



**GROSSMONT COLLEGE**  
**College Council**  
**Thursday February 23, 2023**  
**3-5 p.m.**

**Telephone Options:**

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[Zoom](#)

**AGENDA**

**Purpose:** The College Council is the apex governance body which provides guidance and recommendations to the College President regarding institutional policies, planning, and processes in support of the college mission. It engages all college constituency groups (students, faculty, classified professionals and supervisors/administrators) and the governance system as a whole through the maintenance of clear governance practices and policies, coordination of committee work across functions, and a commitment to continuous improvement and consensus building. The constituent-based representatives of the council serve the college by maintaining a broad, college-wide, and student-centered view of the needs of the institution – both in the weighing of the input from its committees and in bringing forward items for consideration and discussion. In all matters within its purview, it will maintain a focus on the goal of equitable outcomes for all students as a key value informing decision making.

CONVENER	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (ASGC)	ADVISORY
<input checked="" type="checkbox"/> <i>Dr. Joan Ahrens</i>	<input checked="" type="checkbox"/> Sarah ASGC President	<input checked="" type="checkbox"/> Barbara Gallego
	<input checked="" type="checkbox"/> Isaac Suarez, Vice President	<input type="checkbox"/> <i>Colleen Parsons</i>
	<input checked="" type="checkbox"/> Sara Laila	<input type="checkbox"/> <i>Judd Curran</i>
		<input type="checkbox"/> <i>VPAS (Vacant)</i>
		<input checked="" type="checkbox"/> <i>Courtney Willis proxy for Marsha Gable</i>

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Pearl Lopez	<input checked="" type="checkbox"/> Cindy Emerson	<input type="checkbox"/>
<input checked="" type="checkbox"/> Julio Soto	<input checked="" type="checkbox"/> Bryan Lam Proxy for Diana Barajas	<input checked="" type="checkbox"/> Michael Copenhaver
<input checked="" type="checkbox"/> Carmina Caballes	<input checked="" type="checkbox"/> Elaine Adlam	<input checked="" type="checkbox"/> Wayne Branker
<input type="checkbox"/> Liz Barrow	<input checked="" type="checkbox"/> Michele Martens	<input type="checkbox"/>

RECORDER	PRESIDENT	GUESTS
<input checked="" type="checkbox"/> <i>Patty Sparks</i>	<input checked="" type="checkbox"/> <i>Denise Whisenhunt</i>	<input checked="" type="checkbox"/> Graylin Clavell
<i>*Italicized = Non-voting</i>		<input checked="" type="checkbox"/> Niko Crumpton
		<input checked="" type="checkbox"/> Nancy Saks
		<input checked="" type="checkbox"/> Tate Hurvitz
		<input checked="" type="checkbox"/> Loren Holmquist
		<input type="checkbox"/>
		<input type="checkbox"/>

<b>ROUTINE BUSINESS</b>	
<p><b>1. Welcome</b></p> <p><b>2. Establish Quorum</b> (50%+1 of voting members)</p> <p><b>3. Additions/Deletions to Agenda</b></p> <p><b>4. Approve Meeting Notes</b></p> <p><b>5. Public Comment</b> (5 min)</p> <p><b>6. President's Report</b> (5 min)</p>	<p>Quorum established.</p> <p>No additions/deletions.</p> <p>Tabled to March College Council Meeting.</p> <p>Liz Barrow is bringing attention to EEO Rep Training on March 2. Open to all employees.</p> <p>New hiring for faculty to meet Faculty Obligation Number (FON) mandate. Four faculty positions will move forward for hire, they are: Philosophy, CalWorks Counselor, Librarian, and Athletics Counselor. The positions moving forward honored the Faculty Staffing Prioritization Committee's list.</p> <p>President Whisenhunt thanked the institution and those involved for the great work done regarding Black History Month on campus.</p>

<b>DISCUSSION OF PRIOR AGENDA ITEMS / OLD BUSINESS</b>	
<p><b>1. Governance Workgroup Updated</b></p>	<p>Presentation via PowerPoint:</p> <p>A small Workgroup, made up by Michele Martens, Cindy Emerson, Wayne Branker, Liz Barrow (acknowledgment of Javier Ayala's contributions early on was made) was asked to convene and tasked with updating and providing the purpose and responsibility of our governance structure. The Workgroup read the narrative, spoke to the original GOSC members and spoke to constituency groups.</p> <p>The Workgroup compiled submitted changes from committees, cleaned up spelling, grammar, and punctuation, as well as alphabetized the committees, added duties, responsibilities and expectations for College Council, including Committee/Council schedules.</p> <p>During scheduled meetings the Workgroup founded five themes they believed would help guide future improvement measures for consideration regarding the Handbook, those themes:</p> <ol style="list-style-type: none"> <li>1. <u>Committee/Council Member Training</u>. Who will train, what will be used to train and what process to follow.</li> <li>2. <u>Accountability</u>. What are the metrics and who is responsible</li> <li>3. <u>Communication</u>. How does information flow, how should the information get to all constituency groups.</li> <li>4. <u>Artifacts</u>. What are the artifacts generated by governance work.</li> <li>5. <u>Process</u>. What are the processes that enable strong governance work.</li> </ol> <p>Discussion: A more informed populous makes for more informed decision making. Participatory members should own their responsibilities and purpose and how they serve.</p> <p>The Workgroup would like to return to this council for feedback and input regarding the improvement measures stated above.</p> <p><i>The PowerPoint Presentation will be made a part of these meeting notes.</i></p>

<b>NEW BUSINESS</b>	
<p><b>1. Strategic Hires</b></p>	<p><b>1. Strategic Hires</b> were presented as informational items and will be made a part of these meeting notes. 13 Classified Positions, 5 Faculty.</p> <p><b>Discussion:</b> Council discussed the Faculty Obligation Number (FON) and its mandated purpose. Student Representatives related the need for more faculty as students are aware of long wait lists for core and lab classes.</p> <p>Council members questioned if there a need for a college designated Classified Staff Obligation Number? It was explained that FON is funded by the State, currently there is no funding for classified hires.</p>
<p><b>2. Classified Staffing Committee</b></p>	<p>No Report as Classified Strategic Hires were presented for review.</p>

<b>FOR CONSENSUS *</b>	
<p><i>* On College Council, consensus is reached when at least three-fourths (75%) of voting members present are in agreement on a decision. Consensus is <u>not</u> reached on College Council if more than two (2) of those in the minority are members of the same constituency (Gov. Handbook, pg. 10).</i></p>	
<p><b>No items for consensus</b></p>	

<b>INFORMATION AND DISCUSSION</b>	

<b>CONSTITUENCY AND COMMITTEE REPORTS</b>	
1. <b>Constituency Updates</b> ASGC, Academic Senate, Classified Senate, Administrators Association	<p><b>ASGC:</b> Resolution 2301 will go before the Governing Board. The Resolution asks for priority registration for ASGC representatives. It was explained that ASGC members are dedicated to the important work of Student Government, however without priority registration, course/class selections make it difficult to be successful and many student leaders have to resign.</p> <p>Council members expressed support for the resolution and information and guidance was provided.</p> <p><b>Academic Senate:</b> No report</p> <p><b>Classified Senate:</b> no report</p>
2. <b>Budget Committee (BC)</b>	No Report.
3. <b>Facilities Committee (FC)</b>	No Report.
4. <b>Planning and Institutional Effectiveness Committee (PIEC)</b>	Working on KPIs. Dr. Ahrens requested to attend and present at the next College Council meeting.
5. <b>Professional Development Committee (PDC)</b>	No Report..
6. <b>Staffing Committee (SC)</b>	On-going discussion regarding development of a Staffing Plan.
7. <b>Classified Staffing Prioritization Committee (CSPC)</b>	No Report.
8. <b>Faculty Staffing Prioritization Committee</b>	No Report.
9. <b>Student Success &amp; Equity Committee (SSEC)</b>	No Report.
10. <b>Technology Committee (TC)</b>	Resource request ranking completed and will share next month's College Council meeting.
11. <b>Accreditation Steering Committee</b>	No Report

<b>FOLLOW-UP</b>		
Who	Item	Timeline
Dr. Ahrens	Presentation - KPIs	March 23 , 2023 College Council Meeting
Technology Committee	Technology Prioritization List	March 23, 2023 College Council Meeting

<p><b>WORK AHEAD</b></p> <p>○</p>
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**NEXT MEETING: Thursday, March 23, 2023, 3-5 PM**

**ADJOURN**

### ***Committees are to establish norms***

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

#### ***Engagement Norms***

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

1. Free flow of conversation and raising hands when needed.
2. Thumbs up/Thumbs down/Thumbs sideways to convey individual council members vote toward action items.
3. Parking lot for ideas and possible future action items.
4. Summarize talking points with similar language for constituency representatives to take back to their respected constituency and taking the last 5 minutes of the meeting to do this.
5. Estimated times for each agenda item is up to the Convener of the council.
6. No rank in the room, but those that wish can use salutations.
7. Please keep dialogue respectful.
8. Reminder – body language.
9. Once a semester we have a social gathering.
10. Starting and Ending the meeting on time.
11. Respect each other.
12. Repeating what was voted on after the vote.
13. Education/background from other committees to make appropriate decisions.
14. Use of technology/cell phones is only in an emergency, and to be mindful and professional of the meeting.
15. Norms will be revisited once a semester for now.

#### ***Virtual Norms*** (Established April 2020):

1. Consensus / voting: (a) state item for vote in the chat, (b) record votes in chat grouped by constituencies.
2. Use the raise hand feature in the participant window when you wish to speak.
3. Mute microphone when not speaking.
4. Record the meetings for note taker to use as needed.
5. Consider ways for guests to observe (i.e. use “Registration” feature for meetings. Keep the chat area reserved for voting and advisory members.