

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**  
**STRATEGIC HIRE REQUEST**  
**5/16/2022**

Date

Site	Position	Justification
<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	Please include:  <b>Position Title:</b> CDC Aide  <b>Position #:</b> <b>CL00445</b>  <b>FTE: .90</b>  <b>Level: 12</b>  <b>Department: CDC</b>	<ol style="list-style-type: none"> <li><b>1. Key responsibilities of position:</b> <ul style="list-style-type: none"> <li>○ Classroom management: support CDC Assistant Sr. in planning environment and supporting curriculum implementation. Engage children for learning during individual and small group instruction</li> <li>○ Support classroom for constant supervision, completion of ratios and daily routine care.</li> <li>○ Support CDC Assistant Sr. with child observations and documentation required for all child assessments, child level outcomes, and school readiness goals.</li> </ul> </li> <li><b>2. Current status of position: VACANT</b> <ul style="list-style-type: none"> <li>○ Filling a replacement position included in the budget</li> </ul> </li> <li><b>3. Strategic Staffing Rationale:</b>            Please address at least one of the following items:           <ul style="list-style-type: none"> <li>○ <b>Legal mandates</b> As per Title V regulations, Section 18290 student teacher ratios must be maintained to be in compliance. Early Head Start classrooms must maintain a ratio of 1 adult for every 4 children.               <ol style="list-style-type: none"> <li>a. <b>Health and safety priorities</b> The health of the children must be continuously observed. Children must be inspected daily for illness. Health and Human Services Title 22 101226.2 &amp; 101226.3</li> <li>b. <b>Essential supervision This position is critical to the daily operations of the CDC lab and the childcare and education services that are provided to the children who attend the center.</b> A high quality teaching staff provides examples of best practices in early care and education for the children; modeling and mentorship for our campus Child Development instructional program for Child Development college students.</li> </ol> </li> </ul> </li> <li><b>4. Budget Impact – Please specify the following:</b> <ul style="list-style-type: none"> <li>○ Is position included in the current budget? <b>Yes</b> / No</li> <li>○ Funding Source? Unrestricted / <b>Restricted (State and federal grant funded)</b></li> <li>○ Smartkey and Salary Object: 1371597-2110</li> <li>○ Annual Salary at Step B: \$27,570 includes benefits</li> </ul> </li> </ol>