



**GROSSMONT COLLEGE**  
**College Council**  
**Thursday, February 24, 2022**  
**3-5 p.m.**  
Zoom Meeting

**Telephone Options:**

- +1 669 900 6833 (US Toll)
- +1 346 248 7799 (US Toll)
- +1 253 215 8782 (US Toll)
- +1 646 876 9923 (US Toll)
- +1 301 715 8592 (US Toll)
- +1 312 626 6799 (US Toll)

Zoom: <https://cccconfer.zoom.us/j/98655254065>

**MINUTES**

**Purpose:** The College Council is the apex governance body which provides guidance and recommendations to the College President regarding institutional policies, planning, and processes in support of the college mission. It engages all college constituency groups (students, faculty, classified professionals and supervisors/administrators) and the governance system as a whole through the maintenance of clear governance practices and policies, coordination of committee work across functions, and a commitment to continuous improvement and consensus building. The constituent-based representatives of the council serve the college by maintaining a broad, college-wide, and student-centered view of the needs of the institution – both in the weighing of the input from its committees and in bringing forward items for consideration and discussion. In all matters within its purview, it will maintain a focus on the goal of equitable outcomes for all students as a key value informing decision making.

CONVENER	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (ASGC)	ADVISORY
<input checked="" type="checkbox"/> <del>Marsha Gable</del> Marshall Fulbright	<input type="checkbox"/> Aundrea Kaiser	<input checked="" type="checkbox"/> Barbara Gallego
	<input type="checkbox"/> TBD	<input type="checkbox"/> Patty Sparks
	<input type="checkbox"/> TBD	<input checked="" type="checkbox"/> Judd Curran
		<input type="checkbox"/> Bill McGreevy
		<input checked="" type="checkbox"/> Marshall Fulbright

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Pearl Lopez	<input checked="" type="checkbox"/> Michele Martens	<input type="checkbox"/> Javier Ayala
<input type="checkbox"/> Julio Soto	<input type="checkbox"/> <del>Diana Barajas</del>	<input checked="" type="checkbox"/> Eric Klein
<input checked="" type="checkbox"/> Richard Unis	<input type="checkbox"/> <del>Victoria Rodriguez</del>	<input type="checkbox"/> Wayne Branker
<input type="checkbox"/> Maria Martinez	<input checked="" type="checkbox"/> Bryan Lam	<input checked="" type="checkbox"/> Michael Copenhaver

RECORDER	PRESIDENT	GUESTS
<input checked="" type="checkbox"/> Graylin Clavell	<input checked="" type="checkbox"/> Denise Whisenhunt	<input type="checkbox"/>
<i>*Italicized = Non-voting</i>		<input type="checkbox"/>
		<input type="checkbox"/>

<b>ROUTINE BUSINESS</b>	
<p><b>1. Welcome</b></p> <p><b>2. Establish Quorum</b> (50%+1 of voting members)</p> <p><b>3. Additions/Deletions to Agenda</b></p> <p><b>4. Approve Meeting Notes</b></p> <p><b>5. Public Comment</b> (5 mins)</p> <p><b>6. President's Report</b></p>	<p>Greetings / Introductions</p> <p>Did not meet quorum. This will be an informational meeting. Victoria Rodriguez has taken on an administrator position and will no longer serve as a Classified Senate Representative. Also, Diana Barajas has resigned from Classified Senate. Those two representative spots will need to be refilled.</p> <p>1.27.2022 Meeting Minutes - N/A – moved to March Meeting</p> <p>N/A</p> <p>President Whisenhunt extended a thank you for all of Student Services for all that they have done with this first week back to campus and all the programs offered. She also touched on her appreciation on the health and safety of the reopening of the campus and all the work done to make that possible.</p> <p>There will be efforts to provide information including the President's Office hours and other members extending the same method to keep employees informed.</p> <p>President Whisenhunt spoke glowingly on the work and discussions in the CASTE book read. This work will lead into the equity leadership work coming ahead to transform our campus accordingly.</p> <p>President Whisenhunt needs a little more time on the hiring lists so those will be tabled and emailed out to the members once she completes the review of those lists.</p> <p>She finished off with saying that she is energized and enjoying seeing the students back on campus and the campus looking lively.</p>

<b>DISCUSSION OF PRIOR AGENDA ITEMS / OLD BUSINESS</b>	
<b>Governance Review/Evaluation</b>	<b>TABLED</b>
<p><b>Strategic Hires:</b></p> <p>a. <b>Business Services Specialist</b></p> <p>b. <b>Student Services Assistant</b></p>	<p>a. <b>Business Services Specialist:</b> No questions and/or comments on this position.</p> <p>b. <b>Student Services Assistant:</b> No questions and/or comments on this position.</p>

<b>NEW BUSINESS</b>	

**FOR CONSENSUS \***

*\* On College Council, consensus is reached when at least three-fourths (75%) of voting members present are in agreement on a decision. Consensus is not reached on College Council if more than two (2) of those in the minority are members of the same constituency (Gov. Handbook, pg. 10).*

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**INFORMATION AND DISCUSSION**

<b>Faculty Staffing List</b>	This will be tabled to the March meeting as President Whisenhunt needs more time reviewing the lists.
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**CONSTITUENCY AND COMMITTEE REPORTS**

<p>1. <b>Constituency Updates</b> ASGC, Academic Senate, Classified Senate, Administrators Association</p>	<p><b>Academic Senate:</b> Nothing to report on right now other than the administrative assistant for the Academic Senate has left for a full-time position and is currently vacant. Pearl touched on the impact that Classified Staff has on this campus and that she recorded the minutes for the most recent senate meeting.</p> <p><b>Classified Senate:</b> Michele announced that 4 senators have stepped down from Classified Senate as well as the participatory governance committees they serve on.</p> <p>Michele shared that Dana Mints will be seeing what she can do to further assist the Classified Senate e-board.</p> <p><b>Administrators Association:</b> No report.</p>
<p>2. <b>Budget Committee (BC)</b></p>	<p>Bryan reported out on the most recent meeting. The committee is reviewing the blurb for the committee in the governance handbook and the timeline for turning in those edits to the handbook. They also reviewed their share outs to their constituency groups.</p>
<p>3. <b>Facilities Committee (FC)</b></p>	<p>N/A</p>
<p>4. <b>Planning and Institutional Effectiveness Committee (PIEC)</b></p>	<p>N/A</p>
<p>5. <b>Professional Development Committee (PDC)</b></p>	<p>N/A</p>
<p>6. <b>Staffing Committee (SC)</b></p>	<p>Janette reviewed and shared edits made on the charge and responsibilities of the Staffing Committee section of the government handbook. The edited handbook was then emailed to the committee members.</p>
<p>7. <b>Classified Staffing Prioritization Committee (CSPC)</b></p>	<p>N/A</p>
<p>8. <b>Faculty Staffing Prioritization Committee (FSPC)</b></p>	<p>N/A</p>
<p>9. <b>Student Success &amp; Equity Committee (SSEC)</b></p>	<p>N/A</p>
<p>10. <b>Technology Committee (TC)</b></p>	<p>N/A</p>
<p>11. <b>Accreditation Steering Committee</b></p>	<p>N/A</p>

FOLLOW-UP		
Who	Item	Timeline

<p><b>WORK AHEAD</b></p> <ul style="list-style-type: none"><li>• <i>Governance Evaluation (FA21)</i><ul style="list-style-type: none"><li>○ <i>All members provide input through evaluation link &lt;include link here&gt;</i></li><li>○ <i>Review Handbook and provide suggestions for edits, deletions, additions</i></li></ul></li></ul>
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<p><b><u>NEXT MEETING:</u> Thursday, March 24, 3pm-5pm <a href="#">via Zoom</a></b></p>
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**ADJOURN – The meeting ended at 3:30pm.**

### ***Committees are to establish norms***

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

#### ***Rules of Engagement***

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

1. Free flow of conversation and raising hands when needed.
2. Thumbs up/Thumbs down/Thumbs sideways to convey individual council members vote toward action items.
3. Parking lot for ideas and possible future action items.
4. Summarize talking points with similar language for constituency representatives to take back to their respected constituency, and taking the last 5 minutes of the meeting to do this.
5. Estimated times for each agenda item is up to the Convener of the council.
6. No rank in the room, but those that wish can use salutations.
7. Please keep dialogue respectful.
8. Reminder – body language.
9. Once a semester have a social gathering.
10. Starting and Ending the meeting on time.
11. Respect each other.
12. Repeating what was voted on after the vote.
13. Education/background from other committees to make appropriate decisions.
14. Use of technology/cell phones is only in an emergency, and to be mindful and professional of the meeting.
15. Norms will be revisited once a semester for now.

#### ***Virtual Norms*** (Established April 2020):

1. Consensus / voting: (a) state item for vote in the chat, (b) record votes in chat grouped by constituencies.
2. Use the raise hand feature in the participant window when you wish to speak.
3. Mute microphone when not speaking.
4. Record the meetings for note taker to use as needed.
5. Consider ways for guests to observe (i.e. use “Registration” feature for meetings. Keep the chat area reserved for voting and advisory members.