

GROSSMONT COLLEGE
Planning & Institutional Effectiveness Committee (PIEC)
Friday, September 19, 2025
11:00 a.m. – 12:30p.m.
Minutes
~~College Conference Room 10-106~~
[ZOOM LINK](#)

Purpose The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college's mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS (voting)	ASSOCIATED STUDENTS OF GROSSMONT (voting)	EX-OFFICIO (voting)
<input checked="" type="checkbox"/> Tate Hurvitz	<input type="checkbox"/> Jayson Alvarado	<input checked="" type="checkbox"/> Victoria Christine Rodriguez
<input type="checkbox"/> TBD	<input checked="" type="checkbox"/> Sara Markowitz	<input checked="" type="checkbox"/> Susana Munoz
		<input checked="" type="checkbox"/> Karolia Macias
		<input checked="" type="checkbox"/> Karen Hern

ACADEMIC SENATE (voting)	CLASSIFIED SENATE (Voting)	ADMINISTRATORS' ASSOCIATION (Voting)
<input checked="" type="checkbox"/> Denise Schulmeyer	<input checked="" type="checkbox"/> Debora Hanssen- Proxy for Dawn Heuft	<input checked="" type="checkbox"/> Courtney Willis
<input checked="" type="checkbox"/> Malia Molina	<input checked="" type="checkbox"/> Brandi Tonne	<input type="checkbox"/> Niko Crumpton
<input checked="" type="checkbox"/> Rukiya Akua	<input checked="" type="checkbox"/> Michele Martens	<input type="checkbox"/> TBD

ADVISORY (non-voting)		
<input type="checkbox"/> Joan Ahrens, VP Academic Affairs	<input type="checkbox"/> TBD, District Research Planning	<input type="checkbox"/> Maria Denise Aceves, Curriculum
<input checked="" type="checkbox"/> Adrienne Garay-Lee, VP Student Services	<input type="checkbox"/> Joyce Fries, Academic Program Review	
<input type="checkbox"/> Meya Alomar, VP Administrative Services	<input type="checkbox"/> Kelly Menck, Academic Program Review	
<input type="checkbox"/> Marcelo Nieto, Research and Planning	<input checked="" type="checkbox"/> Rafael Ayala, Research and Planning	

CPIE	GUEST	
<input checked="" type="checkbox"/> PJ Ball (Recorder)	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

ROUTINE BUSINESS	
1. Welcome and Introductions	Tate welcomed committee members and introductions were made.
2. Additions/Deletions to Agenda	N/A
3. Approve meeting notes: a. 05/16/2025	Approved, with a correction to outgoing co-chair title, by consensus
NEW BUSINESS	
4. Charge, Composition and Governance Review	Committee members reviewed PIEC rules and procedures. Tate outlined key principles for participatory governance, emphasizing respect, collegiality, and consensus-building. A discrepancy was noted in the

COMMITTEE/CONSTITUENCY REPORTS		
9. Reports on PIEC-related topics from constituency groups and other committees (as needed) <ul style="list-style-type: none">Associated Students:Classified Senate:Faculty Senate:Admin Association:	Associated Students: N/A Classified Senate: Michele shared that Classified Senate is preparing for Student Appreciation Pop-Ups on Oct. 8–9 with food, giveaways, and prizes; planning a Classified Senate Retreat on Halloween with new president Andrew Hellier. Faculty Senate: Malia shared that a key theme from the recent Academic Senate meeting was the importance of ensuring representative voices in district- and college-level initiatives. She emphasized that this will also be important for this group, since institutional effectiveness relies on broad input. Admin Association: N/A	
FOR FOLLOW-UP AT NEXT MEETING		
Who	What	When
PIEC members	1. Read Grossmont College Strategic Plan 2022-2028 , Student Equity Plan 2022-2025 , and Technology Plan 2023-2029 (slides 1-13)	By next meeting, Oct. 17th

Important:

Next Meeting Date: Friday, October 17, 2025

PLANNING & INSTITUTIONAL EFFECTIVENESS COMMITTEE (PIEC) MEETING NORMS

October 20, 2023

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

In Person Setting

- Everybody's voice is equal, important and valuable.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don't understand where someone is coming from.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- When measuring consensus members will use the Thumb up- all the way in; Thumb middle- can live with it; Thumb down- want to keep talking about additional solutions.
- Use a parking lot.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.

Virtual Setting

- Conversations in the chat should be discussed.
- At the beginning of the meeting, members may drop an emoji from the Zoom library as a quick check-in at the beginning of the meeting. This would help us calibrate our body language with one another.
- Consensus will be measured in the chat. The co-chair will type the item to be vote on in the chat. Voting members will type in the chat; Yes-agree; No-disagree; Abstain-decline to vote.