GROSSMONT
COLLEGE

GROSSMONT COLLEGE
College Council
Thursday, September 25, 2025
3-5 p.m.
GRIFFIN GATE

MEETING SUMMARY

Purpose: The College Council is the apex governance body which provides guidance and recommendations to the College President regarding institutional policies, planning, and processes in support of the college mission. It engages all college constituency groups (students, faculty, classified professionals and supervisors/administrators) and the governance system as a whole through the maintenance of clear governance practices and policies, coordination of committee work across functions, and a commitment to continuous improvement and consensus building. The constituent-based representatives of the council serve the college by maintaining a broad, college-wide, and student-centered view of the needs of the institution – both in the weighing of the input from its committees and in bringing forward items for consideration and discussion. In all matters within its purview, it will maintain a focus on the goal of equitable outcomes for all students as a key value informing decision-making.

CONVENER	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (ASGC)	ADVISORY
☒ *Pam Luster, Interim President*	☒ Lu Tri Vi Huynh	☐ *Colleen Moreno, CSEA*
	☒ Selena Minez	☐ *Julio Soto, AFT*
	☐ Nathaniel Harris	☐ *TBD, Administrators Association Rep*
	☐ Eric Anzures	☐ *Adrianne Garay-Lee, VPSS*
		☐ *Joan Ahrens, Int. VPAA*
		☐ *Meya Alomar, VPAS*
		☐ *Tate Hurvitz, Int. Sr. Dean, CPIE*
		☐ *Ernesto Rivera, Director of College and Community Relations*

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
☒ Sharon Sampson	☒ Andrew Hellier	☒ Courtney Willis
☒ Richard Unis	☒ Bryan Lam	☒ Sara Varghese
☒ Jeff Waller	☒ Brandi Tonne	☒ Nancy Saks
☐ June Yang	☒ Michele Martens	☐ TBD

RECORDER
☒ *Patty Sparks for Bernadette Black*
Italicized = Non-voting

ROUTINE BUSINESS	
1. Welcome	Pam Luster (Luster) welcomed the members and requested introductions
2. Establish Quorum (50%+1 of voting members)	Quorum met.
3. Additions/Deletions to Agenda	No additions or deletions
4. Approve Meeting Notes (8/28/25)	Meeting notes were ratified, no objections or abstentions.
5. Public Comment (3 min max per comment)	No public comments.

DISCUSSION OF PRIOR AGENDA ITEMS / OLD BUSINESS	

1. Faculty and Staffing Prioritization lists
    • Faculty prioritized list
    • Classified prioritized list
	Luster shared the Faculty and Classified Staffing Approved Positions with the members. She was excited to share that five faculty positions and seven classified positions will move forward to be filled.
	
	Luster briefly discussed each position and emphasized the compelling need for each, which informed their ranking.
	
	She noted that later in the year, the College may consider hiring a Campus Events Coordinator. The position would be under Administrative Services. Job descriptions are currently being reviewed for this role, which would centralize the processes for hosting events on campus and potentially expand Civic Center Rentals. She clarified that this position is separate from the Student Events Coordinator position (previously held at Chancellor's Cabinet), which is still under review for approval to move forward.
	
	Luster further shared the Personnel Commission's list of positions in the process for hire. Link.
	
	No action taken.

FOR CONSENSUS *	
* *On College Council, consensus is reached when at least three-fourths (75%) of voting members present are in agreement, and if there are no more than two members from any one constituency who disagree, then*	
1.	

NEW BUSINESS	
1.	

INFORMATION	

1. Strategic Hires:
    • Nursing Faculty (IN-00012)
    • Nursing Faculty (IN-00136)
    • Student Services Specialist/Counseling (CL-00663)
	Luster shared the attached Strategic Hires for review.
	
	No action taken.

CONSTITUENCY AND COMMITTEE REPORTS (2 minutes maximum)	

1. Constituency Updates: ASGC, Academic Senate, Classified Senate, Administrators Association	**ASGC (**Lu Tri Vi Huynh)**:**
	    • Hosted Student Senate for California Community College (SSCCC) Executive Board Training.
	    • Activated Grossmont College's SSCCC Delegate. The appointed delegate can now pass and vote on resolutions to SSCCC.
	    • Partnered with Student Affairs on Constitution and Citizenship Day.
	    • Revising the budget for Campus Activities and events for the rest of FA25.

	• Hosted Student Section: Women's VB v. LBCC.
	• Hosted Game Night (Board Game Blowout) on 9/24 at Griffin Center.
	• Planned for 2 additional student section events, Donut with the Deans and Club Rush.
	• October events:
	    o Donut with the Deans (10/16).
	    o Student Section: Women's Soccer v. Mesa.
	    o Student Section: Women's VB v. Miramar.
	    o Dia de los Muertos (hosted by FYE, 10/21).
	    o Club Rush (10/29).
	    o Halloween (hosted by FYE, 10/30)
	
	Academic Senate (Sharon Sampson):
	• Finished Sabbatical Leave Workshop
	• Proposing a Workplace Violence protocol
	
	· Two resolutions:
	• Workplace Violence Resolution, State Chancellor's Office
	• EEO Training Resolution
	
	Next Academic Senate Meeting: September 29, 2025
	
	Part-Time Faculty (Richard Unis)**:**
	• Developed a survey for part-time faculty to get a feel for part-time faculty issues
	• Received training on flex space and what to do in an emergency
	
	Classified Senate (Andrew Hellier)**:**
	• Governance Committees are staffed fully with Classified Professionals
	• Student appreciation "pop-up" events scheduled for October 8 and 9, partnering with the AI Committee and National Coming Out Day
	• Planning a retreat, looking to discuss goals and review the Constitutional Bylaws
	
	Administrators Association (Courtney Willis):
	• Call out for AI Task Force participation (member)
	• Discuss Aps
	• Call out for positions on Campus

2. [Budget Committee](#) (BC) **Meya Alomar**	Sahar Abushaban attended the meeting and provided a budget overview that included: SCFF methodology and SCFF targets; multiple year comparisons; VPAS will schedule quarterly meetings with Deans to discuss budget management; Loren Holmquist provided a Facilities Update.
3. [Facilities Committee](#) (FC)	No report
4. [Planning and Institutional Effectiveness Committee](#) (PIEC) **Tate Hurvitz**	First meeting of the semester was utilized to review Charge and Composition; timelines and accreditation updates; appointed a new faculty co-chair, Malia Molina.

5. [Professional Development Committee](#) (PDC) **Victoria Rodriguez**	First meeting of the semester. Discussed: Procedural review; working on a Professional Development Plan; Complete PD assessments in spring and fall.
6. [Staffing Committee](#) (SC)	No report
7. [Classified Staffing Prioritization Committee](#) (CSPC) **Adrianne Garay-Lee**	Adrianne Garay-Lee stated there is no report, however, she expressed thanks to the Classified Staffing Committees work. She further expressed that the process works, as evidenced in seven classified hires.
8. [Faculty Staffing Prioritization Committee](#) (FSPC) **Joan Ahrens**	First meeting scheduled for October 10, 2025, and will elect a new co-chair. Tentative Agenda items include: Reviewing the Rubric; Review Faculty Requests from AUPs (due October 1, 2025 for CPIE to review and process).
9. [Student Success & Equity Committee](#) (SSEC) **Victoria Rodriguez**	First meeting of the semester was utilized to catch the members up on work done during the summer and, requested feedback for review. Will review the Student Equity Plan.
10. [Technology Committee](#) (TC)	No report
11. Accreditation Steering Committee **Denise Schulmeyer**	The ISER is going through final edits (grammar, etc.) All the Evidence is in folders with clickable links and approximately 77 pages in length. History: The ISER is a result that proves months of collaboration with faculty, staff and administrators. The ISER has been shared through our governance committees. The ISER and feedback links are located [here](#). Next Steps: - Review and Faculty and Classified Senates - Will come back to College Council in October - To Chancellor and Governing Board in November - To ACCJC, end of December
12. [Governance Priorities Workgroups](#) Report Outs - Overall campus engagement *(Graylin Clavell, Diana Torres, Agustin Albarran)* - Training *(Tate Hurvitz, Denise Whisenhunt, Jennifer Bennett, Perla Lopez)* - Participation *(June Yang, Wayne Branker, Julio Soto, Karo Macias, Courtney Willis)* - Communication *(Ernesto Rivera, Carmina Caballes, Diana Torres, Sheree Stopper)*	Council discussed on continuing with the workgroups. There was not a lot of time spent on actively addressing these priorities and whether they are still a priority. Do we need to establish new priorities? Members discussed focusing on maybe two priorities. *Action taken: ?*

FOLLOW-UP		
Who	**Item**	**Timeline**
Tate Hurvitz	Governance Retreat feedback – send out prior to the October meeting	October Meeting

Pam Luster	Facilities • Facilities Bond extension • Discuss what funding we have left on the current bond and, what our needs are Budget Review • Review resources to consider funding requests for tech and, facilities needs Gizmos Kitchen • Expanding Gizmo's kitchen and Basic Needs	October Meeting

Participatory Governance:

College Council Website

Governance Handbook

College Council Recommendation Form

<u>**NEXT MEETING:**</u> **October 23, 2025 @ 3:00PM, Griffin Gate**

Committees are to establish norms

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

Engagement Norms
In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

1. Free flow of conversation and raising hands when needed.

2. Thumbs up/Thumbs down/Thumbs sideways to convey individual council members vote toward action items.

3. Parking lot for ideas and possible future action items.

4. Summarize talking points with similar language for constituency representatives to take back to their respected constituency and taking the last 5 minutes of the meeting to do this.

5. Estimated times for each agenda item is up to the Convener of the council.

6. No rank in the room, but those that wish can use salutations.

7. Please keep dialogue respectful.

8. Reminder – body language.

9. Once a semester we have a social gathering.

10. Starting and Ending the meeting on time.

11. Respect each other.

12. Repeating what was voted on after the vote.

13. Education/background from other committees to make appropriate decisions.

14. Use of technology/cell phones is only in an emergency, and to be mindful and professional of the meeting.

15. Norms will be revisited once a semester for now.

Virtual Norms (Established April 2020):

1. Consensus / voting: (a) state item for vote in the chat, (b) record votes in chat grouped by constituencies.
2. Use the raise hand feature in the participant window when you wish to speak.
3. Mute microphone when not speaking.
4. Record the meetings for note taker to use as needed.
5. Consider ways for guests to observe (i.e. use "Registration" feature for meetings. Keep the chat area reserved for voting and advisory members.