

**GROSSMONT COLLEGE**  
**Planning & Institutional Effectiveness Committee (PIEC)**  
**Friday, March 4, 2022**  
**11:00 a.m. – 12:30p.m.**  
[PIEC Zoom Room](#)  
**Meeting Agenda**

**Purpose** The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college’s mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS (voting)	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (voting)	ADVISORY
<input type="checkbox"/> Joan Garcia Ahrens	<input type="checkbox"/> Karla Moore	<input type="checkbox"/> Marshall Fulbright
<input type="checkbox"/> Danielle Feliciano	<input type="checkbox"/> Vacant	<input type="checkbox"/> Marsha Gable
	<input type="checkbox"/> Vacant	<input type="checkbox"/> Bill McGreevy
		<input type="checkbox"/> Sam Ballard
		<input type="checkbox"/> Kelly Menck proxy for Joyce Fries
		<input type="checkbox"/> Natalie Ray

ACADEMIC SENATE (voting)	CLASSIFIED SENATE (Voting)	ADMINISTRATORS’ ASSOCIATION (Voting)
<input type="checkbox"/> Lara Braff	<input type="checkbox"/> Alexis Lytle	<input type="checkbox"/> Courtney Williams
<input type="checkbox"/> Natalia Aylett	<input type="checkbox"/> Graylin Clavell	<input type="checkbox"/> Niko Crumpton
<input type="checkbox"/> Krystle Jones		<input type="checkbox"/> Wayne Branker

EX-OFFICIO (voting)	CPIE	GUEST
<input type="checkbox"/> Victoria Christine Rodriguez	<input type="checkbox"/> Cindy Emerson	<input type="checkbox"/> Tate Hurvitz
<input type="checkbox"/> Susana Munoz	<input type="checkbox"/> Veronica Rosales	<input type="checkbox"/>
<input type="checkbox"/> Felicia Kalker	<input type="checkbox"/> Kay Watson	<input type="checkbox"/>

ROUTINE BUSINESS	
1. Welcome and Introductions	
2. Public Comment	
3. Additions/Deletions to Agenda	
4. Approve meeting notes from 01/28/2022	
ROUTINE BUSINESS	
5. <a href="#">BP/AP</a> 3050 Institutional Code of Ethics; <a href="#">BP/AP</a> 3060 Institutional Code of Conduct; Joint workgroup with Cuyamaca	Natalie, Natalia, Danielle
6. Strategic Planning - March 25 Report Out	Joan, Victoria, Courtney
7. Facilities Planning - Gensler Update	Danielle
8. Accreditation – March 23 Virtual Site Visit	Joan, Tate, Felicia, & Natalie

9. Annual Unit Planning – April 15 Annual planning Forum	Joan
10. Equity Plan Update	Victoria

**COMMITTEE/CONSTITUENCY REPORTS**

11. Reports on PIEC-related topics from constituency groups and other committees (as needed) <ul style="list-style-type: none"> <li>• Associated Students:</li> <li>• Classified Senate:</li> <li>• Faculty Senate:</li> <li>• Admin Association Committees:</li> </ul>	
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**FOR FOLLOW-UP AT NEXT MEETING**

Who	Item	Timeline

**SPRING 2022  
 PIEC MEETING DATES  
 & PIEC, CPIE HOSTED EVENTS**

Date	Time	Event	Status
March 18, 2022	11:00 am to 12:30 pm	PIEC Meeting	Regular
March 25, 2022	9:00 am to 12:00 pm	Strategic Plan Report Out Forum	Proposed
April 8, 2022	11:00 am to 12:30 pm	PIEC Meeting - Plan for AUP Forum	Proposed
April 15, 2022	9:00 am to 4:00 pm	Annual Unit Planning Forum	Proposed
May 20, 2022	11:00 am to 12:30 pm	PIEC Meeting	Regular

**NEXT PIEC MEETING: 03/18/2022; 11:00 am – 12:30 pm**

## Planning & Institutional Effectiveness Committee (PIEC)

### NORMS

Updated  
September 17<sup>th</sup>, 2021

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In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

- When measuring consensus members will use the Thumb up- all the way in; Thumb middle- can live with it; Thumb down- want to keep talking about additional solutions.
  - When consensus is final the committee will use the chat entering: yes, no, or abstain.
- A quick check weather check-in at the beginning of the meeting. This would help us calibrate our body language with one another. This may be done orally around the table or through the chat to save time.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- Everybody's voice is equal, important and valuable.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Use a parking lot.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don't understand where someone is coming from.
- Periodically check in on our norms and adjust them.
- Conversations in the chat should be discussed.