



**GROSSMONT COLLEGE**  
**College Council**  
**Thursday, October 26, 2023**  
**3-5 p.m.**  
**Griffin Gate**

**MEETING SUMMARY**

**Purpose:** The College Council is the apex governance body which provides guidance and recommendations to the College President regarding institutional policies, planning, and processes in support of the college mission. It engages all college constituency groups (students, faculty, classified professionals and supervisors/administrators) and the governance system as a whole through the maintenance of clear governance practices and policies, coordination of committee work across functions, and a commitment to continuous improvement and consensus building. The constituent-based representatives of the council serve the college by maintaining a broad, college-wide, and student-centered view of the needs of the institution – both in the weighing of the input from its committees and in bringing forward items for consideration and discussion. In all matters within its purview, it will maintain a focus on the goal of equitable outcomes for all students as a key value informing decision-making.

CONVENER	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (ASGC)	ADVISORY
<input checked="" type="checkbox"/> <i>Denise Whisenhunt, President</i>	<input checked="" type="checkbox"/> Cesar Nunez	<input type="checkbox"/> <i>Colleen Parsons, CSEA</i> <input checked="" type="checkbox"/> <i>Proxy: Ondrea Mesquita</i>
	<input checked="" type="checkbox"/> Evelyn Villa	<input type="checkbox"/> <i>Julio Soto, AFT</i>
	<input type="checkbox"/> Ninwa Kasha	<input type="checkbox"/> <i>Administrators Association Rep</i>
	<input type="checkbox"/> Rooz Salih	<input type="checkbox"/> <i>Marsha Gable, VPSS</i>
		<input type="checkbox"/> <i>Agustin Albarran, Int. VPAA</i>
		<input type="checkbox"/> <i>VPAS (vacant)</i>
		<input checked="" type="checkbox"/> <i>Joan Ahrens, Sr. Dean, CPIE</i> <input checked="" type="checkbox"/> <i>Ernesto Rivera, Director of College and Community Relations</i>

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Pearl Lopez	<input type="checkbox"/> Elaine Adlam	<input checked="" type="checkbox"/> Courtney Willis
<input checked="" type="checkbox"/> Carmina Caballes	<input checked="" type="checkbox"/> Diana Barajas	<input checked="" type="checkbox"/> Loren Holmquist
<input checked="" type="checkbox"/> Jeff Waller	<input checked="" type="checkbox"/> Jayden Logan	<input checked="" type="checkbox"/> Nancy Saks
<input checked="" type="checkbox"/> June Yang	<input checked="" type="checkbox"/> Michele Martens	<input type="checkbox"/> Wayne Branker

RECORDER
<input checked="" type="checkbox"/> <i>Bernadette Black</i>
<i>*Italicized = Non-voting</i>

<b>ROUTINE BUSINESS</b>	
1. Welcome	Denise welcomed everyone to the meeting and acknowledged everything for their efforts in increasing enrollment.
2. Establish Quorum (50%+1 of voting members)	Quorum was established.
3. Additions/Deletions to Agenda	There were no additions or deletions to the agenda.
4. Approve Meeting Notes (9/28/23)	The meeting notes from 9/28/23 were approved.
5. Public Comment (5 min)	<p>Cindy thanked the Council for their work and acknowledged the responsibility they have to keep things moving forward. In follow up to a public comment made last month about the research office, she reminded the group that each member represents their constituent group as a whole, not their individual interests, and that we need to work together for the benefit of the college.</p> <p>Jeff stated that from faculty perspective, the college has been working on saving money and asked for an update on the dean for A&amp;R. There are many impacts, one including the Petitions committee. Faculty are consistently working on retention efforts but are feeling left out of earlier discussions on budget efforts. He asked that faculty be brought in earlier to have these discussions.</p>

<b>DISCUSSION OF PRIOR AGENDA ITEMS / OLD BUSINESS</b>	
1.	

<b>CONSTITUENCY AND COMMITTEE REPORTS (2 minutes maximum)</b>	
1. Constituency Updates ASGC, Academic Senate, Classified Senate, Administrators Association	<p><b>ASGC:</b> Their fall festival was held yesterday. There are now 10 active student clubs on campus. The ASGC president is attending an advocacy conference. ASGC now has a full board.</p> <p><b>Academic Senate:</b> Pearl requested that the three year budget plan be brought back to Senate. It was suggested to bring back campus forums to help with transparency regarding budget and other operational matters. The district is working with consultants to help with districtwide governance. HRAC is working on a new EEO plan to submit to the state.</p> <p><b>Classified Senate:</b> They held their student appreciation pop up event with the support of a Foundation mini-grant as well as president. The Senate has a retreat tomorrow. ASGC eBoard will be attending as a student panel to share their educational journeys. The Senate will also be coordinating Thank You grams and a silent auction.</p> <p><b>Administrators Association:</b> No report.</p>

2. <a href="#">Budget Committee</a> (BC)	No report.
3. <a href="#">Facilities Committee</a> (FC)	Building 36 will be opening up soon. People will be moving in starting the week of December 18 <sup>th</sup> through January. Once Building 36 is occupied, buildings 51 and 55 will be the next construction project. During the winter break, those offices will be moving into modular buildings in lot 1 and 5.
4. <a href="#">Planning and Institutional Effectiveness Committee</a> (PIEC)	They are focusing on adopting ethical standards of research and working on a common agreement for data access across the district. In regards to the IEPI grant, we have worked on an operations manual for academic affairs. They will also be working on a new employee orientation to make it a more welcoming environment. The Nuventive upgrade has been completed. Our next PRT visit is December 1 <sup>st</sup> .
5. <a href="#">Professional Development Committee</a> (PDC)	The committee approved their goals for 23/24 which included receiving regular updates on the virtual learning center and FEII; reviewing PD related data (wellness survey, AUP resource requests), and drafting the professional plan for 24/25. They discussed the importance of PD for all groups and gathering feedback on increasing PD funds from \$500 to \$700. They will review the NACC survey results at their next meeting.
6. <a href="#">Staffing Committee</a> (SC)	They are working on drafting a Staffing plan and for it to be more data driven. They are using Compton College's plan as a template.
7. <a href="#">Classified Staffing Prioritization Committee</a> (CSPC)	No report.
8. <a href="#">Faculty Staffing Prioritization Committee</a> (FSPC)	No report.
9. <a href="#">Student Success &amp; Equity Committee</a> (SSEC)	They talked about their goals for 23/24 which was shared out to the group. The committee wants to invite areas in the equity plan to share their equity work. They did hear from A2MEND colleagues and the data showed a need for an A2MEND counselor. The committee also wants to talk about probation and dismissal and how that process is being handled. There was also discussion about student hiring paperwork and forming a group to make a recommendation to College Council to help streamline the process.
10. <a href="#">Technology Committee</a> (TC)	Now that the Technology Plan is finished, they are working on actions and focusing on single sign on, distance education, and developing an inventory of all technology across the district.
11. Accreditation Steering Committee	

<b>NEW BUSINESS</b>	
1. CPIE Research Agenda	In response to a public comment from last meeting regarding AB 1705 and that it was being imposed on departments, Joan gave a summary of the timeline of the legislation and steps the college took for implementation. AB 1705 was signed into law fall 2017. All colleges were charged with supplying data to the state chancellor’s office and it was the state who imposed these legislative changes. AB 705 went into effect January 2018 and colleges were given two years to prepare for full implementation and two years to innovate and adopt best practices for full compliance. The state chancellor’s office became more persistent and sent out a memo in 2021 about the need for colleges to comply. In December 2022, the state provided funding to colleges to remove barriers and in May 2023, the colleges received a letter stated that a plan must be submitted by July 1, 2023. Joan shared the list of programs funded by student equity and achievement in which the college would lose if we did not comply with this legislation. There was discussion about this with the dean and faculty reps and it was the math and English departments that decided how to spend the funding.
2. Accreditation process and timeline	<p>Joan Ahrens and Denise Schulmeyer (faculty co-chair) gave an update on the new accreditation process and timeline. The ISER is due to ACCJC in fall 2025. The peer review team reviews the report in spring 2026, and if the college has a site visit that would occur in fall 2026. ACCJC reports out the action in January 2027.</p> <p>The ISER is an opportunity to reflect on our mission, share our story, and plan for the future. The template for the ISER was reviewed and a key highlight was that it will approximately be 80 pages. The goal is to have the ISER written by December 2025 with a rough draft by the end of the spring 2025 semester as it will need to go through participatory governance.</p> <p>The new standards were adopted in June 2023 which go into effect January 2024. The standards are more student focused, more streamlined, and provide less repetition. In preparing the ISER, each standard will have a tri-chair format (faculty, classified and administrator). Everyone was encouraged to sign up for a standard that is of interest to them.</p>
3. Calendar of presentations for the year	Denise will follow up on the calendar of presentations that was drafted at a Cabinet retreat for College Council.

**FOR CONSENSUS \***

*\* On College Council, consensus is reached when at least three-fourths (75%) of voting members present are in agreement, and if there are no more than two members from any one constituency who disagree, then consensus to move recommendation forward to President is reached.*

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INFORMATION AND DISCUSSION	
<p>1. Strategic Hires (informational only)</p> <ul style="list-style-type: none"> <li>• Occupational Therapy Assistant (IN-00251)</li> <li>• Athletic Maintenance Lead (CL-00507)</li> <li>• Specialty Lab Technician III/Ceramics (IA-00028)</li> <li>• Custodian (CL-00068)</li> <li>• Financial Aid Technician (CL-00081)</li> </ul>	<p><b>OTA:</b> Nancy reported a faculty member is retiring in January and in order to maintain accreditation, this position must be filled.</p> <p><b>Athletic Maintenance Lead:</b> There are safety considerations; position must be filled.</p> <p><b>Specialty Lab Technician:</b> Ceramics is a large area and the technician is needed to perform technical and specialized duties.</p> <p><b>Custodian:</b> There have been some retirements in FMO and this is to fill one to get back on track.</p> <p>Loren added that they are conducting a space utilization assessment to identify spaces that are not being used much.</p> <p><b>Financial Aid Technician:</b> A replacement position that is critically important to meet compliance.</p>
<p>2. Next Meeting Date – 11/30 via Zoom?</p>	<p>The next meeting will be scheduled on November 30<sup>th</sup> via Zoom.</p>

FOLLOW-UP		
Who	Item	Timeline

**Participatory Governance:**  
[College Council Website](#)

**NEXT MEETING: November Date TBD @ 3:00-5:00PM, Griffin Gate**

### ***Committees are to establish norms***

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

#### ***Engagement Norms***

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

1. Free flow of conversation and raising hands when needed.
2. Thumbs up/Thumbs down/Thumbs sideways to convey individual council members vote toward action items.
3. Parking lot for ideas and possible future action items.
4. Summarize talking points with similar language for constituency representatives to take back to their respected constituency and taking the last 5 minutes of the meeting to do this.
5. Estimated times for each agenda item is up to the Convener of the council.
6. No rank in the room, but those that wish can use salutations.
7. Please keep dialogue respectful.
8. Reminder – body language.
9. Once a semester we have a social gathering.
10. Starting and Ending the meeting on time.
11. Respect each other.
12. Repeating what was voted on after the vote.
13. Education/background from other committees to make appropriate decisions.
14. Use of technology/cell phones is only in an emergency, and to be mindful and professional of the meeting.
15. Norms will be revisited once a semester for now.

#### ***Virtual Norms*** (Established April 2020):

1. Consensus / voting: (a) state item for vote in the chat, (b) record votes in chat grouped by constituencies.
2. Use the raise hand feature in the participant window when you wish to speak.
3. Mute microphone when not speaking.
4. Record the meetings for note taker to use as needed.
5. Consider ways for guests to observe (i.e. use “Registration” feature for meetings. Keep the chat area reserved for voting and advisory members.