

GROSSMONT COLLEGE
Planning & Institutional Effectiveness (PIEC) Committee
Friday, April 16, 2021
11:00 a.m. – 12:00p.m.
PIEC Zoom Room
NOTES DRAFT

Purpose The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college’s mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input type="checkbox"/> Joan Garcia Ahrens	<input checked="" type="checkbox"/> Briana Flores Falcon	<input type="checkbox"/> Marshall Fulbright
<input checked="" type="checkbox"/> Lara Braff	<input type="checkbox"/> Vacant	<input checked="" type="checkbox"/> Aaron Starck
	<input type="checkbox"/> Vacant	<input type="checkbox"/> Bill McGreevy
	Proxies:	<input type="checkbox"/> Victoria Christine Rodriguez
		<input checked="" type="checkbox"/> Joyce Fries
		<input checked="" type="checkbox"/> Natalie Ray

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS’ ASSOCIATION
<input type="checkbox"/> Marilyn Tajii	<input checked="" type="checkbox"/> Alexis Lytle	<input type="checkbox"/> Courtney Williams
<input type="checkbox"/> Tiffany Glen-Hall	<input type="checkbox"/> Iliana Garcia	<input checked="" type="checkbox"/> Niko Crumpton
	<input checked="" type="checkbox"/> Danielle Feliciano	<input type="checkbox"/> Wayne Branker

EX-OFFICIO	RECORDER	GUEST
<input type="checkbox"/> Lida Rafia	<input checked="" type="checkbox"/> Cindy Emerson	<input checked="" type="checkbox"/> Susana Munoz
<input checked="" type="checkbox"/> Bonnie Ripley		<input checked="" type="checkbox"/> Veronica Rosales
<input type="checkbox"/> Felicia Kalker		

ROUTINE BUSINESS	
1. Welcome and Introductions	Welcomes were made around the table
2. Public Comment	None
3. Additions/Deletions to Agenda	None
4. Approve 3/19/2021 Meeting Summary	There was not quorum. Meeting notes will be presented for approval May 21 meeting.

FOLLOW-UP FROM LAST MEETING	
<p>5. Annual Planning Forum Planning</p> <ul style="list-style-type: none"> • March 19 featuring Program Review • April 16th Session today 	<p>The feedback was positive. The questions and discussion during the session and in the breakout rooms indicated people were engaged and learning. Presenters appreciated the collaborative effort as they approached the process in an integrative way. Hearing about the Program Review Academic and Student Services process was useful and interesting.</p> <p>Breakout sessions were very important because everyone was able to speak their truth. Really enjoyed the sessions because people were actively involved. Comments were made about the positive experience of online chat for those who are shy.</p>
<p>6. Participatory Governance Handbook Review (Lara, Bonnie, Susie & Veronica)</p>	<p>Bonnie, Lara, Susie and Veronica created a Google form for everyone to complete. Cindy will check with Joan to see if there should be a specific deadline. There was discussion regarding PIEC responsibilities.</p>

DISCUSSION	
<p>7. RP Group Report Recovery with Equity Executive Summary and introduction</p>	<p>Lara shared a Power Point on the Executive Summary and Introduction that she created. Areas that stood out: Connecting high school experiences. Tracking or following students through their whole education. Creating a college mindset in high school. Connecting in pathways and dual enrolment. Using a unified approach. An attempt to make a connection between K-12, Workforce, Equity, Non-profit org. etc. and technology. Technology doesn't solve these problems. Loved the idea how does it come to fruition. Disappointed that they only had 91 students input. The student voice seemed very small. One of the goals was to listen to the voices of the students. Point was to do something more expansive. Lara suggested member read the rest and continue the discussion at our next meeting.</p>

UPDATE	
<p>8. Board/Administrative Policies</p> <ul style="list-style-type: none"> • BP/AP 3200 Compliance with Accreditation - 6-year review • Reference ACCJC Accreditation Standards on Institutional Effectiveness <i>IB for more information</i> <p>(Tate, Joan, Felicia, Veronica)</p>	<p>The team is meeting next Wednesday and will present at our next meeting.</p>

FOR CONSENSUS	
<p>9.</p>	

COMMITTEE/CONSTITUENCY REPORTS	
<p>10. Reports on PIEC-related topics from constituency groups and other committees (as needed)</p> <ul style="list-style-type: none"> • Associated Students: • Classified Senate: • Faculty Senate: • Admin Association Committees: 	

FOR FOLLOW-UP AT NEXT MEETING

Who	Item	Timeline

WORK AHEAD

Next meeting: May 21, 2021; 11:00 – 12:00

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Planning & Institutional Effectiveness Committee
Norms

Updated at 09/18/2020 PIEC meeting

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

- Thumb up- all the way in; Thumb middle- can live with it; Thumb down-want to keep talking about additional solutions.
- Quick check (weather check-in at the beginning of the meeting. This would help us calibrate our body language with one another.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- Everybody's voice is equal, important and valuable.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Use a parking lot.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don't understand where someone is coming from.
- Periodically check in on our norms and adjust them.
- Conversations in the Chat should be discussed (added at 09/18/2020 meeting).

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