GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
STRATEGIC HIRE REQUEST
_____12/3/2018_____
Date

Site	Position	Justification

☒GC
☐CC
☐DS
	Please include:
	
	Position Title:
	
	Assistive Technology – Alternate Media Specialist
	
	Position #:
	CL-00375
	
	FTE: 1.0
	
	Level:
	CL-40
	
	Department:
	A.R.C.
		1. **Key responsibilities of position:**
		 o Assists in the implementation of assistive technology throughout the campus;
		 o Serves as a liaison between faculty, administration, campus computing facilities, and Accessibility Resource Center (ARC);
		 o Provides technical assistance and support to faculty and staff in regard to the use of alternate media and assistive computer technology to meet campus accessibility needs;
		 o Increase accessibility for media, technology, and related programs surrounding materials and enhancing learning.
		
		2. **Current status of position:**
		
		 o <mark>Filling a replacement position included in the budget</mark>
		 o Filling a restructured position included in the budget
		   ◼ Has an Org Mod been approved? Yes / No
		   ◼ Org Mod approval date _____
		 o Filling a new position
		   ◼ Has an Org Mod been approved? Yes / No
		   ◼ Org Mod approval date _____
		 o Other (please specify)
		
		3. **Strategic Staffing Rationale:**
		 Please address at least one of the following items:
		
		   Legal mandates: **A.R.C. is mandated by legislation (Title V) to provide accommodations in a timely manner to students with disabilities.**
		 o Accreditation requirements
		 o Health and safety priorities
		 o Critical threshold of instruction or support services: **Critical threshold of educational or support services A.R.C. is a critical support service within the institution to ensure state compliance of Title V, ADA, and sections 504 and 508 of the Rehabilitation Act.**
		 o Essential supervision
		
		4. **Budget Impact – Please specify the following:**
		 o Is position included in the current budget? **Yes** / No
		 o Funding Source? Unrestricted / **Restricted**
		 o Smartkey and Salary Object: 1335091-2110
		 o Annual Salary at Step B: $61764