Rules for how we're going to conduct ourselves in our meetings

Whenever we meet, talk about your latest professional development activity you participated in, or how you are supporting professional development (professional growth for ourselves and others).

Parking lot: Allow space for items that are not on agenda to be revisited next meeting.

Actively ask for other viewpoints; consider oppositions. Who is benefiting from the viewpoint and who is losing?

Give each person a voice so that it's not the same people talking all the time.

Be solution-oriented; "Yes, I hear you..."

Invitation for people to speak rather than being called on. Ask if anyone else has anything else to say before moving to next topic.

Provide definitions (e.g. Civility means different things in different communities. Define.)

Provide an icebreaker at every meeting (rather than welcome/introductions).

Review our norms every semester.

People should address those on the committee with respect and civility

Provide talking points at the end of the meeting for constituents to take back to their groups.

From 10-19-2022 notes:

Suggestion was to move #1 of the group norms to be discussed at the end of the meeting to not interfere with committee work/business.

Heriberto suggested adding full language for students to fully understand the information instead of the acronyms normally given. This is to be inclusive of our student representatives by using inclusive language.

Suggestion from 9/20/2023

No “no reports”