



GROSSMONT COLLEGE
College Council
Thursday May 25, 2023
3-5 p.m.



JOIN ZOOM MEETING

[HTTPS://US06WEB.ZOOM.US/J/85842192374](https://us06web.zoom.us/j/85842192374)

MEETING NOTES

Purpose: The College Council is the apex governance body which provides guidance and recommendations to the College President regarding institutional policies, planning, and processes in support of the college mission. It engages all college constituency groups (students, faculty, classified professionals and supervisors/administrators) and the governance system as a whole through the maintenance of clear governance practices and policies, coordination of committee work across functions, and a commitment to continuous improvement and consensus building. The constituent-based representatives of the council serve the college by maintaining a broad, college-wide, and student-centered view of the needs of the institution – both in the weighing of the input from its committees and in bringing forward items for consideration and discussion. In all matters within its purview, it will maintain a focus on the goal of equitable outcomes for all students as a key value informing decision making.

CONVENER	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (ASGC)	ADVISORY
<input checked="" type="checkbox"/> <i>Marsha Gable, VPSS</i>	<input type="checkbox"/> Sarah ASGC President	<input checked="" type="checkbox"/> Barbara Gallego
	<input type="checkbox"/> Isaac Suarez, Vice President	<input type="checkbox"/> <i>Colleen Parsons</i>
	<input type="checkbox"/> Sara Laila	<input type="checkbox"/> <i>Judd Curran</i>
		<input type="checkbox"/> <i>VPAS (Vacant)</i>
		<input checked="" type="checkbox"/> <i>Marsha Gable</i>

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Pearl Lopez	<input checked="" type="checkbox"/> Cindy Emerson	<input checked="" type="checkbox"/> Loren Holmquist
<input checked="" type="checkbox"/> Julio Soto	<input checked="" type="checkbox"/> Bryan Lam Proxy for Diana Barajas	<input type="checkbox"/> Michael Copenhaver
<input checked="" type="checkbox"/> Carmina Caballes	<input checked="" type="checkbox"/> Elaine Adlam	<input checked="" type="checkbox"/> Wayne Branker
<input checked="" type="checkbox"/> Liz Barrow	<input type="checkbox"/> Michele Martens	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Diana Barajas	

RECORDER	PRESIDENT	GUESTS
<input checked="" type="checkbox"/> <i>Patty Sparks</i>	<input checked="" type="checkbox"/> <i>Denise Whisenhunt</i>	<input checked="" type="checkbox"/> <i>Joan Ahrens</i>
<i>*Italicized = Non-voting</i>		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

ROUTINE BUSINESS

<p>1. Welcome</p> <p>2. Establish Quorum (50%+1 of voting members)</p> <p>3. Additions/Deletions to Agenda</p> <p>4. Approve Meeting Notes</p> <p>5. Public Comment (5 min)</p> <p>6. President's Report (5 min)</p>	<p>Dr. Gable welcomed members.</p> <p>Quorum met.</p> <p>Technology Plan, Pride Flag</p> <p>April 27, 2023, March 23, 2023, February 23, 2023 Meeting Notes were approved to move forward after edits provided during this meeting for April 27, 2023 Meeting Notes. Cindy Emerson, motioned, Liz Barrow Seconded. Meeting Notes unanimously passed as final.</p> <p>No Public Comment.</p> <p>President's Report: Denise Whisenhunt stated there is lots of hiring committees working to fill positions. She gave a "Shout Out" to Classified Professionals and highlighted that she is providing pizza for the evening classified.</p> <p>Friday, May 26, 2023, there is an "Out of the Box" awards ceremony scheduled.</p> <p>Budget: Updates will be shared campus wide.</p> <p>There is advocating for funding and resources for Grossmont College.</p> <p>We hired a consultant, Chris Yatooma, to assist the College until a Vice President of Administrative Services is hired.</p>
--	---

DISCUSSION OF PRIOR AGENDA ITEMS / OLD BUSINESS	
<p>1. Participatory Governance Handbook (For Consensus)</p>	<p>Cindy Emerson recommended the revised language for the Budget Committee’s Charge be replaced with the original Budget Committee Charge language prior to approval of the Governance Handbook. Lopez motioned to accept replacing current revision language with the original language as published.</p> <p>Motion to approve the finalized handbook with revisions as stated above by Pearl Lopez, seconded by Cindy Emerson. Motion unanimously approved.</p> <p><i>Action taken: Budget Committee’s Charge to revert back to original language. Participatory Governance Handbook approved. Recommendation goes to President Whisenhunt for consideration.</i></p> <p><i>Budget Committee to address their purpose and responsibility at their first scheduled meeting for year 2023/2024.</i></p>
<p>2. Pride Flag Update</p>	<p>The recommendation supporting the Pride Flag be flown on campus was discussed.</p> <p>Wayne Branker commented the need for feedback regarding other groups on campus having the same access and opportunities to ensure equality measures.</p> <p>After discussion, the motion to approve and support flying the Pride Flag on campus was up for vote.</p> <p>Liz barrow motioned to approve, seconded by Pearl Lopez.</p> <p>Motion passed unanimously.</p> <p><i>Action taken: College Council recommended the Pride Flag be flown Monday, June 13 through Wednesday, July 13, 2023. Recommendation goes to President Whisenhunt for consideration.</i></p>
NEW BUSINESS	
<p>1. Participatory Governance co-chair terms (Clarification for 2023/24)</p>	<p>The new Governance Handbook has a two-year term for Co-chairs and Conveners. There has been expressed confusion and the need for clarity during the transition year from 2022/2023 to 2023/2024.</p> <p>After discussion, the Council agreed to recommend that the term for 2023/2024 be one-year for Co-chairs and Conveners. Two year terms will begin 2024/2025.</p> <p>Tate Hurvitz motioned to move the recommendation, seconded by Wayne Branker.</p> <p>Vote passed, with two no votes (Liz Barrow, Elaine Adlam).</p> <p><i>Action taken: One-year term for Co-chairs and Conveners for year, 2023/2024. Two-year terms begin 2024/2025. Recommendation goes to President Whisenhunt for consideration.</i></p>

<p>2. Governance Retreat for co-chairs & note takers on Tuesday, August 1 (Joan & Tate)</p>	<p>Tate Hurvitz stated there will be a kick-off event for Governance Refresher workshops. Invitations will go out to those who previously filled those roles.</p> <p><i>No action taken.</i></p>
<p>3. ACCJC Midterm Report</p>	<p>Joan Ahrens provided this Council, via email, the link to the Draft, Mid-term report to the ACCJC for review and feedback (form included in email). She related no feedback has been provided thus far.</p> <p>The Draft, ACCJC Midterm Report has been provided for review at Planning & Institutional Excellence Committee (PIEC) and today, here at College Council.</p> <p>Dr. Ahrens shared a PowerPoint highlighting next steps and processes including:</p> <ul style="list-style-type: none">- Evidence and links to evidence not included in the draft but will be once closer to the final draft in the fall. Will spend the summer collecting evidence- Report Due to ACCJC on October 15, 2023. Will go to Governing Board in September, 2023.- Report sections delegated to lead writers (e.g., faculty SLO and SSO coordinators) <p>Dr. Ahrens discussed the status on improvement plans. The College is aware of work needed to be done regarding outcomes and a tremendous amount of work has happened, and is still happening. Another area was to evaluate participatory governance and annual unit planning. A survey will be launched on May 24, 2023, wherein those results will be discussed at the Governance Refresher.</p> <p>Another improvement discussed was administrator turnover. The suggestion there is that the college and district need to better support vice presidents as well as mid-level managers.</p> <p>Dr. Ahrens briefly discussed the status on quality focus action plans which include continuing the work on the 12 Gateway courses (these courses have high enrollment, low success rates) and our outcomes assessment and guided pathways.</p> <p><i>Action taken: Council asked to provide feedback, participate in survey as explained above, and watch for dates and times for the Governance Refresher workshops.</i></p>

<p>4. Technology Plan</p>	<p>Tate Hurvitz and Brian Lam are co-chairs on the Technology Committee. Hurvitz shared, via shared screen, <i>Grossmont College’s Technology Plan, 2023 - 2029</i>, for the Council to review. He is requesting that this Council agree to move the Technology Plan forward as approved.</p> <p>Tate Hurvitz provided a review of the Technology Plan, which includes core values/guiding principles and goals. Goals were highlighted as follows:</p> <ol style="list-style-type: none"> 1. Implement and maintain high quality technology infrastructure 2. Expand operational excellence 3. Enhance learning experiences (faculty, staff, students) 4. Eliminate digital divides <p>Each technology goals is serving the goals of the college, the district, and across the state. Further, Hurvitz commended Bryan Lam on his leadership, and hard work.</p> <p>Liz Barrow motioned to approve the Technology Plan, Bryan Lam seconded. The Plan passed unanimously.</p> <p><i>Action taken: The Technology Plan approved. Recommendation goes to President Whisenhunt for consideration.</i></p>
----------------------------------	--

FOR CONSENSUS *

** On College Council, consensus is reached when at least three-fourths (75%) of voting members present are in agreement on a decision. Consensus is not reached on College Council if more than two (2) of those in the minority are members of the same constituency (Gov. Handbook, pg. 10).*

<p>1. Participatory Governance Handbook</p>	<p>Approved</p>
--	------------------------

INFORMATION AND DISCUSSION

--	--

CONSTITUENCY AND COMMITTEE REPORTS	
1. Constituency Updates	No updates.
2. Budget Committee (BC)	No report
3. Facilities Committee (FC)	No report
4. Planning and Institutional Effectiveness Committee (PIEC)	No report
5. Professional Development Committee (PDC)	No report
6. Staffing Committee (SC)	No report
7. Classified Staffing Prioritization Committee (CSPC)	No report
8. Faculty Staffing Prioritization Committee	No report
9. Student Success & Equity Committee (SSEC)	No Report
10. Technology Committee (TC)	No report
11. Accreditation Steering Committee	No report

FOLLOW-UP		
Who	Item	Timeline

WORK AHEAD..... ENJOY YOUR SUMMER!

NEXT MEETING: Thursday, August 24, 2023
Governance Retreat Aug 1

ADJOURNED: 4:

Committees are to establish norms

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

Engagement Norms

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

1. Free flow of conversation and raising hands when needed.
2. Thumbs up/Thumbs down/Thumbs sideways to convey individual council members vote toward action items.
3. Parking lot for ideas and possible future action items.
4. Summarize talking points with similar language for constituency representatives to take back to their respected constituency and taking the last 5 minutes of the meeting to do this.
5. Estimated times for each agenda item is up to the Convener of the council.
6. No rank in the room, but those that wish can use salutations.
7. Please keep dialogue respectful.
8. Reminder – body language.
9. Once a semester we have a social gathering.
10. Starting and Ending the meeting on time.
11. Respect each other.
12. Repeating what was voted on after the vote.
13. Education/background from other committees to make appropriate decisions.
14. Use of technology/cell phones is only in an emergency, and to be mindful and professional of the meeting.
15. Norms will be revisited once a semester for now.

Virtual Norms (Established April 2020):

1. Consensus / voting: (a) state item for vote in the chat, (b) record votes in chat grouped by constituencies.
2. Use the raise hand feature in the participant window when you wish to speak.
3. Mute microphone when not speaking.
4. Record the meetings for note taker to use as needed.
5. Consider ways for guests to observe (i.e. use “Registration” feature for meetings. Keep the chat area reserved for voting and advisory members.