| **CO-CHAIRS** | **ASSOCIATED STUDENTS OF GROSSMONT COLLEGE** | **ADVISORY** |
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| [x]  Loren Holmquist | [x]  Leobardo Rubio | [ ]  Mike Reese |
| [ ]  Keith Turner | [ ]  Benjamin Blevins | [ ]  Aaron Starck |
|   |   | [x]  Nedra Brown |
|  |   | [x]  Reyna Torriente |
|  |  | [ ]  Jeffery Paris |

| **ACADEMIC SENATE** | **CLASSIFIED SENATE** | **ADMINISTRATORS’ ASSOCIATION** |
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| [x]  Randy Abshier | [x]  Andy Timm | [ ]  Lorena Ruggero |
| [x]  Marion de Koning | [ ]   | [x]  Melissa Takagi |

| EX-OFFICIO | RECORDER |
| --- | --- |
| [x]  Patrice Braswell-Burris | [x]  Colleen Parsons |
| [ ]  Bill McGreevy |  |

| ROUTINE BUSINESS |
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| Welcome and Introductions – | Keith is the new cochair. Loren welcomed and introduced our new cochair Kieth Turner |
| Additions/Deletions to Agenda –  | None |
| Approve Meeting Notes & Follow-up –  | March min not approved due to campus closure. No acesss to the meeting min at this time.  |
| 5-Minute Public Comment –  |  |
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| NEW BUSINESS |
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| Covid-19 Update | Staff continues to work from home until the shelter in place order is lifted. All facilities have been shut down. Ryan Althaus reports to campus once a week to check for emergency situations that might arise. No other Facilities staff has been approved to be on campus at this time. |
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| COMMITTEE REPORTS |
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| Essential staff on campus | Ryan gave update on his visit to campus during closure. Basic cleaning is done in the buldings that are being occupied by occational essential staff. Checking for emergency situations. Trash and recycle pick up in areas being used ie CAPS. |
| Emergency Planning Coronvirus | Saintizer stations had begun being mounted prior to leaving campus. Refills have been ordered. Awaiting CDC and State reccomindations on other PPE Purchases. |
| Construction Update  | See Powerpoint |

| DISCUSSION |
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| Covid-19/Working from home | How staff is holding up at home while abiding by the shelter in place order. |
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| FOR CONSENSUS |
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| Approving Meeting Minutes | Not approved  |
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| FOLLOW-UP |
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| Who | Item | Timeline |
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| 1. WORK AHEAD
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| NEXT MEETING: May 6, 2020 |
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***Committees are to establish norms***

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

## *Rules of Engagement*

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

* There is no rank in the room when at the committee table. All participants are treated as peers, both between constituencies and within constituencies.
* Speakers will be heard one at a time and without interruption. Participants will allow for moments of silence for thought and other viewpoints. In consideration of hearing all feedback, members should be mindful of how often and how long they speak. Equity in consensus building means including diverse perspectives at all levels of the organization.
* Members will be engaged and contribute, and challenge ideas, not people. All meeting attendees will be respectful/civil in their comments, responses, and body language.
* Members will listen to others, and seek to focus on the merits of what is being said, while making a good faith effort to understand the concerns of others. Council/committee members are encouraged to ask questions of clarification.
* Each person reserves the right to disagree with any proposal and accepts responsibility for offering alternatives that accommodate individual interests and the interests of others.
* All members should be mindful of the language used in discussions, including use of "I" statements instead of "they" attributions to relate anecdotal evidence or experiences. Members are encouraged to use an asset-minded approach that focuses on what works and how something can be done. This is in contrast to a deficit-minded approach that focuses on the negative and why an initiative, idea, or project can't get done.
* All council/committee members will be aware of the purpose and responsibility of their committees. When issues arise in discussion that are not supported by the committee’s charge, the chair will identify the proper council, committee, or constituency group leadership for review, and forward the issue for consideration.
* Once consensus is reached after deliberation, council/committee members will support the group's recommendation.