



GROSSMONT COLLEGE
College Council
Thursday, December 5, 2024
3-5 p.m.
LIVING ROOM

MEETING SUMMARY

Purpose: The College Council is the apex governance body which provides guidance and recommendations to the College President regarding institutional policies, planning, and processes in support of the college mission. It engages all college constituency groups (students, faculty, classified professionals and supervisors/administrators) and the governance system as a whole through the maintenance of clear governance practices and policies, coordination of committee work across functions, and a commitment to continuous improvement and consensus building. The constituent-based representatives of the council serve the college by maintaining a broad, college-wide, and student-centered view of the needs of the institution – both in the weighing of the input from its committees and in bringing forward items for consideration and discussion. In all matters within its purview, it will maintain a focus on the goal of equitable outcomes for all students as a key value informing decision-making.

CONVENER	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (ASGC)	ADVISORY
<input checked="" type="checkbox"/> <i>Denise Whisenhunt, President</i>	<input checked="" type="checkbox"/> Lu Tri Vi Huynh	<input type="checkbox"/> <i>Colleen Parsons, CSEA</i>
	<input type="checkbox"/> Cesar Nunez	<input type="checkbox"/> <i>Julio Soto, AFT</i>
	<input checked="" type="checkbox"/> Isaac Collier	<input type="checkbox"/> <i>Administrators Association Rep</i>
	<input checked="" type="checkbox"/> Anahi Mendez	<input type="checkbox"/> TBD, VPSS
		<input checked="" type="checkbox"/> <i>Agustin Albarran, Int. VPAA</i>
		<input checked="" type="checkbox"/> <i>Sheree Stopper, VPAS</i>
		<input checked="" type="checkbox"/> <i>Joan Ahrens, Sr. Dean, CPIE</i>
		<input checked="" type="checkbox"/> <i>Ernesto Rivera, Director of College and Community Relations</i>

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Perla Lopez	<input type="checkbox"/> Andrew Hellier	<input checked="" type="checkbox"/> Courtney Willis
<input type="checkbox"/> Carmina Caballes	<input type="checkbox"/> TBD	<input type="checkbox"/> TBD
<input checked="" type="checkbox"/> Jeff Waller	<input checked="" type="checkbox"/> Brandi Tonne	<input checked="" type="checkbox"/> Nancy Saks
<input checked="" type="checkbox"/> June Yang	<input checked="" type="checkbox"/> Michele Martens	<input checked="" type="checkbox"/> Wayne Branker

RECORDER	GUESTS
<input checked="" type="checkbox"/> <i>Bernadette Black</i>	Brodney Fitzgerald, Elizabeth Jackson, Loren Holmquist, Natalie Ray
<i>*Italicized = Non-voting</i>	

ROUTINE BUSINESS	
1. Welcome	Denise invited everyone to attend the art unveiling on December 11 th at 3:00 in the Student Center. She encouraged students to attend as well. The art piece is from Professor Ochoa. Denise thanked the leadership team on the recent campus forums. She welcomed any feedback people had.
2. Establish Quorum (50%+1 of voting members)	Quorum was established.
3. Additions/Deletions to Agenda	Addition: Facilities Staffing Prioritization Committee updated rubric (Natalie / Sheree) Annual Planning Forum (Joan)
4. Approve Meeting Notes (10/24/24)	The meeting notes from 10/24/24 were approved.
5. Public Comment (3 min max per comment)	Agustin gave a shout out to the team who handled the recent power outage.

FOR CONSENSUS *	
<p><i>* On College Council, consensus is reached when at least three-fourths (75%) of voting members present are in agreement, and if there are no more than two members from any one constituency who disagree, then consensus to move recommendation forward to President is reached.</i></p>	
1. Tri-Chair Format for Governance Committees	There was further discussion about the tri-chair format and the impact it has on classified professionals. It was asked if each committee can make that decision or if it has to be a blanket format all around. It was reminded that we need to have a balance of faculty and classified as co-chairs so there's representation during planning. Perla asked for a plan on where this conversation needs to go next to discuss the pros and cons. Denise also asked for a timeline. It was agreed for committees to have this conversation during the spring semester and to bring feedback to the retreat in the summer. Brandi reminded that we need to keep in mind the timing of chair elections as well.
NEW BUSINESS	
1. Flag Request – Raising the Pan African Flag	Niko presented the flag request to raise the Pan African flag during Black History month. Perla noted Academic Senate doesn't meet until February. There was further discussion about needing an easier process. Joan noted that if we have an established affinity program that we should not have to vote on a flag as this seems redundant. If the flag changes, then that's when we should consider voting. It was added that the current process provides an equitable process for all constituent groups. Isaac added that having input from students is important as well. Perla added that in Academic Senate, they had voted for the Pride flag in perpetuity. Sheree suggested doing an annual flag request process instead of doing them one at a time. Denise suggested forming a small working group to work on this annual process. She added that she will need to have that conversation with the district as well. That subgroup will include Denise Whisenhunt, Sheree Stopper, Jeff Waller, and Niko Crumpton.

<p>1. Standard 2 Review</p> <ul style="list-style-type: none">• ACCJC Draft Report• Feedback Form• Standard 2 Draft	<p>Joan led the discussion of the review on standard 2 and feedback was provided. The feedback from was displayed and each substandard was reviewed and possible suggestions were provided.</p> <p>1.1 Jeff noted that the math department needs recognition in the curriculum development section. While we are fully complying with AB705 and AB1705, there was lack of inclusion in the faculty voice in the process. It was also added that we need to include some discussion of data and progressing through the sequences. It is important to show that we are meeting the standard and to figure out where these conversations should go. June added that the faculty statewide union is working on an audit on AB 705 / AB 1705.</p> <p>1.2 Faculty driven processes – needs to be recognized that it was taken out of the hands of the faculty. It was added that we have to speak broadly about the college. Nancy suggested that Jeff send Joan his concerns.</p> <p>1.3 It was suggested adding the naturalization certificate through Earth Sciences.</p> <p>1.4 It was suggested highlighting OER / ZTC. Also, add Justice Scholars under specialized support programs. We should include programs that we have data on.</p> <p>1.5 Add information on the survey</p> <p>1.6 Isaac suggested Canvas shells and will send over the ASGC notes. It was also recommended adding the container on AI resources and the self-evaluation tool that Adelle created.</p> <p>1.7 AB789 is about removing barriers on students meeting satisfactory performance. The SAP policy and language to be included in the syllabi.</p> <p>1.8 It was suggested adding the relationship with Las Colinas and some of the success stories. Perla will write up a blurb and send to Joan. It was also suggested adding the international club since they are the largest club on campus. Others to include are the Veterans Resource Center, Women in STEM club, and affinity graduations.</p> <p>1.9 It was suggested adding systematic review of governance process, retention services, athletic cohorts, and AUP.</p> <p>The full draft will be posted early spring for people to provide feedback. As for standard 3, it will be given to applicable committees for review.</p>
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INFORMATION AND DISCUSSION	
<p>1. Strategic Hires (informational only)</p> <ul style="list-style-type: none"> • English instructor (IN-00320) • History instructor (IN-00103) • ASL instructor (IN-00282) • Dance instructor (IN-00004) • Biology instructor (IN-00134) • Specialty Lab Technician III/Stagecraft (IA-00015) • Financial Aid Program Specialist (CL-00673) • Administrative Assistant II/EOPS (CL-00509) 	<p>The strategic hires were reviewed with Council.</p>
<p>2. Legislative Updates</p> <p>BP 3720 BP 6335 BP 6450</p> <p>New policies for GCCCD, and CCLC legally advises them. BP 3725 BP 3800</p>	<p>Courtney stated there are a series of BPs coming to the District Technology Planning and Policy Council and they need feedback by February 19th. The BPs presented all centered around technology. CCLC gives recommendations to the colleges on what they have to do. Courtney reviewed the two new policies for GCCCD.</p>
<p>3. Reflection Space</p>	<p>Loren reported the Facilities committee brought a recommendation to College Council for a reflection space which was approved, however, the location that it was scheduled to be in is under construction. So in looking for a temporary space until construction is over, building 60-116 was identified (next to ASGC), which is accessible to all. There was a concern that the ASGC office is not always open, and when it is, it is only during the day which makes it inaccessible. Denise ensured that they have been working with the dean and the campus is committed to working with ASGC to make sure their needs are met and the space is accessible with supervision. June noted that the designated space is not quiet when ASGC is open. Isaac asked about having a space for student clubs that are being misplaced. Perla asked if this is a space that can be reserved for listening circles and a part of IOPS scheduling. Denise noted the details are still being worked out. It was also asked if there is an evening space available. It was noted that at this time, with space being very limited, the reflection space will remain in the Student Center during the day.</p>
<p>4. Gymnasium</p>	<p>Loren reported the state approved our FPP for a new gymnasium. This will replace the upper and lower gym and will become one gym. He displayed a proposed rendering of the building. He noted that the state approves by square footage and since they approved the gym, it's being moved up on the list. It was added that the pool won't qualify.</p>
<p>5. Other</p>	<p>Natalie shared the updated faculty staffing rubric with College Council for informational purposes.</p> <p>Joan stated the AUP forum is scheduled on April 25, 2025. PIEC and SSE lead the forum; however, she stated College Council should be involved in the planning as well.</p>

CONSTITUENCY AND COMMITTEE REPORTS (2 minutes maximum)	
1. Constituency Updates: ASGC, Academic Senate, Classified Senate, Administrators Association	<p>ASGC:</p> <p>Academic Senate:</p> <p>Classified Senate:</p> <p>Administrators Association: December Newsletter</p>
2. Budget Committee (BC)	
3. Facilities Committee (FC)	
4. Planning and Institutional Effectiveness Committee (PIEC)	
5. Professional Development Committee (PDC)	
6. Staffing Committee (SC)	
7. Classified Staffing Prioritization Committee (CSPC)	
8. Faculty Staffing Prioritization Committee (FSPC)	
9. Student Success & Equity Committee (SSEC)	
10. Technology Committee (TC)	<p>Written Report submitted.</p> <p>At our last Technology Committee meeting, the Dean of Learning and Technology Resources asked for feedback on a draft of a process for considering requests for technology coming from individuals and/or departments outside of the regular governance process of Annual Unit Planning.</p> <p>As an operational matter, the committee felt comfortable offering input without requiring a vote of approval, but recommended presenting the final version to the College Council as an informational item at an upcoming meeting.</p>
11. Accreditation Steering Committee	
12. Governance Priorities Workgroups Report Outs <ul style="list-style-type: none"> • Overall campus engagement (<i>Graylin Clavell, Diana Torres, Agustin Albarran</i>) • Training (<i>Tate Hurvitz, Denise Whisenhunt, Jennifer Bennett, Perla Lopez</i>) • Participation (<i>June Yang, Wayne Branker, Julio Soto, Karo Macias, Courtney Willis</i>) • Communication (<i>Ernesto Rivera, Carmina Caballes, Diana Torres, Sheree Stopper</i>) 	

FOLLOW-UP		
Who	Item	Timeline
All constituent reps	All constituent groups will take the flag request back to their group for feedback.	Early February.

Participatory Governance:

[College Council Website](#)

[Governance Handbook](#)

NEXT MEETING: January 2025

Committees are to establish norms

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

Engagement Norms

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

1. Free flow of conversation and raising hands when needed.
2. Thumbs up/Thumbs down/Thumbs sideways to convey individual council members vote toward action items.
3. Parking lot for ideas and possible future action items.
4. Summarize talking points with similar language for constituency representatives to take back to their respected constituency and taking the last 5 minutes of the meeting to do this.
5. Estimated times for each agenda item is up to the Convener of the council.
6. No rank in the room, but those that wish can use salutations.
7. Please keep dialogue respectful.
8. Reminder – body language.
9. Once a semester we have a social gathering.
10. Starting and Ending the meeting on time.
11. Respect each other.
12. Repeating what was voted on after the vote.
13. Education/background from other committees to make appropriate decisions.
14. Use of technology/cell phones is only in an emergency, and to be mindful and professional of the meeting.
15. Norms will be revisited once a semester for now.

Virtual Norms (Established April 2020):

1. Consensus / voting: (a) state item for vote in the chat, (b) record votes in chat grouped by constituencies.
2. Use the raise hand feature in the participant window when you wish to speak.
3. Mute microphone when not speaking.
4. Record the meetings for note taker to use as needed.
5. Consider ways for guests to observe (i.e. use “Registration” feature for meetings. Keep the chat area reserved for voting and advisory members.