



**GROSSMONT COLLEGE**  
**College Council**  
**Thursday, December 4, 2025**  
**3-5 p.m.**  
**LIVING ROOM**

**MEETING SUMMARY**

**Purpose:** The College Council is the apex governance body which provides guidance and recommendations to the College President regarding institutional policies, planning, and processes in support of the college mission. It engages all college constituency groups (students, faculty, classified professionals and supervisors/administrators) and the governance system as a whole through the maintenance of clear governance practices and policies, coordination of committee work across functions, and a commitment to continuous improvement and consensus building. The constituent-based representatives of the council serve the college by maintaining a broad, college-wide, and student-centered view of the needs of the institution – both in the weighing of the input from its committees and in bringing forward items for consideration and discussion. In all matters within its purview, it will maintain a focus on the goal of equitable outcomes for all students as a key value informing decision-making.

CONVENER	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (ASGC)	ADVISORY
<input checked="" type="checkbox"/> <i>Pam Luster, Interim President</i>	<input checked="" type="checkbox"/> Lu Tri Vi Huynh	<input type="checkbox"/> <i>Colleen Moreno, CSEA</i> <input checked="" type="checkbox"/> <i>Proxy: Julie Bennett</i>
	<input type="checkbox"/> Selena Minez	<input type="checkbox"/> <i>Julio Soto, AFT</i>
	<input type="checkbox"/> Nathaniel Harris	<input type="checkbox"/> <i>TBD, Administrators Association Rep</i>
	<input type="checkbox"/> Eric Anzures	<input checked="" type="checkbox"/> <i>Adrienne Garay-Lee, VPSS</i>
		<input checked="" type="checkbox"/> <i>Joan Ahrens, Int. VPAA</i>
		<input checked="" type="checkbox"/> <i>Meya Alomar, VPAS</i>
		<input type="checkbox"/> <i>Tate Hurvitz, Int. Sr. Dean, CPIE</i> <input checked="" type="checkbox"/> <i>Ernesto Rivera, Director of College and Community Relations</i>

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Sharon Sampson	<input checked="" type="checkbox"/> Andrew Hellier	<input checked="" type="checkbox"/> Courtney Willis
<input type="checkbox"/> Richard Unis	<input checked="" type="checkbox"/> Bryan Lam	<input checked="" type="checkbox"/> Sara Varghese
<input checked="" type="checkbox"/> Jeff Waller	<input checked="" type="checkbox"/> Brandi Tonne	<input checked="" type="checkbox"/> Nancy Saks
<input checked="" type="checkbox"/> June Yang	<input checked="" type="checkbox"/> Michele Martens	<input type="checkbox"/> Javier Ayala

RECORDER	GUESTS
<input checked="" type="checkbox"/> <i>Bernadette Black</i>	Niko Crumpton, Karo Macias
<i>*Italicized = Non-voting</i>	

<b>ROUTINE BUSINESS</b>	
1. Welcome	Pamela welcomed everyone to the meeting, and shared that she, along with others, attended the Vision 2030 reconvening. She hopes to bring what was learned and shared to the first Council meeting in the spring.
2. Establish Quorum (50%+1 of voting members)	Quorum was met.
3. Additions/Deletions to Agenda	June announced that the Ethnics Bowl, which is a regional bowl competition, will be held here on campus this Saturday. We are hosting 25 teams; the champion will go to the Nationals. June will send Bernadette the schedule.
4. Approve Meeting Notes 10/23/25)	Motion to approve: Jeff Waller Second: Sharon Sampson. The meeting notes were approved.
5. Public Comment (3 min max per comment)	Pam reminded the Council that members should add their comments to the agenda, and that public comments are for guests.

<b>DISCUSSION OF PRIOR AGENDA ITEMS / OLD BUSINESS</b>	
1.	

<b>FOR CONSENSUS *</b>	
<i>* On College Council, consensus is reached when at least three-fourths (75%) of voting members present are in agreement, and if there are no more than two members from any one constituency who disagree, then</i>	
1.	

<b>NEW BUSINESS</b>	
1. 2024-25 AUP Technology, Facilities, and Budget Augmentation Decisions	After reviewing the budget and collaborating with Career Tech on using Strong Workforce funds (\$150,000), Pam shared the <a href="#">list of augmentation requests</a> from 24/25 that were approved for funding. She stated the goal for this year is to get the augmentation requests in early, and decisions made by May so items can be purchased in July for the fall semester. Also, those submitting AUP requests will be well informed so they do not have to resubmit the same request the next go around.

<b>INFORMATION</b>	
1. Strategic Hires: <ul style="list-style-type: none"> <li>• <a href="#">A&amp;R Specialist (CL-00492)</a></li> <li>• <a href="#">Specialty Lab Tech III/Ceramics (IA-00028)</a></li> <li>• <a href="#">Specialty Lab Tech IV/AHN (IA-00005)</a></li> <li>• <a href="#">Child Development Instructor (IN-00075)</a></li> <li>• <a href="#">IMS Technician (CL-00419)</a></li> </ul>	The linked strategic hires are moving forward for hire. Andrew noted that the A&R Specialist is our VA certifying official which has moved out of A&R and asked if the title is going to change. It was noted that the assignment has changed, and that Adrienne is working with HR on a job description, which will have to be in parity with Cuyamaca.

<b>DISCUSSION</b>	
1.	

<b>CONSTITUENCY AND COMMITTEE REPORTS (2 minutes maximum)</b>	
<p>1. Constituency Updates: ASGC, Academic Senate, Classified Senate, Administrators Association</p>	<p><b>ASGC:</b> Vi reported at their last meeting, they moved forward with one of the resolutions that was brought up at the Governing Board about the amount of freshmen students at UCSD who can't do middle school math, and that UCSD is offering classes way lower than what we offer. He noted our student population is more diverse and it is hard for them since we do not offer lower level math classes. ASGC is doing a toy drive project to donate toys for kids for Christmas. They reached out to the CalWorks coordinator. Donations will be accepted through December 12th. ASGC Board members are traveling to Riverside for a student conference. Pam thanked Vi for his leadership.</p> <p><b>Academic Senate:</b> Sharon stated ASGC's resolution was submitted for first read. The academic freedom safety protocol was presented to the Chancellor at DEC. She would like to share that with classified in the event they want to adopt as well. IT will also need to review and provide input since Senate is requesting their collaboration. On the state side, they wrote a resolution asking that ASCCCC to engage with all 116 colleges in the same conversations. The senate also showed support to our veterans by providing them breakfast. They are also partnering with the Child Development Center to support their family night.</p> <p><b>Classified Senate:</b> Andrew stated they have been working on their Thank You grams initiative and stated 272 grams were sold and thanked everyone who participated. At the last meeting, dean Crumpton presented on the burden free instruction materials initiative, and Graylin Clavell presented on the new food requests and travel procedures. They also held their annual retreat where they heard from a panel of student leaders; the college president and chancellor; and participated in a PD activity led by Victoria about implementing our values. They are also working on updating their constitution and bylaws. Lastly, there is a seat open for a classified rep for the Budget committee and the treasurer for the eBoard.</p> <p><b>Administrators Association:</b> Nancy will share their newsletter with the meeting notes <a href="#">here</a>. Courtney indicated their AA president has resigned from the district and there is a vacancy on their eboard.</p>
<p>2. <a href="#">Budget Committee</a> (BC)</p>	<p>Meya reported they reviewed our internal budget allocation process, and discussed different funding sources. They also went through the AUP process and at their next meeting, will review the augmentation requests and invite those who submitted to a future meeting. They were also given a facilities update and had a discussion on food services. The first vendor we received is New York Giant Pizza. Meya indicated she met with Farmers Fridge and decided to place those near Allied Health and the Griffin Center. We are also contracting with Lemon Grove coffee, which will be housed where Java Market used to be, and will also include grab and go items. It was also noted that the Santee swap meet will be using our parking lot on the weekends which will help generate revenue. Pam added that we requested table space to have a regular presence. Vi also asked for a table for student clubs. We are also looking at expanding our Basic Needs Center. Lastly, we are working with Every Table to provide hot meals for students at no cost to them.</p>
<p>3. <a href="#">Facilities Committee</a> (FC)</p>	<p>It was reported buildings 51/55 is on budget and moving forward. As for the mid50s, Pam reported they are considering potentially a complete tear down and building new. It's possible we may be able to use the footprint of building</p>

	<p>36 (minus the veranda) which would save money and provide more classroom space. Michele hoped to have larger meeting spaces available in the new building as well. Sharon added that we need to make sure several outlets are available in classrooms for students to plug in. She also noted we might be able to do more to the main gym including a/c, new bleachers, and new flooring, and hopefully a remodel of the locker rooms.</p> <p>For the 200s, Pam stated they walked the building several times and the remaining funds would not cover the cost to fix the building so we will include it in our next bond. There's been discussion about programming for the new building and looking at advanced manufacturing careers, and they would like to include a welding program. Pam added they also want to look at our Child Development Center. Lastly, Pam stated as for the pool, she envisioned having a pool that the students can compete in. Sharon asked about naming rights and Pam noted that she's been in discussions with the Foundation and we do have a huge benefactor in aquatics.</p> <p>Meya reported they worked on the chiller plant over Thanksgiving weekend, and will work on the guard rails and cameras.</p>
<p>4. <a href="#">Planning and Institutional Effectiveness Committee</a> (PIEC)</p>	<p>No report.</p>
<p>5. <a href="#">Professional Development Committee</a> (PDC)</p>	<p>No report.</p>
<p>6. <a href="#">Staffing Committee</a> (SC)</p>	<p>Adrienne stated they had their first meeting but did not have quorum to vote on a co-chair. They did review their charge.</p>
<p>7. <a href="#">Classified Staffing Prioritization Committee</a> (CSPC)</p>	<p>Adrienne indicated they have not yet met; they will meet in the spring.</p> <p>Pam noted that the district's report indicated we were right up against the 50% law and have to be careful going forward to make sure we are hiring enough academic positions.</p>
<p>8. <a href="#">Faculty Staffing Prioritization Committee</a> (FSPC)</p>	<p>Joan acknowledged the committee and noted that at their last meeting, they finalized the rubric. In lieu of formal presentations, they will give applicants the opportunity to respond to questions. They are now ready to embark on the prioritization process and gave people through February to submit. The committee will then submit their prioritized list to the Staffing committee who will then send the recommendation to College Council.</p> <p>Joan stated they have been talking about a slight reorg of the composition of the faculty staffing committee. Currently there are three faculty members from the same division and no one from CTE. They want to make sure every division is represented on the committee. They also want to include a classified professional like we do on all governance committees. This was introduced at the Academic Senate as well. They will be sending this recommendation to the Staffing committee. Joan added that she would like to also recommend that classified staffing also have reps from all areas. Lastly, it was recommended having the academic senate president serve as co-chair for faculty staffing and the classified president be the co-chair for classified staffing.</p>

9. <a href="#">Student Success &amp; Equity Committee</a> (SSEC)	Karo reported the Student Equity Plan has been submitted. Pam added that the VAR reporting has been submitted as well. Sharon noted that the Senate wrote a resolution to ask the state chancellor's office to do an adverse impact analysis on the constant reporting and fast deadlines.
10. <a href="#">Technology Committee</a> (TC)	<p>Niko stated they talked about the action plan for the year, and the AUP process in which they will do a call out for presentations in February. They talked about providing more guidance on how to fill out these requests. There was also discussion about what is technology. Further, they talked about developing AI policies. They want to gather and review what other areas are doing. There was also discussion about Chrome books vs. laptops. June inquired about the Hyflex software that needs updating in the classrooms. When this was presented previously, the cost was pretty high.</p> <p>Sharon inquired about the TVs in building 10 that are not functioning. Ernesto stated that there are two sets – one plays channels and the other was used to advertise; however, the software to support it was not purchased.</p>
11. Accreditation Steering Committee	Pam reported the ISER is in and have received the names of those serving on the visiting team.
12. Other	<p>Jeff asked about including a report out from the Enrollment Strategies Committee as an agenda item for College Council to receive enrollment updates. It can also be a part of PIEC's report out.</p> <p>Pam reported that the president's newsletter will be sent out tomorrow. As for Convocation, the theme is Partners in Purpose and community members will be invited to come talk to us about their relationship with Grossmont. We will have a panel and would like to have representatives from various industries (faith leader, K-12, business owners, etc). If they do not want to be on a panel, they will be invited to sit at a table. The goal is to get to know our community. After convocation, mid-semester, Pam stated she would like to send a team out to visit the community and come back and share what was learned. Convocation will be scheduled from 10:00-12:00 in the main gym. Boxed lunches will be provided.</p>

<p>13. <a href="#">Governance Priorities Workgroups</a> Report Outs</p> <ul style="list-style-type: none"> <li>• Overall campus engagement (<i>Graylin Clavell, Diana Torres, Agustin Albarran</i>)</li> <li>• Training (<i>Tate Hurvitz, Denise Whisenhunt, Jennifer Bennett, Perla Lopez</i>)</li> <li>• Participation (<i>June Yang, Wayne Branker, Julio Soto, Karo Macias, Courtney Willis</i>)</li> <li>• Communication (<i>Ernesto Rivera, Carmina Caballes, Diana Torres, Sheree Stopper</i>)</li> </ul>	
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FOLLOW-UP		
Who	Item	Timeline

**Participatory Governance:**

[College Council Website](#)

[Governance Handbook](#)

[College Council Recommendation Form](#)

**NEXT MEETING: February 26, 2026 @ 3:00PM, Griffin Gate**

### ***Committees are to establish norms***

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

#### ***Engagement Norms***

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

1. Free flow of conversation and raising hands when needed.
2. Thumbs up/Thumbs down/Thumbs sideways to convey individual council members vote toward action items.
3. Parking lot for ideas and possible future action items.
4. Summarize talking points with similar language for constituency representatives to take back to their respected constituency and taking the last 5 minutes of the meeting to do this.
5. Estimated times for each agenda item is up to the Convener of the council.
6. No rank in the room, but those that wish can use salutations.
7. Please keep dialogue respectful.
8. Reminder – body language.
9. Once a semester we have a social gathering.
10. Starting and Ending the meeting on time.
11. Respect each other.
12. Repeating what was voted on after the vote.
13. Education/background from other committees to make appropriate decisions.
14. Use of technology/cell phones is only in an emergency, and to be mindful and professional of the meeting.
15. Norms will be revisited once a semester for now.

#### ***Virtual Norms*** (Established April 2020):

1. Consensus / voting: (a) state item for vote in the chat, (b) record votes in chat grouped by constituencies.
2. Use the raise hand feature in the participant window when you wish to speak.
3. Mute microphone when not speaking.
4. Record the meetings for note taker to use as needed.
5. Consider ways for guests to observe (i.e. use “Registration” feature for meetings. Keep the chat area reserved for voting and advisory members.