

GROSSMONT COLLEGE
Planning & Institutional Effectiveness Committee (PIEC)
Friday, March 17, 2023
Meeting Notes

Purpose The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college’s mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS (voting)	ASSOCIATED STUDENTS OF GROSSMONT (voting)	ADVISORY
<input checked="" type="checkbox"/> Joan Garcia Ahrens	<input type="checkbox"/> Jessalyn Bermudez	<input checked="" type="checkbox"/> Marshall Fulbright
<input checked="" type="checkbox"/> Krystle Jones	<input type="checkbox"/> TBD	<input type="checkbox"/> Marsha Gable
	<input type="checkbox"/> TBD	<input type="checkbox"/> Joyce Fries-co-chair, PR
		<input checked="" type="checkbox"/> Kelly Menck-co-chair, PR
		<input checked="" type="checkbox"/> Natalie Ray
		<input type="checkbox"/> TBD- VPAS

ACADEMIC SENATE (voting)	CLASSIFIED SENATE (Voting)	ADMINISTRATORS’ ASSOCIATION (Voting)
<input checked="" type="checkbox"/> Natalia Aylett	<input checked="" type="checkbox"/> Graylin Clavell	<input checked="" type="checkbox"/> Courtney Willis
<input checked="" type="checkbox"/> Eva Nicasio	<input checked="" type="checkbox"/> Juliana Bertin	<input checked="" type="checkbox"/> Niko Crumpton
	<input checked="" type="checkbox"/> Steven Miller	<input checked="" type="checkbox"/> Wayne Branker

EX-OFFICIO (voting)	CPIE	GUEST
<input checked="" type="checkbox"/> Victoria Christine Rodriguez	<input checked="" type="checkbox"/> Cindy Emerson	<input type="checkbox"/>
<input type="checkbox"/> Susana Munoz	<input type="checkbox"/> Carmen Hernandez	<input type="checkbox"/>
<input checked="" type="checkbox"/> Felicia Kalker	<input checked="" type="checkbox"/> Christopher Yerkes, Recorder	<input type="checkbox"/>

ROUTINE BUSINESS	
1. Welcome and Introductions	J. Ahrens introduced herself and had every member of the committee introduce themselves.
2. Public Comment	None.
3. Additions/Deletions to Agenda	None.
4. Approve meeting notes: 02/16/2023	Minutes approved by the committee.
CONSENSUS	
5. Finalize Annual Planning Forum	J. Ahrens shared the documents, data and slides that will be presented at the Annual Planning Forum. This included the forum agenda, the KPI targets, KPI Data Discussion questions, KPI Setting Targets PPT, Fall 2022 CCC Statewide Decisions Survey PPT, 2022 AUP themes.
DISCUSSION OF PRIOR AGENDA ITEMS	
6. KPI Recommended Targets	J. Ahrens asked for feedback on how to present the KPI targets at

	<p>the planning forum and if any changes needed to be made to the KPI Data Discussion questions.</p> <p>Feedback from the committee will be integrated into the presentation and shared back at upcoming committee meetings prior to the Annual Planning Forum.</p>	
UPDATE		
7. Institutional Innovation and Effectiveness Plan	J. Ahrens said the IEPI grant proposal has been submitted to the Statewide Director of IEPI. Additional information will be shared once the response and funding are received.	
COMMITTEE/CONSTITUENCY REPORTS		
<p>8. Reports on PIEC-related topics from constituency groups and other committees (as needed)</p> <ul style="list-style-type: none"> • Associated Students: • Classified Senate: • Faculty Senate: • Admin Association Committees: 	<p>AS: None CS: None FS: None AA: Thank you, Joan!</p>	
FOR FOLLOW-UP AT NEXT MEETING		
Who	Item	Timeline

NEXT PIEC MEETING: NOTE- Friday, 04/21/2023; 11:00 am – 12:30 pm

PIEC SCHEDULE Spring 2023	
Date	Time
Annual Planning Forum-04/14/2023	8:30 am - 12:00 pm
Friday, 04/21/2023	11:00 am - 12:30 pm
Friday, 05/19/2023	11:00 am - 12:30 pm

Planning & Institutional Effectiveness Committee (PIEC)

NORMS

Updated
September 23th, 2022

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

- When measuring consensus members will use the Thumb up- all the way in; Thumb middle- can live with it; Thumb down- want to keep talking about additional solutions.
 - When consensus is final the committee will use the chat entering: yes, no, or abstain.
- Members may drop an emoji from the Zoom library as a quick check check-in at the beginning of the meeting. This would help us calibrate our body language with one another.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- Everybody's voice is equal, important and valuable.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way. Use a parking lot.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don't understand where someone is coming from.
- Periodically check in on our norms and adjust them.
- Conversations in the chat should be discussed.