



| <b>ROUTINE BUSINESS</b>   |  |
|---|--|
| <ol style="list-style-type: none"> <li><b>1. Welcome</b></li> <li><b>2. Establish Quorum</b> (50%+1 of voting members)</li> <li><b>3. Additions/Deletions to Agenda</b></li> <li><b>4. Approve Meeting Notes</b></li> <li><b>5. Public Comment</b> (5 min)</li> <li><b>6. President’s Report</b> (5 min)</li> </ol> | <ol style="list-style-type: none"> <li>1. Meeting began at 3:06 PM</li> <li>2. No voting, quorum did not need to be met</li> <li>3. Reviewed the Purpose and Norms:<br/>First suggestion made is to change “<i>Rules of Engagement</i>” to something with less of a deficit language connotation. Denise suggested <i>Engagement or Engagement Norms</i>. Javier shared if we are going back to assemble majority vote or even simple majority vote (51%). He suggested that it is more professional and seamless. Pearl added that number 6 in the norms “No Rank” isn’t very helpful. Her suggestion is to add more inclusive language or something of that matter. Bill clarified that the “No Rank” was created for those of rank to try not to pull rank. Liz agreed and believes that there is no need for titles (Dr., Ms., Mr.) and rank in the group. Graylin agreed but he feels that it is up to the individual to see fit to the salutations. He suggested “All voices will be respected equally”. Javier believes in no controlling those in the meeting, such as the #8 “Reminder- Body language”. The group agreed to condense the norms to 4-5 helpful norms, rather than what is there. The norms are to be taken back to their constituency groups are will review the suggested changes in the next meeting. Pearl added that College Council is supposed to review the norms then share out to the groups. A subgroup is still suppose meet and share with the College Council at the next meeting. Final group is Michele Martens, Pearl Lopez, and Javier Ayala. On Page 10, the norms have been updated already. FINAL action item is to review the update handbook and read the norms and be ready to give feedback at the following meeting.</li> <li>4. <a href="#">Approved minutes</a></li> <li>5. N/A</li> <li>6. President Whisenhunt joined later in the meeting, she reported they have brought back College Hours and send kudos to the team that helps put that on. Shared the hard work that Financial Aid is doing to welcome back students including the “Welcome Back” Grant up to \$1,000. She shared that there is 8 position to fill in the spring, and will be moving forward with finding a VPAS interim. Finally, she thanked Bill McGreevy for his hard work and dedication that he has put in at Grossmont.</li> </ol> |

**DISCUSSION OF PRIOR AGENDA ITEMS / OLD BUSINESS**

**Governance Review Updated Timeline**

Bill states that Graylin set out the revised handbook copy in May and again in the summer. Bill asked if there was input from the contingent groups. Javier shares feedbacks, in the handbook it mentions that Administration Reps are a part of the council, but Admin. Reps have members in the district. AA covers those District employees. The handbook stipulates that only Grossmont College employees can serve on the contingency groups. Javier asks to the group, how we can accommodate those at District who are under AA representation, and what to participate in the government structure. Bill suggests that AA can put forward as a group the suggestion to include those from District who are presented by AA. Michael added that there is a district handbook but it is not comprehensive/detailed as Grossmont's handbook. Javier gave an example of being a District employee, wanting to participating in Equity Task Force Council, but they are not allowed too even though they are represented by Admin Association. Michele shares that there are 3 classified senates including one for District employees but that specific senate is on hiatus. In a conversation with the Chancellor, it was decided that we cannot absorb those in District to be a part of their Grossmont group (Classified Senate & Admin. Association) because they are not allowed to be in search committees, etc.

Bill continues states that the verbiage in the handbook has not been finalized therefore proposals for changes in the handbook are to be sent to the VPAA Office to be gathered and shared in the future meeting. Mike agreed to put together suggested verbiage with Nicole and Javier and bring back to College Council.

Pearl Lopez asked to get an updated timeline to review for the next College Council.

**NEW BUSINESS**

**1.Strategic Hires:**

Fall 2022:

- a. Admissions and Records Assistant (2)
- b. Vice President of Administrative Services

Summer 2022:

- c. CDC Aide (2)
- d. Facilitator I – Culinary Arts
- e. Training Assistant
- f. Library Technician II (2)

**1.Strategic Hires**

Fall 2022:

- a. [A& R Assistant](#) , [A&R Assistant](#)
- b. [VP of Administrative Services](#)

Summer 2022:

- c. [CDC Aide](#), [CDC Aide](#)
- d. [Facilitator I- Culinary Arts](#)
- e. [Training Assistant](#)
- f. [Library Technician II](#), [Library Technician II](#)

**FOR CONSENSUS \***

*\* On College Council, consensus is reached when at least three-fourths (75%) of voting members present are in agreement on a decision. Consensus is not reached on College Council if more than two (2) of those in the minority are members of the same constituency (Gov. Handbook, pg. 10).*

| <b>INFORMATION AND DISCUSSION</b>               |  |
|---|--|
| <b>1. Compressed Calendar</b><br>(J. Contreras) | <p>1. Jose Contreras gave a quick update due to Eric Kline's being unavailable. Jose shared to the group that Eric has been meetings with various groups all over the campus. Taking account of their feedback and making revision when necessary. Jose stated that all suggestions, comments, or concerns should be emailed directly to Eric. Liz Barrow added that she suggests everyone take a look at the calendar and think of ways how this timeline can affect or have any unintended consequences and share those with Eric.</p> |

| <b>CONSTITUENCY AND COMMITTEE REPORTS</b>  |  |
|--|--|
| <p>1. <b>Constituency Updates</b><br/>ASGC, Academic Senate,<br/>Classified Senate,<br/>Administrators Association</p> | <p><b>ASGC:</b> N/A</p> <p><b>Academic Senate:</b> Pearl reported back to the group that a HyFlex coordinator has been chosen (Elizabeth Burke). This position will serve the needs of those that have issues or will like assistance with HyFlex functions. She later adds that the role is to serve everyone on campus that is using a HyFlex room. She shares the concerns on the workload to implement the compressed calendar, in addition to the workload from the CDC Consortium. There is expressed anxiety of the workload and this was shared with the Chancellor.</p> <p><b>Classified Senate:</b> Michele shared that Classified Senate swore in 24 new senators. Senators retreat will be Friday, 10/28/22 from 11-4PM. They are bringing back their student pop up events.</p> <p><b>Administrators Association:</b> N/A</p> |
| <p>2. <b>Budget Committee (BC)</b></p>   | <p>Bill shared that Dawn Heuft has been selected as Co- Chair. They reviewed their norms, Bill provided a summary of the student centered funding formula. Resource Allocation Model Sub Group was created that reviews, Graylin reports in this group.</p>  |
| <p>3. <b>Facilities Committee (FC)</b></p>   | <p>N/A</p>   |
| <p>4. <b>Planning and Institutional Effectiveness Committee (PIEC)</b></p>   | <p>N/A</p>   |
| <p>5. <b>Professional Development Committee (PDC)</b></p>  | <p>N/A</p>   |
| <p>6. <b>Staffing Committee (SC)</b></p>   | <p>Bill shared that Graylin is now the Co-Chair to the Classified member. Graylin shared that there are 9 positions funded. The top 5 have been selected from the list, the next 4 will be selected through the next AUP process. Working on staffing plan.</p>  |
| <p>7. <b>Classified Staffing Prioritization Committee (CSPC)</b></p>   | <p>In December the Chairs will go to College council for endorsement of positions</p>  |
| <p>8. <b>Faculty Staffing Prioritization Committee (FSPC)</b></p>  | <p>Oct 3 The PIEC will send out the staffing requests, rank them after presentation. The ranks will go to the FSCP meeting. Then in Dec. they will go to College Council.</p>  |
| <p>9. <b>Student Success &amp; Equity Committee (SSEC)</b></p>   | <p>N/A</p>   |
| <p>10. <b>Technology Committee (TC)</b></p>  | <p>Michele shared as that the bulk of the meeting was talking about the CANVAS shell has been created to house all items of the TC.</p>  |
| <p>11. <b>Accreditation Steering Committee</b></p>   | <p>N/A</p>   |

| FOLLOW-UP |      |          |
|-----------|------|----------|
| Who       | Item | Timeline |
|           |      |          |
|           |      |          |

- WORK AHEAD**
- *Governance Evaluation*
    - *Follow-up on draft, edits, and create final document for constituency reviews.*

NEXT MEETING: Thursday, October 27, 3pm-5pm (Griffin Gate, [ZOOM LINK](#))

**ADJOURN meeting ended at 4:27 PM**

### ***Committees are to establish norms***

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

### ***Rules of Engagement***

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

1. Free flow of conversation and raising hands when needed.
2. Thumbs up/Thumbs down/Thumbs sideways to convey individual council members vote toward action items.
3. Parking lot for ideas and possible future action items.
4. Summarize talking points with similar language for constituency representatives to take back to their respected constituency and taking the last 5 minutes of the meeting to do this.
5. Estimated times for each agenda item is up to the Convener of the council.
6. No rank in the room, but those that wish can use salutations.
7. Please keep dialogue respectful.
8. Reminder – body language.
9. Once a semester have a social gathering.
10. Starting and Ending the meeting on time.
11. Respect each other.
12. Repeating what was voted on after the vote.
13. Education/background from other committees to make appropriate decisions.
14. Use of technology/cell phones is only in an emergency, and to be mindful and professional of the meeting.
15. Norms will be revisited once a semester for now.

### ***Virtual Norms*** (Established April 2020):

1. Consensus / voting: (a) state item for vote in the chat, (b) record votes in chat grouped by constituencies.
2. Use the raise hand feature in the participant window when you wish to speak.
3. Mute microphone when not speaking.
4. Record the meetings for note taker to use as needed.
5. Consider ways for guests to observe (i.e. use “Registration” feature for meetings. Keep the chat area reserved for voting and advisory members.