

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**

**STRATEGIC HIRE REQUEST**

2/6/2023

Date

Site	Position	Justification
<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	<p>Please include:</p> <p><b>Position Title:</b> Science Lab Technician II Biology</p> <p><b>Position #:</b> IA-00140</p> <p><b>FTE:</b> 1.0</p> <p><b>Level:</b> 32</p> <p><b>Department:</b> Biology</p>	<ul style="list-style-type: none"> <li>• <b>Key responsibilities of position:</b> Assist in the maintenance of the animal house, lath house, greenhouse, exhibit areas, and other storage facilities, including dusting, cleaning, and disinfecting (as necessary) of all surfaces and equipment, etc. Assist the Biology Technician, Senior in the preparation of the annual department budget in researching budget requests, monitoring expenditures and maintaining spending limits. Assist in the regular care of animals kept in the animal house, labs, or prep areas, and maintain or raise cultures of protozoa, insects, brine shrimp, etc.</li>   <li>• <b>Current status of position:</b> <ul style="list-style-type: none"> <li>○ <b>X Filling a replacement position included in the budget</b></li> <li>○ Filling a restructured position included in the budget               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes / No</li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ Filling a new position               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes / No</li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ Other (please specify)</li> </ul> </li>   <li>• <b>Strategic Staffing Rationale:</b> Please address at least one of the following items:           <ul style="list-style-type: none"> <li>○ Legal mandates</li> <li>○ Accreditation requirements               <ul style="list-style-type: none"> <li>○ <b>Health and safety priorities</b> The Lab Tech II works to achieve and maintain efficient and safe operation of the Biology department lab facilities through the monitoring, ordering, and maintenance of supplies needed for Biology lab instruction. The tech also maintains specialized equipment.</li> <li>○ <b>Critical threshold of instruction</b> The Science Lab Tech II is necessary for the Biology department to maintain the current lab offerings. Failure to replace the position could result in a reduction of offerings in an already highly impacted department.</li> <li>○ <b>Essential supervision</b> The tech assists instructors and students in the use of advanced instructional equipment.</li> </ul> </li> </ul> </li>   <li>• <b>Budget Impact – Please specify the following:</b> <ul style="list-style-type: none"> <li>○ Is position included in the current budget? <b>Yes</b></li> </ul> </li> </ul>

		<ul style="list-style-type: none"><li>○ Funding Source? <b>Unrestricted</b></li><li>○ Smartkey and Salary Object: <b>1380202_Biology II Biological Sci</b></li><li>○ Annual Salary at Step B: <b>\$48,756</b></li></ul>