



GROSSMONT COLLEGE
College Council
Thursday, September 26, 2024
3-5 p.m.
ZOOM

MEETING SUMMARY

Purpose: The College Council is the apex governance body which provides guidance and recommendations to the College President regarding institutional policies, planning, and processes in support of the college mission. It engages all college constituency groups (students, faculty, classified professionals and supervisors/administrators) and the governance system as a whole through the maintenance of clear governance practices and policies, coordination of committee work across functions, and a commitment to continuous improvement and consensus building. The constituent-based representatives of the council serve the college by maintaining a broad, college-wide, and student-centered view of the needs of the institution – both in the weighing of the input from its committees and in bringing forward items for consideration and discussion. In all matters within its purview, it will maintain a focus on the goal of equitable outcomes for all students as a key value informing decision-making.

CONVENER	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (ASGC)	ADVISORY
<input checked="" type="checkbox"/> <i>Denise Whisenhunt, President</i>	<input checked="" type="checkbox"/> Kameron Jones	<input type="checkbox"/> <i>Colleen Parsons, CSEA</i>
	<input checked="" type="checkbox"/> Cesar Nunez	<input type="checkbox"/> <i>Julio Soto, AFT</i>
	<input checked="" type="checkbox"/> Isaac Collier	<input type="checkbox"/> <i>Administrators Association Rep</i>
	<input checked="" type="checkbox"/> Anahi Mendez	<input type="checkbox"/> TBD, VPSS
		<input checked="" type="checkbox"/> <i>Agustin Albarran, Int. VPAA</i>
		<input checked="" type="checkbox"/> <i>Sheree Stopper, VPAS</i>
		<input checked="" type="checkbox"/> <i>Joan Ahrens, Sr. Dean, CPIE</i>
	<input type="checkbox"/> <i>Ernesto Rivera, Director of College and Community Relations</i>	

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Pearl Lopez	<input checked="" type="checkbox"/> Andrew Hellier	<input checked="" type="checkbox"/> Courtney Willis
<input checked="" type="checkbox"/> Carmina Caballes	<input checked="" type="checkbox"/> Diana Torres	<input type="checkbox"/> TBD
<input checked="" type="checkbox"/> Jeff Waller	<input checked="" type="checkbox"/> Brandi Tonne	<input checked="" type="checkbox"/> Nancy Saks
<input type="checkbox"/> June Yang	<input type="checkbox"/> Michele Martens	<input type="checkbox"/> Wayne Branker
<input checked="" type="checkbox"/> Proxy: Richard Unis		

RECORDER	GUESTS
<input type="checkbox"/> <i>Bernadette Black</i>	Jennifer Bennett, Denise Schulmeyer, Shawn Hicks, Brodney Fitzgerald, Malia Molina
<i>*Italicized = Non-voting</i>	

ROUTINE BUSINESS	
1. Welcome	Denise welcomed everyone.
2. Establish Quorum (50%+1 of voting members)	Quorum was established.
3. Additions/Deletions to Agenda	No additions/deletions.
4. Approve Meeting Notes (8/22/24)	Meeting notes were approved. Moved: Jeff Waller. Second: Courtney Willis
5. Public Comment (3 min max per comment)	No public comments.

DISCUSSION OF PRIOR AGENDA ITEMS / OLD BUSINESS

<p>1. Tri-Chair Format</p>	<p>Currently there is one administrative chair with either all faculty co-chairs or all classified co-chairs for governance committees. It was at first previously suggested that 4 of the committees be chaired by faculty and 4 of the committees be chaired by classified professionals so there is fair representation for planning meetings. At the last College Council meeting, it was suggested moving to a tri-chair format which was also discussed at the recent governance retreat in the summer. In doing so, if one co-chair is absent, the other two can keep the agenda moving. This topic was brought as a discussion item and was suggested to bring back next month for a vote. It was asked if this has been discussed with the governance committees for their feedback, and Joan responded that it was discussed at the governance retreat which included College Council and governance committee chairs. It was agreed moving to a tri-chair format would be more inclusive and equitable.</p>
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FOR CONSENSUS *

** On College Council, consensus is reached when at least three-fourths (75%) of voting members present are in agreement, and if there are no more than two members from any one constituency who disagree, then consensus to move recommendation forward to President is reached.*

<p>1.</p>	
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NEW BUSINESS

<p>1. Timeline for activating recommendations from retreat</p>	<p>Joan shared the priorities and recommendations that came out of the governance retreat. They came up with four main priorities and strategies to meet those priorities, which included: 1) overall campus engagement; 2) training; 3) participation; and 4) communication. The next retreat will be scheduled in January, and they want to look ahead now and schedule the summer 2025 date. We need a workgroup to review/revise the governance survey questions which will be administered in March 2025. Also, Joan will send out copies of all AUPs to the governance committees.</p>
<p>2. Standard I Review</p>	<p>Joan stated at the last meeting, she gave an overview on where we are with accreditation. All governance committees were asked to review Standard 1 and it was brought to College Council today for their review. She reviewed the tentative schedule, noting that they started writing the report in the spring. For this fall, we need to ensure the draft demonstrates that we are aligned with the Standards. Committees will review Standards 1 and 2 this fall, and Standards 3 and 4 in the spring.</p> <p>Denise Schultmeyer asked that between now and the next meeting, that College Council use this evaluation form to provide preliminary feedback, and to come back next meeting and decide as a group on what recommendations to carry forward to the accreditation steering committee.</p> <p>01 GC Standard 1 Draft as of 8-30-24 (1)</p>

INFORMATION AND DISCUSSION	
<p>1. Strategic Hire Process</p>	<p>Joan shared the discussion points from the district governance training that was recently facilitated. They reviewed governance topics vs. operational topics as sometimes there’s an overlap. Strategic hires are operational and come to College Council for informational purposes only. Joan also shared the two components of AUP: Governance and Operational, and emphasized that governance is about making recommendations to the president so the president and the executive team can make a decision. Jeff asked if there was any avenue for someone to give input who are affected by the strategic hire. It was noted again that it is brought to College Council for informational purposes.</p>
<p>2. Strategic Hires (informational only)</p> <ul style="list-style-type: none"> • Athletic Field Maintenance Sr. (CL-00101) • Learning Assistance Center Specialist (CL-00446) • EOPS/CARE Program Specialist (CL-00483) • Business Communications Supervisor (SU-00007) 	<p>Each strategic hire was reviewed with the Council.</p>
<p>3. Faculty Staffing Prioritization</p>	<p>Agustin acknowledged Brodney Fitzgerald as the co-chair of faculty staffing. He recognized the limited resources and fiscal cliff impacts, and stated that they will be filling a limited number of faculty positions which will move us closer to our FON. They went through the vetting process and reviewed all applications, weighed them on the merits of the data, and the impacts CalGETC will have on programs moving forward. Other factors included enrollment, degrees and certificates, the amount of sections offered, and the balance and needs of the programs. Denise reported that they will be filling the following faculty positions: 1) Dance; 2) ASL; 3) English; 4) History; and 5) Biology. These are in the order of the recommended prioritization except for one, and that was Nutrition; Nutrition will not be filled at this time. Denise will communicate this out to the campus and thanked Agustin and Brodney for their leadership.</p>

CONSTITUENCY AND COMMITTEE REPORTS (2 minutes maximum)	
1. Constituency Updates: ASGC, Academic Senate, Classified Senate, Administrators Association	<p>ASGC: It was reported they have 16 current student clubs. There is a health and wellness vending machine kickoff on October 9th. They also noted they have reached a full board for ASGC.</p> <p>Academic Senate: They are working on AUP as well as the operational manual. There is a lot going on with the reorg at the District. Perla acknowledged the Chancellor’s forum and appreciated the information shared.</p> <p>Classified Senate: Andrew reported they are reviewing their constitution and bylaws. Senate is planning their student appreciation pop up event on October 9th and 10th. At the last meeting, there was an update on the Men of Color focus groups that the Student Success and Equity committee is coordinating. There’s also been conversations on open seats on participatory governance committees and getting them filled. Lastly, eBoard elections will be coming up soon.</p> <p>Administrators Association: Courtney shared their October newsletter which will be going to the Governing Board for their report.</p>
2. Budget Committee (BC)	The committee elected their new co-chair, reviewed prior year actuals to budget, did a recap of the operating budget, and reviewed Standard 1. Their report can be found here: College Council Budget Committee Report
3. Facilities Committee (FC)	Jennifer Bennett stated they were excited to welcome their new student reps to the committee.
4. Planning and Institutional Effectiveness Committee (PIEC)	Reported out earlier.
5. Professional Development Committee (PDC)	No report.
6. Staffing Committee (SC)	Agustin reported they met last week. They are in the process of electing a faculty co-chair.
7. Classified Staffing Prioritization Committee (CSPC)	No report.
8. Faculty Staffing Prioritization Committee (FSPC)	Agustin and Brodney will be meeting with the deans who were not successful in getting a position, to review their applications. They will also be calling a meeting of the classified staffing prioritization committee soon to go over the new timeline and how we will move forward.
9. Student Success & Equity Committee (SSEC)	No report.
10. Technology Committee (TC)	No report.
11. Accreditation Steering Committee	Reported out earlier.

12. Other	<p>Denise acknowledged the Rock the Vote movement.</p> <p>Enrollment continues to be up.</p> <p>The Chancellor’s Forum highlighted great things the district is doing this year, and noted this year has been identified as the year of transfer.</p>
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FOLLOW-UP		
Who	Item	Timeline
Council members	Review Standard 1 01_GC Standard 1 Draft as of 8-30-24 (1)	Before next meeting
Denise Whisenhunt	Send out campus communication regarding the faculty positions that will be moved	

Participatory Governance:

[College Council Website](#)

[Governance Handbook](#)

NEXT MEETING: October 24, 2024 – 3:00-5:00PM – GRIFFIN GATE

Committees are to establish norms

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

Engagement Norms

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

1. Free flow of conversation and raising hands when needed.
2. Thumbs up/Thumbs down/Thumbs sideways to convey individual council members vote toward action items.
3. Parking lot for ideas and possible future action items.
4. Summarize talking points with similar language for constituency representatives to take back to their respected constituency and taking the last 5 minutes of the meeting to do this.
5. Estimated times for each agenda item is up to the Convener of the council.
6. No rank in the room, but those that wish can use salutations.
7. Please keep dialogue respectful.
8. Reminder – body language.
9. Once a semester we have a social gathering.
10. Starting and Ending the meeting on time.
11. Respect each other.
12. Repeating what was voted on after the vote.
13. Education/background from other committees to make appropriate decisions.
14. Use of technology/cell phones is only in an emergency, and to be mindful and professional of the meeting.
15. Norms will be revisited once a semester for now.

Virtual Norms (Established April 2020):

1. Consensus / voting: (a) state item for vote in the chat, (b) record votes in chat grouped by constituencies.
2. Use the raise hand feature in the participant window when you wish to speak.
3. Mute microphone when not speaking.
4. Record the meetings for note taker to use as needed.
5. Consider ways for guests to observe (i.e. use “Registration” feature for meetings. Keep the chat area reserved for voting and advisory members.