GROSSMONT COLLEGE

Planning & Institutional Effectiveness Committee (PIEC) Friday, September 19, 2025

11:00 a.m. – 12:30p.m. Minutes

College Conference Room 10-106

ZOOM LINK

Purpose The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college's mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS (voting)	ASSOCIATED STUDENTS OF GROSSMONT (voting)	EX-OFFICIO (voting)	
☑ Tate Hurvitz	☐ Jayson Alvarado		
⊒TBD		Susana Munoz ■ Susa	
		☑ Karolia Macias	
		⊠ Karen Hern	
ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION	
(voting)	(Voting)	(Voting)	
☑ Denise Schulmeyer	☑ Debora Hanssen- Proxy for Dawn Heuft	⊠Courtney Willis	
⊠Malia Molina	⊠Brandi Tonne	Niko Crumpton	
⊠Rukiya Akua	⊠Michele Martens	□TBD	
	ADVISORY (non-voting)		
□Joan Ahrens, VP Academic Affairs	☐TBD, District Research Planning	☐ Maria Denise Aceves, Curriculum	
Adrianne Garay-Lee, VP Student Services	□Joyce Fries, Academic Program Review		
☐Meya Alomar, VP Administrative Services	☐Kelly Menck, Academic Program Review		
☐Marcelo Nieto, Research and Planning	⊠Rafael Ayala, Research and Planning		
CPIE		GUEST	
☑PJ Ball (Recorder)		GUEST	
Mrs Ball (Necolder)			

ROUTINE BUSINESS				
1.	Welcome and Introductions	Tate welcomed committee members and introductions were made.		
2.	Additions/Deletions to Agenda	N/A		
3.	Approve meeting notes: a. 05/16/2025	Approved, with a correction to outgoing co-chair title, by consensus		
NEW BUSINESS				
4.	4. Charge, Composition and Governance Committee members reviewed PIEC rules and procedures. Tate outlin			
	Review	key principles for participatory governance, emphasizing respect,		
		collegiality, and consensus-building. A discrepancy was noted in the		

membership composition, with three representatives from some groups instead of the prescribed two. Tate shared that he will review previous iterations of the governance handbook, review College Council minutes, and speak with relevant constituency groups to resolve this discrepancy. Tate also outlined the committee's role in the broader governance structure and provided an example of how the committee's decisions relate to operational actions. Tate shared his plans to create a rough schedule of expected PIEC work and share out at the next meeting.

5. AUP Timeline

The committee discussed the annual unit planning (AUP) process, with Tate explained the timeline for resource requests and decisions. Karo raised concerns about the lack of feedback on technology requests through the AUP process, and Tate announced that the president will implement monthly email updates to the college to provide transparency on decisions. Tate also noted that the college handbook already requires written responses to College Council recommendations, aligning with Karo's suggestion for a more structured process.

6. PIEC Co-Chair Election

The committee discussed the need for a new Faculty co-chair.

Nominations were made, and Malia Molina was appointed PIEC co-chair by acclamation.

UPDATE

7. Accreditation Update

Denise explained the new streamlined accreditation approach by ACCJC, which now requires a shorter ~80-page Institutional Self Evaluation Report (ISER) focusing on demonstrating effective processes and outcomes rather than just compliance. Tate and Denise outlined the timeline, noting that the ISER will be reviewed by the governing board in November and submitted to ACCJC in December, with a peer review team visit planned for fall 2026 and a final decision expected in January 2027. They identified potential areas for improvement, including Regular and Substantive Interaction (RSI) for online instruction, Student Learning Outcomes (SLOs), and administrator evaluations, which the college is already addressing through planned improvements. A draft of the ISER is on the CPIE website under the Accreditation tab with a feedback form linked. Committee members are encouraged to share this opportunity for feedback with their constituencies.

8. Planning Forum Update

Tate provided updates on Grossmont's Planning Forum, highlighting Dr. Frank Harris' study on men of color at Grossmont College and the resulting 14 recommendations. The forum's outcomes, including the top-voted recommendations on community belonging, pedagogy, mental health resources, and career development, were discussed, with strategies generated by attendees being collected and shared with the Student Success and Equity committee, and the President's Task Force on Anti-Racism.

COMMITTEE/CONSTITUENCY REPORTS				
 9. Reports on PIEC-related topics from constituency groups and other committees (as needed) • Associated Students: • Classified Senate: • Faculty Senate: • Admin Association: 	EC-related topics from groups and other as needed) ated Students: Student Appreciation Pop-Ups on Oct. 8–9 with food, giveaways, and prizes; planning a Classified Senate Retreat on Halloween with new president Andrew Hellier.			
	Admin Association: N/A			
FOR FOLLOW-UP AT NEXT MEETING				
Who	What	When		
PIEC members	1. Read Grossmont College Strategic Plan 2022- 2028, Student Equity Plan 2022-2025, and Technology Plan 2023-2029 (slides 1-13)	By next meeting, Oct. 17th		

Important:

Next Meeting Date: Friday, October 17, 2025

PLANNING & INSTITUTIONAL EFFECTIVENESS COMMITTEE (PIEC) MEETING NORMS

October 20, 2023

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

In Person Setting

- Everybody's voice is equal, important and valuable.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don't understand where someone is coming from.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- When measuring consensus members will use the <u>Thumb up</u>- all the way in; <u>Thumb middle-</u> can live with it; <u>Thumb down</u>- want to keep talking about additional solutions.
- Use a parking lot.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.

Virtual Setting

- Conversations in the chat should be discussed.
- At the beginning of the meeting, members may drop an emoji from the Zoom library as a quick check-in at the beginning of the meeting. This would help us calibrate our body language with one another.
- Consensus will be measured in the chat. The co-chair will type the item to be vote on in the chat. Voting members will type in the chat; <u>Yes-agree</u>; <u>No-disagree</u>; <u>Abstain-decline</u> to vote.