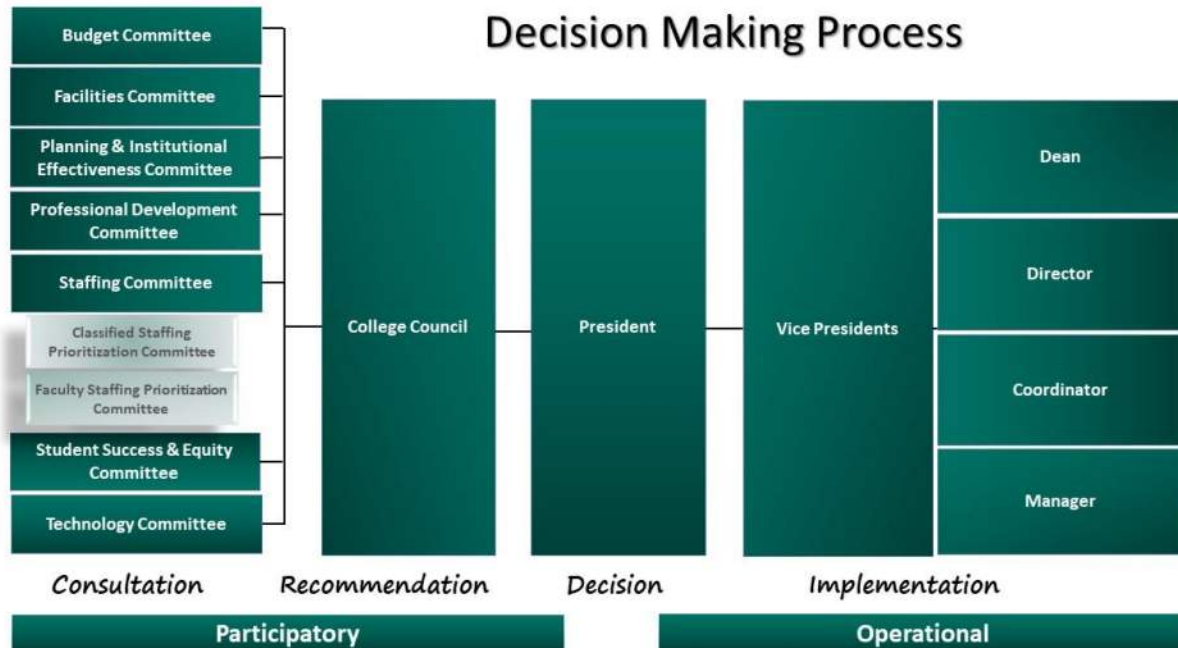
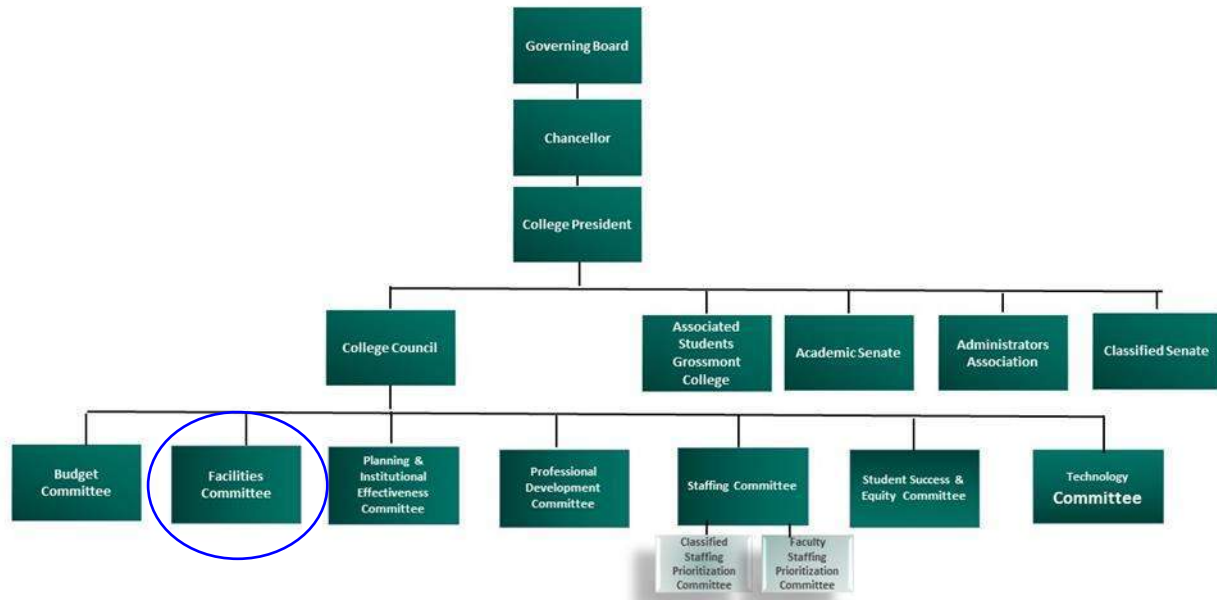


FACILITIES COMMITTEE AGENDA

1. Welcome/Introductions
2. Agenda – Additions/Deletions
3. Approve Meeting Minutes
4. 5-Minute Public Comment
5. Constituency Updates
 - Admin Association
 - Classified Senate
 - Academic Senate
 - ASGC
6. Change the FC monthly meeting time - Loren Holmquist
7. **FC Purpose and Process - Loren Holmquist**
8. FPR (Facilities Project Request) - Loren Holmquist
9. Art Committee - Bldg 35 Mural - Jennifer Bennett
10. Facilitron Work Orders - Colleen Parsons
11. IPM Pest Control - Loren Holmquist
12. Keep Doors Closed - Loren Holmquist
13. Construction Timeline and Campus Impacts - Loren Holmquist
14. Recap - Loren Holmquist

PARTICIPATORY GOVERNANCE STRUCTURE



RULES, TOOLS, AND ROLES

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there can be power dynamics in a room. Work must be done to create the equitable and inclusive environment necessary for effective and active participation. To do so, council*/committee* members will establish behavioral norms that will foster active engagement, (outlined below), make use of meeting tools, and respect the roles of each member.

Meeting Guidelines for Active Engagement

In participatory governance, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

- There is no positional rank in the room when at the committee table. Every student, classified professional, faculty, and administrator voice matters, and is respected. All participants are treated as peers, both between constituencies and within constituencies.
- Speakers will be heard one at a time and without interruption.
- Participants will allow for moments of silence for thoughtful consideration of other viewpoints. In consideration of hearing all feedback, members should be mindful of how often and how long they speak. Equity* in consensus* building means including diverse perspectives at all levels of the organization.
- Members will be actively engaged and contribute to discussions; members will challenge ideas, not people. All meeting attendees will be respectful/civil in their comments, responses, and body language.
- Members will listen to others, and seek to focus on the merits of what is being said, while making a good faith effort to understand the concerns of others. Council*/committee* members are encouraged to ask questions of clarification.

- Each person reserves the right to disagree with any proposal and accepts responsibility for offering alternatives that accommodate individual interests and the interests of others.
- All members should be mindful of the language used in discussions*, including the use of "I" statements instead of "they" attributions to relate anecdotal evidence or experiences. Members are encouraged to use an asset-minded* approach that focuses on what works and how something can be done. This is in contrast to a deficit-minded* approach that focuses on the negative and why an initiative, idea, or project can't get done.
- All council*/committee* members will be aware of the purpose and responsibility of their committees. When issues arise in discussion* that are not supported by the committee's charge, the chair* will identify the proper council*, committee*, or constituency* group leadership for review, and forward the issue for consideration.
- Once deliberation is done and consensus* is reached, all council*/committee* members will support the group's recommendation.

Consensus* Forming and Decision* Making

Achieving meaningful consensus is essential to effective governance and leads to the formation of decisions that advance the college community toward preferred outcomes. In this context, "consensus" describes a general state of agreement rather than a "majority opinion." Clear agreements and public indications of understanding and support by committee members are critical to maintain forward progress of all governance groups. Participatory governance is driven by dialogue addressing issues of shared importance when seeking consensus. All council*/committee* members, especially the chair* or convener*, are expected to make good-will attempts to resolve each participant's concerns before asking for agreement and closing any discussion* regarding a recommendation or forward action.

FACILITIES COMMITTEE

Purpose

The Facilities Committee identifies, prioritizes and advocates for the facilities needs and services. It makes recommendations to the College Council for the strategic direction and implementation of facilities priorities. These recommendations address facilities policies and procedures, prioritization of facilities project requests from annual unit plans*, facility requirements for existing programs, and projected facility needs of the college for the future. The committee will ensure that its recommendations are consistent with the objectives and recommendations established in the Facilities Plan, Strategic Plan, and other supporting plans and reports (five-year capital outlay plan, use of space, scheduled maintenance, state and federal reports, etc.).

Responsibilities

- Develop/update the College Facilities Master Plan in accordance with long-term educational master planning projections; monitor the progress toward the implementation of the plan.
- Build institutional annual and long-term goals to develop and implement initiatives in accordance with the recommendation of the Facilities Master Plan, the 5-year capital outlay plan, use of space, scheduled maintenance and other state and federal reports.
- Act as a recommending body to the College Council for the construction, remodeling, and/or reassignment of existing and new facilities, including bond-funded construction.
- Study existing facilities and recommend alterations and improvements in response to the annual unit plans* and emergent needs.
- Promote energy efficiency and conservation, sustainable construction and grounds management, and best practices for physical plant management.
- Ensure that all college spaces, and the campus as a whole, are intentionally designed to welcome and engage our diverse student, employee, and broader community populations.

- Ensure that college facilities are physically accessible to all.
- Continually compile evidence related to accreditation Standard III.B, Physical Resources as well as other relevant accreditation requirements, and monitor the College's ongoing compliance with these requirements.
- Make recommendations to the College Council.

Membership

- Co-chairs:
 - Vice President Administrative Services or Director of Facilities (as appointed by the College President)
 - Classified or Faculty Constituency Members selected by constituency group from committee membership (Rotates every two academic years)
- Constituency Members:
 - 2 members each from Administrators' Association, Academic Senate, Associated Students of Grossmont College, Classified Senate.
- Ex-officio members:
 - Vice President Administrative Services or Director of Facilities (non-chairing)
 - Accessibility Resource Center Coordinator
- Advisory members:
 - Associate Dean of Athletics
 - District Sustainability Specialist
 - Vice President of Academic Affairs
 - Master Class Scheduler, Instructional Operations

Consensus

Consensus is reached when at least three-fourths (75%) of voting members present in the meeting are in agreement.

Quorum

The quorum is achieved when 50 percent plus one of voting members are in attendance.

Proxy

In the event that a committee member who represents a constituency is absent, the member should appoint a proxy*. In those instances, the proxy* will have the same authority to discuss and vote on issues on behalf of the member they represent. It is the responsibility of the constituency group representative to inform their proxy* of agenda items, constituency group discussions*, and committee discussions* related to agenda items, and to notify the co-chairs* of their absence and assigned proxy*.

Meeting Dates

First Wednesday, 9:30 – 11 a.m.

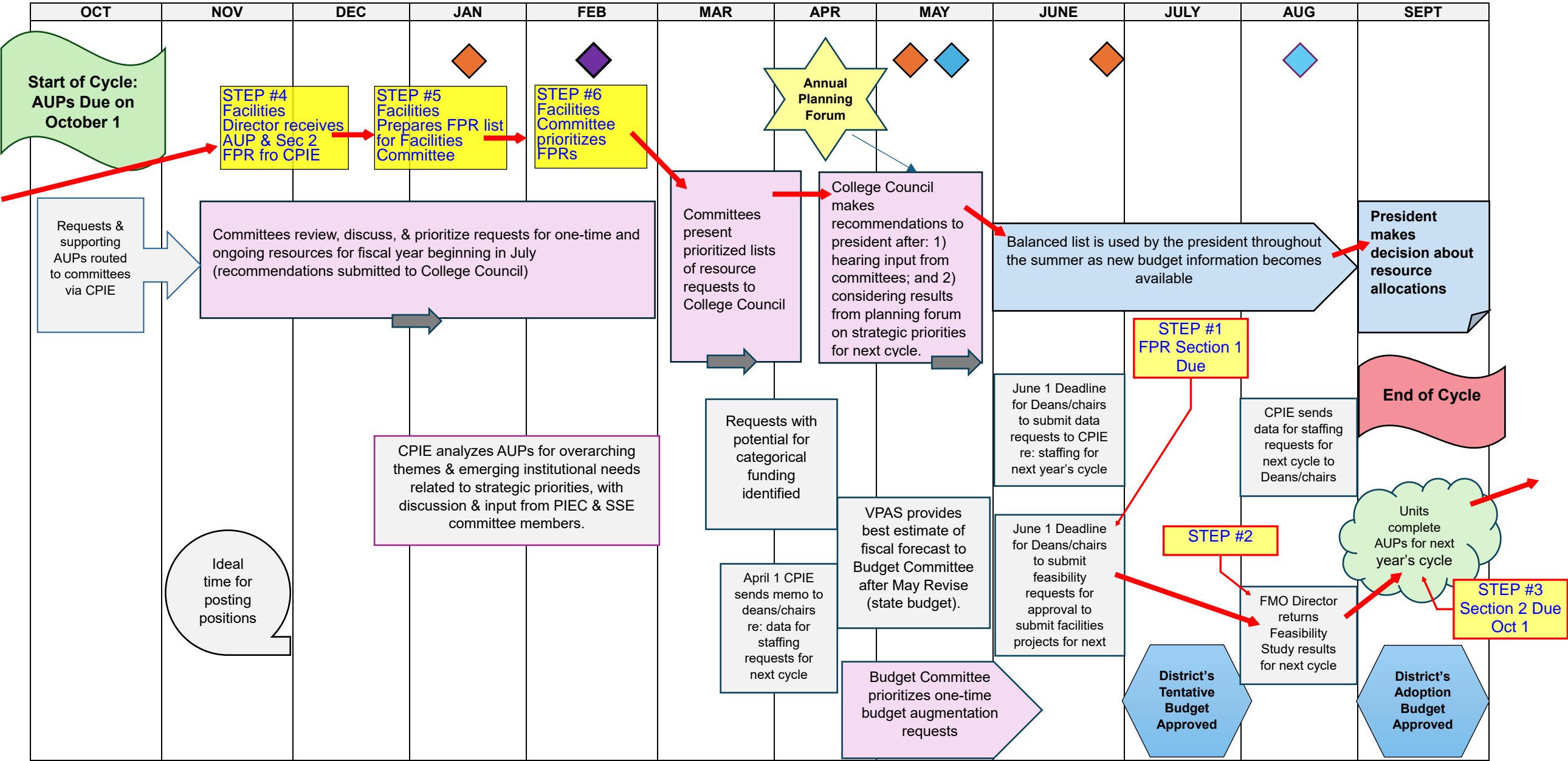
Link to: [Agendas and Minutes](#)

Link to College Council [Recommendation Form](#)

[ACCJC Accreditation Standards](#) (June 2023)

3.8 “The institution constructs and maintains physical resources to support and sustain educational services and operational functions. The institution ensures safe and effective physical resources at all locations where it offers instruction, student services, and/or learning supports.”

Grossmont College's Annual Unit Planning Timeline (subject to change)



Note: Units are planning ahead for the next fiscal year.

Color Coding: Pink = Governance; Grey = Operational; Light Blue = Executive Leadership

FACILITIES COMMITTEE AGENDA

1. Welcome/Introductions
2. Agenda – Additions/Deletions
3. Approve Meeting Minutes
4. 5-Minute Public Comment
5. Constituency Updates
 - Admin Association
 - Classified Senate
 - Academic Senate
 - ASGC
6. Change the FC monthly meeting time - Loren Holmquist
7. FC Purpose and Process - Loren Holmquist
8. **FPR (Facilities Project Request) - Loren Holmquist**
9. Art Committee - Bldg 35 Mural - Jennifer Bennett
10. Facilitron Work Orders - Colleen Parsons
11. IPM Pest Control - Loren Holmquist
12. Keep Doors Closed - Loren Holmquist
13. Construction Timeline and Campus Impacts - Loren Holmquist
14. Recap - Loren Holmquist

Facilities Project Request 2024-2025 Prioritization from the Facilities Committee

Facilities Project Request 2024-2025 Prioritization from the Facilities Committee 5/22/25

<u>RANK</u>	<u>TITLE/DESCRIPTION</u>	<u>Estimated Cost</u>	<u>Reason for Rating</u>
1	FPR 25-08 Student Health/Mental Services - Add 2 Offices	\$550,000	Mental health is essential, and support should be accessible. The loss of remote work for counselors has led to real-time cancellation and reduction of services for students and staff, due to lack of space, resources, and reduction in the workforce.
2	FPR 22-02 Sculpture/Jewelry - New Stools	\$16,000	Current stools do not allow students to be at the proper working height during three-hour long classes, causing discomfort.
3	FPR 25-04 Sculpture/Jewelry - Replace Air Compressor	\$8,000	Without compressed air, Sculpture, Jewelry and Foundry programs are not able to execute certain integral processes and learning activities.
4	FPR 25-06 Sculpture/Jewelry - Replace Two Welders	\$11,000	Having access to functional MIG welders will allow students to learn skills that are integral to Sculpture and Foundry process, and also help them to be more competitive for transfer, job, and artist communities.
5	FPR 25-24 Library/LRC - Remove Center Desk & Gates	\$2,000	Library access impacts everyone. A strong, well-functioning library is essential to our mission.
6	FPR 25-09 OTA Program - Replace Flooring	\$150,000	This could be addressed by the new Nursing Grant.
7	FPR 25-25 Library/Tech Mall - Architectural Signage	\$350,000	Correcting wayfinding is essential for staff and students to find classes and services.
8	FPR 25-03 Sculpture/Jewelry - Install Shade Sails	\$300,000	Need is appropriate, but cost is prohibitive. Alternative is to spend \$10,000 on a shade pop-ups.
9	FPR 25-25 Library - Art Display Hardware	\$2,000	The library impacts everyone. A more welcoming space benefits the entire campus community.
10	FPR 25-16 Chemistry - Install Whiteboard	\$2,000	Hallway whiteboards support both tutoring and informal instruction but is not a classroom or a lab space.
11	FPR 25-01 Communication - Improve 3 Classrooms	\$225,000	This need will be filled by the upcoming 200's renovation project.

2024-2025 FPR Budget \$200,000

The actual cost of each FPR will be submitted once approved to move forward on an item, due to escalation.

FACILITIES COMMITTEE AGENDA

1. Welcome/Introductions
2. Agenda – Additions/Deletions
3. Approve Meeting Minutes
4. 5-Minute Public Comment
5. Constituency Updates
 - Admin Association
 - Classified Senate
 - Academic Senate
 - ASGC
6. Change the FC monthly meeting time - Loren Holmquist
7. FC Purpose and Process - Loren Holmquist
8. FPR (Facilities Project Request) - Loren Holmquist
9. Art Committee - Bldg 35 Mural - Jennifer Bennett
10. Facilitron Work Orders - Colleen Parsons
11. IPM Pest Control - Loren Holmquist
12. Keep Doors Closed - Loren Holmquist
13. Construction Timeline and Campus Impacts - Loren Holmquist
14. Recap - Loren Holmquist

Building 35 Student Mural



Building 35 Student Mural



Building 35 Student Mural



FACILITIES COMMITTEE AGENDA

1. Welcome/Introductions
2. Agenda – Additions/Deletions
3. Approve Meeting Minutes
4. 5-Minute Public Comment
5. Constituency Updates
 - Admin Association
 - Classified Senate
 - Academic Senate
 - ASGC
6. Change the FC monthly meeting time - Loren Holmquist
7. FC Purpose and Process - Loren Holmquist
8. FPR (Facilities Project Request) - Loren Holmquist
9. Art Committee - Bldg 35 Mural - Jennifer Bennett
10. **Facilitron Work Orders - Colleen Parsons**
11. IPM Pest Control - Loren Holmquist
12. Keep Doors Closed - Loren Holmquist
13. Construction Timeline and Campus Impacts - Loren Holmquist
14. Recap - Loren Holmquist

Facilitron Maintenance Work Order System

Maintenance work order requests now go through an online software system called Facilitron. This is to take the place of emailing FMO for typical work orders (WO).

Deans/Directors and their assistants are the only ones authorized to enter in a WO.

Facilitron sends updates to the requester of progress.

FACILITIES COMMITTEE AGENDA

1. Welcome/Introductions
2. Agenda – Additions/Deletions
3. Approve Meeting Minutes
4. 5-Minute Public Comment
5. Constituency Updates
 - Admin Association
 - Classified Senate
 - Academic Senate
 - ASGC
6. Change the FC monthly meeting time - Loren Holmquist
7. FC Purpose and Process - Loren Holmquist
8. FPR (Facilities Project Request) - Loren Holmquist
9. Art Committee - Bldg 35 Mural - Jennifer Bennett
10. Facilitron Work Orders - Colleen Parsons
11. **IPM Pest Control - Loren Holmquist**
12. Keep Doors Closed - Loren Holmquist
13. Construction Timeline and Campus Impacts - Loren Holmquist
14. Recap - Loren Holmquist

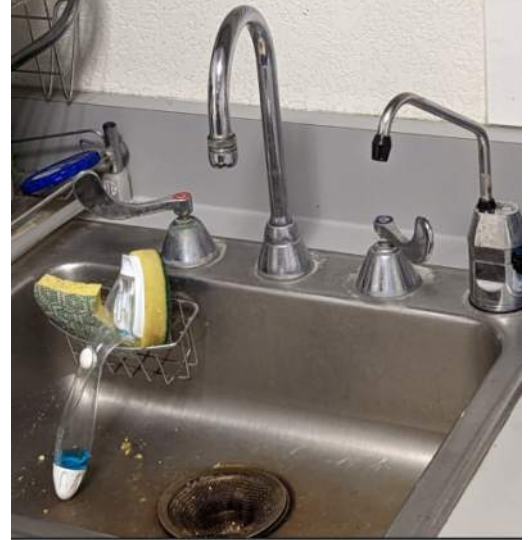
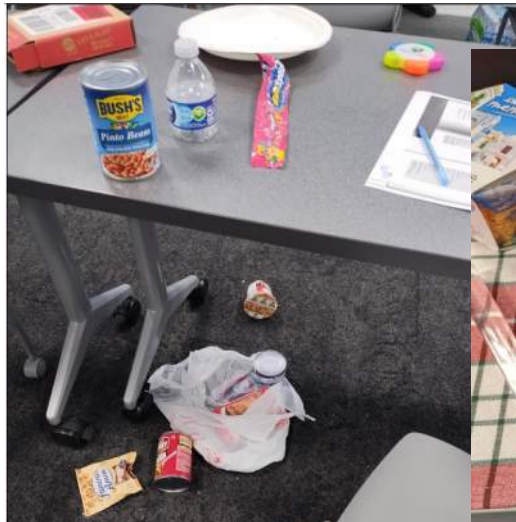
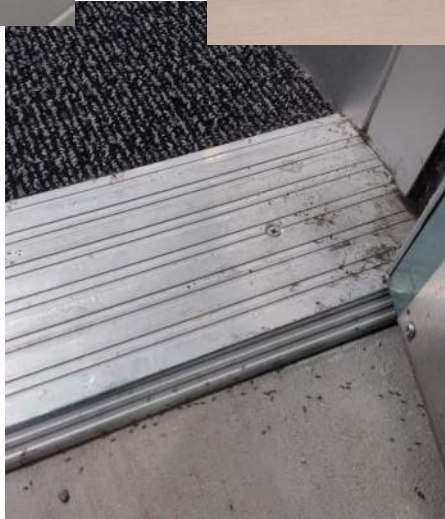
Please

HELP KEEP OUR SPACES CLEAN

Clean up all traces of food
and messes.
Store food securely and avoid
leaving it out.



G R O S S M O N T
C O L L E G E



Please

HELP KEEP OUR SPACES CLEAN

It is summertime, and we all know what that means, **ANTS** and pests. Please see below for some helpful tips and information.

ANT and Cockroach SEASON

•**IPM** = Integrated Pest Management. CA State **DPR** (Department of Pesticide Regulations) under the **EPA** wants us to use pesticides as a last resort, especially when we have a Child Development Center involving the Healthy School Act on our campus. Here are some steps we can take:

- Keep food in sealed containers. Sweet smells attract ants, even if it's not food.
- Take food trash to an outside trash can.
- Keep breakroom refrigerators, tables, counters, sinks, and garbage disposals clean throughout the day.
- Be sure to have your trash set out before the weekend. Building 10 trash needs to be set out by Thursday.
- Let FMO know if trash is not taken out or floors need to be cleaned by contacting your Dean, Director, or their Admin. Assistant to enter a request in Facilitron Work Order system.
- Here is a link to the EPA website that can be of help called "Do you really need to use a pesticide?".
<https://www.epa.gov/safepestcontrol/do-you-really-need-use-pesticide>



G R O S S M O N T
C O L L E G E

Pesticides and Consumers

[Why We Use Pesticides](#)

[Pesticides Must be Registered With EPA](#)

[Pesticide Alerts](#)

[Food and Pesticides](#)

[Water and Pesticides](#)




[Reduce Your Child's Chances of Pesticide Poisoning](#)

[Resources for Schools and Child Care](#)

[Contact Us about Pesticides and Consumers](#)

Do you really need to use a pesticide?

Like humans, pests need three critical elements to survive: food, water, and shelter. Before using pesticides, try these three simple steps to control or kill pests:

Starve Them Out!	Dry Them Out!	Keep Them Out!
		

STARVE THEM OUT!

Pests will eat just about anything, but they might leave you alone if they don't have easy access to food:

- Seal up boxes and bags of food. Roaches love cardboard boxes and can climb into these items with ease.
- Store open food in plastic bags or containers, such as cereal, flour, or sugar. Do you really want to share your sweets with ants?
- Immediately clean up spills and leftover crumbs. Pests love free food left out in the open.
- Don't walk around the house while eating. Meals and snacks should be eaten at a table.
- Clean dirty dishes right away. Pests want whatever is left of your meals.
- Keep a tight lid on trash, and empty it often. It may be trash to you, but pests see it as dinner. Place trash cans far away from a back door entrance.
- Don't leave pet food out overnight. Food can stir up pests' appetites.

DRY THEM OUT!

Although roaches can live up to one month without food, without water roaches can die in a week's time:

- Always drain dish water from a sink. Because roaches can swim, a sink full of water might become the site of a roach pool party.
- Wipe water and other spilled liquids off the counter as soon as you first see it. Puddles are roach magnets.
- Fix or report leaky faucets, radiators, dishwashers, and washing machines to a building manager.
- Empty excess water in flower pots and plant stands. A drop of water can be all a roach needs to feel satisfied.

KEEP THEM OUT!

By keeping ants, roaches and rodents out of your home, you can prevent them from ever becoming a problem. Rodents spend most of their lives hiding. They love cracks, and can squeeze just about anywhere. Think smart, and they can't move in on you:

- Seal cracks and openings along baseboards, behind sinks, and around pipes and windows.
- Repair holes in door and window screens to prevent insects and other pests from entering a home.
- Check boxes and bags for roaches before bringing them into a home.
- Clean up clutter, including stacks of newspapers, paper bags, and cardboard boxes. These make good hiding places for pests.
- Set traps to control rats and mice. If you use baits, make sure they are in a tamper-resistant bait station made of durable plastic or metal, and place in an area where children and pets cannot touch them.

FACILITIES COMMITTEE AGENDA

1. Welcome/Introductions
2. Agenda – Additions/Deletions
3. Approve Meeting Minutes
4. 5-Minute Public Comment
5. Constituency Updates
 - Admin Association
 - Classified Senate
 - Academic Senate
 - ASGC
6. Change the FC monthly meeting time - Loren Holmquist
7. FC Purpose and Process - Loren Holmquist
8. FPR (Facilities Project Request) - Loren Holmquist
9. Art Committee - Bldg 35 Mural - Jennifer Bennett
10. Facilitron Work Orders - Colleen Parsons
11. IPM Pest Control - Loren Holmquist
12. **Keep Doors Closed - Loren Holmquist**
13. Construction Timeline and Campus Impacts - Loren Holmquist
14. Recap - Loren Holmquist

Please

KEEP EXTERIOR DOORS CLOSED

COVID-19: The mechanical engineer assessment has determined for COVID-19 per Cal-OSHA and ASHRAE ventilation standards that 100% fresh air is to go through the HVAC system and not open doors, because COVID-19 is captured through the HVAC MERV 13 filter, which open doors cannot do. Open doors can draw in viruses and allergy pollens.

Pest Control: Closed doors are to keep mice, rats, bugs, bees, and rattlesnakes out.

Energy: Closed doors keep our utility expenses down and have less impact on the environment.

Sustainable HVAC: Open doors strain the HVAC equipment, which causes more frequent shutdowns and expensive repairs.



G R O S S M O N T
C O L L E G E

FACILITIES COMMITTEE AGENDA

1. Welcome/Introductions
2. Agenda – Additions/Deletions
3. Approve Meeting Minutes
4. 5-Minute Public Comment
5. Constituency Updates
 - Admin Association
 - Classified Senate
 - Academic Senate
 - ASGC
6. Change the FC monthly meeting time - Loren Holmquist
7. FC Purpose and Process - Loren Holmquist
8. FPR (Facilities Project Request) - Loren Holmquist
9. Art Committee - Bldg 35 Mural - Jennifer Bennett
10. Facilitron Work Orders - Colleen Parsons
11. IPM Pest Control - Loren Holmquist
12. Keep Doors Closed - Loren Holmquist
13. Construction Timeline and Campus Impacts - Loren Holmquist
14. Recap - Loren Holmquist

Grossmont Community College

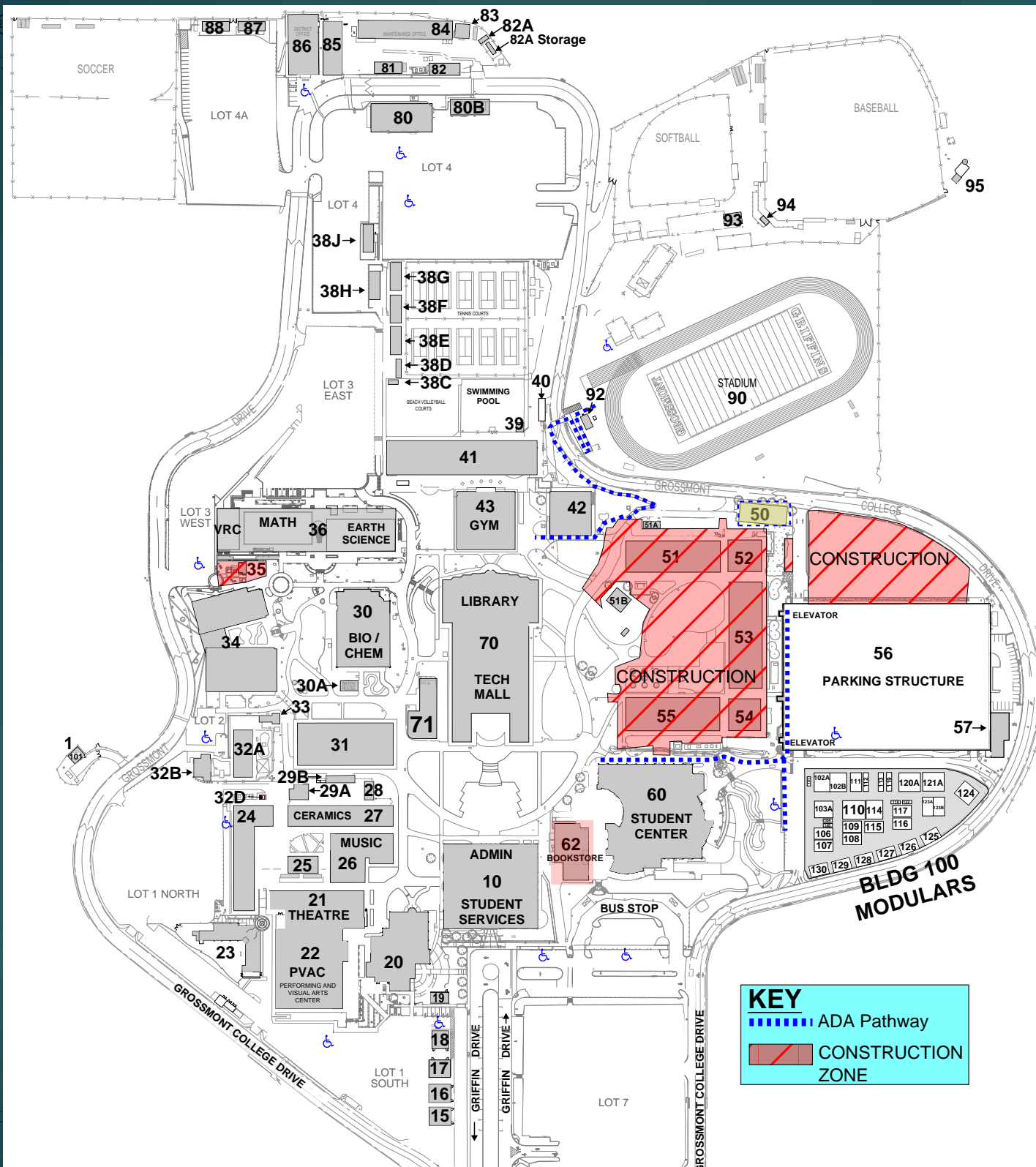
CONSTRUCTION PLAN AND IMPACTS

PRESENTED BY LOREN HOLMQUIST
DIRECTOR OF FACILITIES, MAINTENANCE, & OPERATIONS
GROSSMONT COLLEGE

CONSTRUCTION PLAN
8800 Grossmont College Drive
El Cajon, CA 92020

COVER SHEET

A0.00



CONSTRUCTION PLAN

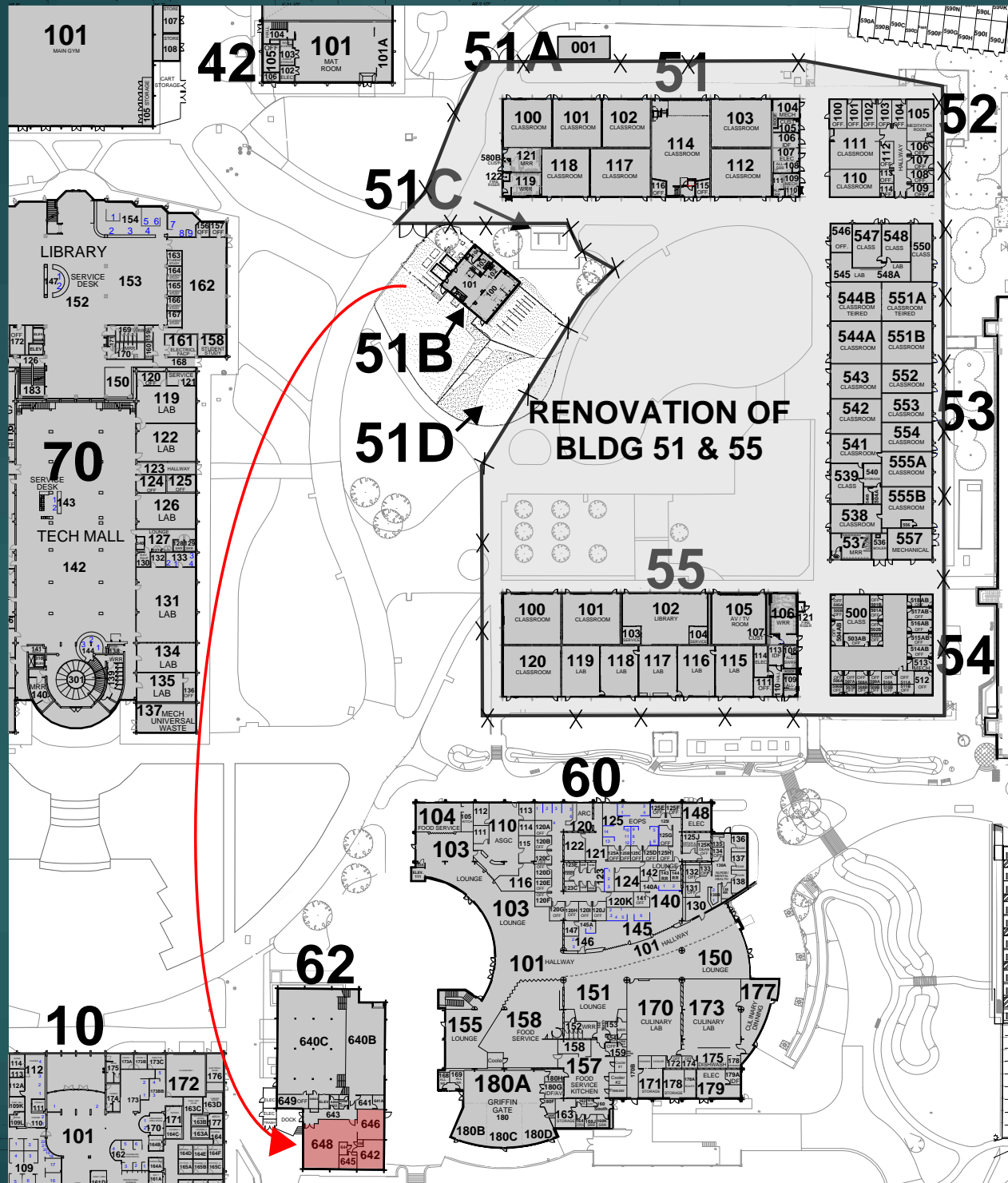
8800 Grossmont College Drive
 El Cajon, CA 92020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95
---	---	---	---	---	---	---	---	---	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----

COVER SHEET

A0.00

Gizmo's Kitchen - Basic Needs Renovation



CONSTRUCTION PLAN
LORAIN HOSKINS
SEP 4, 2024
AC: 115
DATE: 11-15-24
FILE NUMBER: 21-C

CONSTRUCTION PLAN
8800 Greenmont College Drive
El Cajon, CA 92020

COVER SHEET

A0.00

Building 51 & 55 Construction Progress Pictures

B51 structural retrofit



B51 restrooms and foundation waterproofing



Breezeway at B51



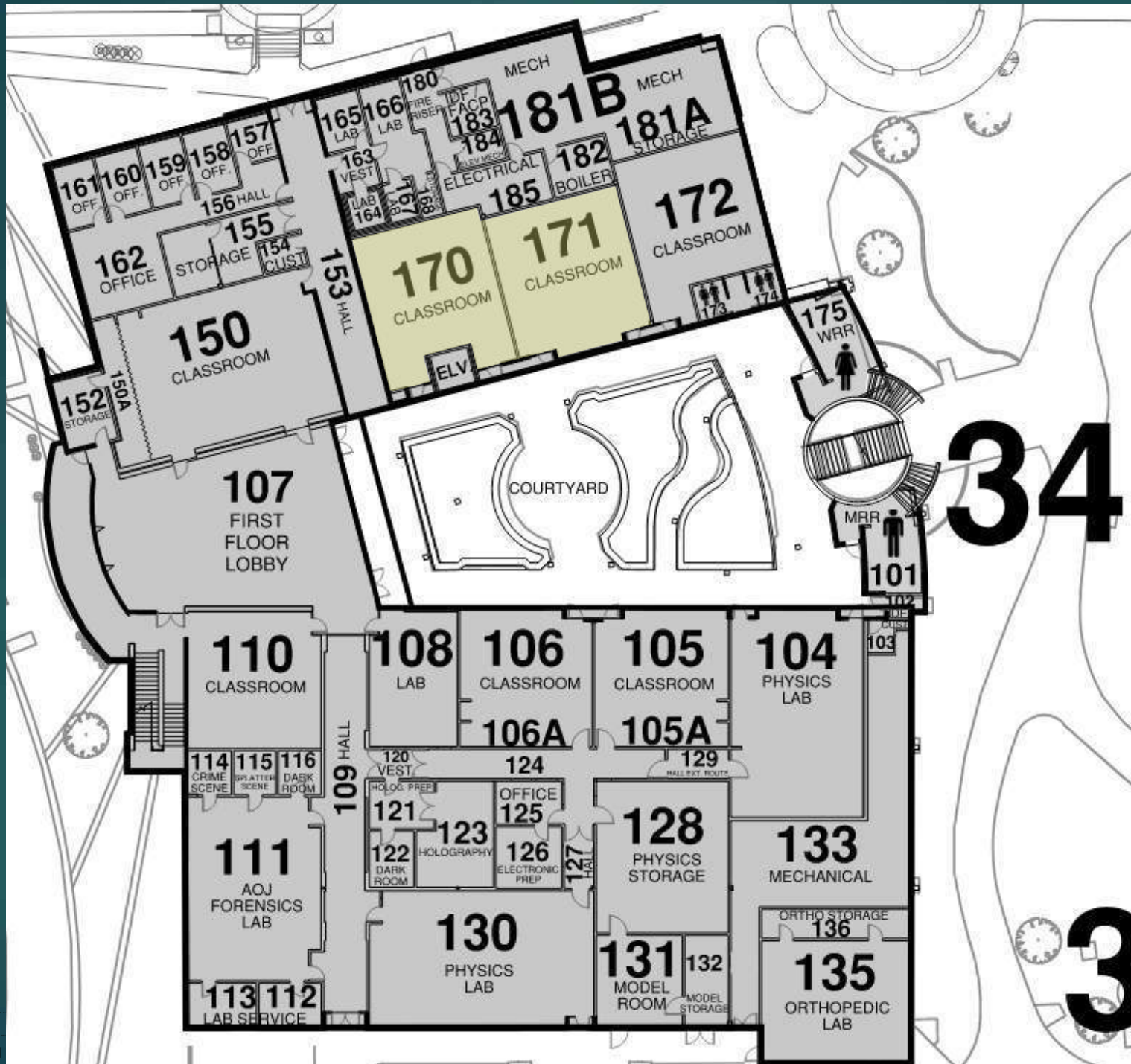
Spoils being off hauled



B55 exterior and mechanical yard



Nursing Grant/Classroom Project



CONSTRUCTION PLAN

8800 Grossmont College Drive
El Cajon, CA 92020

COVER SHEET

A0.00

Construction Timeline

Bldg	Grossmont Projects	2025				2026												2027																
		S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D					
51	51/55 - Construction/Relo										Relo																							
52-54	Phase 3 Project - On HOLD																																	
	52-54 Move Back In - On HOLD																																	
50s	52-54 Move Back In - On HOLD																																	
20s	20s Swing Space Relocation										Relo																							
20s	20s Construction Starts																																	
50	Demolition of Bldg 50 - On HOLD																																	
30	HVAC/Fume Hood Assessment																																	
34	Nursing Mods. 34-170 & 171																																	
35	Bldg 35 Hazmat Storage - Completed																																	
	Gizmo Kitchen - Proposed to Bldg 62																																	
	SM - Fire Sprinkler Repairs - Completed																																	
	Front Gates - One Completed																																	
	Emergency Eyewash/Shower Repairs																																	
	Guard Rail Repairs																																	
	Stormwater Outfall Repair																																	
	100's Water Meter																																	

FACILITIES COMMITTEE AGENDA

1. Welcome/Introductions
2. Agenda – Additions/Deletions
3. Approve Meeting Minutes
4. 5-Minute Public Comment
5. Constituency Updates
 - Admin Association
 - Classified Senate
 - Academic Senate
 - ASGC
6. Change the FC monthly meeting time - Loren Holmquist
7. FC Purpose and Process - Loren Holmquist
8. FPR (Facilities Project Request) - Loren Holmquist
9. Art Committee - Bldg 35 Mural - Jennifer Bennett
10. Facilitron Work Orders - Colleen Parsons
11. IPM Pest Control - Loren Holmquist
12. Keep Doors Closed - Loren Holmquist
13. Construction Timeline and Campus Impacts - Loren Holmquist
14. Recap - Loren Holmquist

