

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

STRATEGIC HIRE REQUEST

01/20/2023

Date

Site	Position	Justification
<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	<p>Please include:</p> <p>Position Title: SSSP Program Specialist</p> <p>Position #: CL-00664</p> <p>FTE: 1.0</p> <p>Level: CL-34</p> <p>Department: First Year Services & Retention</p>	<p>1. Key responsibilities of position:</p> <ul style="list-style-type: none"> ○ The SSSP Program Specialist will assist with the coordination of SSSP/First Year core services which impacts facilitating the core mandate, which lends to the students' success in an organized manner. These core services include orientation, placement and coordinating counselors for AEPS. This position works closely with GUHSD as well as surrounding high school districts and community partners to onboard students. ○ This position also coordinates Family Orientations throughout the semester, Super Saturday and Super Tuesday Events. ○ Oversees all elements of GCCCD Promise ○ Assisting with registration workshops <ul style="list-style-type: none"> ○ Supporting the team with retention efforts in terms of probation/dismissal efforts. <p>2. Current status of position:</p> <ul style="list-style-type: none"> ○ Filling a replacement position included in the budget: YES: ○ Filling a restructured position included in the budget <ul style="list-style-type: none"> ■ Has an Org Mod been approved? Yes / No ■ Org Mod approval date _____ ○ Filling a new position <ul style="list-style-type: none"> ■ Has an Org Mod been approved? Yes / No ■ Org Mod approval date _____ ○ Other (please specify) <p>3. Strategic Staffing Rationale: Please address at least one of the following items:</p> <ul style="list-style-type: none"> ○ Legal mandates – coordinate core matriculation services under SB1456 “Student Success Act of 2012” including orientation, assessment/placement, educational planning and follow-up services to first time students. ○ Critical threshold of educational or support services – under the Student Success and Support Program (SSSP) now called SEA (Student Equity Achievement) plan and program guidelines the position will assist in coordination of SSSP core services, along with supportive services to impact student success in an organized manner. ○ In accordance with the College’s strategic plan, retention is a focal point and this position aligns it work in regards to retention with probation and dismissal workshops as well as working in conjunction with the Success Coaches in providing workshops and supports.

		<p>4. Budget Impact – Please specify the following:</p> <ul style="list-style-type: none">○ Is position included in the current budget? Yes / No○ Funding Source? Unrestricted / Restricted○ Smartkey and Salary Object: 1333291-2110○ Annual Salary at Step B: \$52,776