

# GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

## STRATEGIC HIRE REQUEST

1/19/2022

Date

Site	Position	Justification
<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	Please include:  <b>Position Title:</b> CDC Aide  <b>Position #:</b> CL-00177  <b>FTE:</b>  0.90  <b>Level:</b> CL-12  <b>Department:</b> CDC	<p><b>1. Key responsibilities of position:</b></p> <ul style="list-style-type: none"> <li>○ Classroom management: support CDC Assistant Sr. in planning environment and supporting curriculum implementation. Engage children for learning during individual and small group instruction</li> <li>○ Support classroom for constant supervision, completion of ratios and daily routine care.</li> <li>○ Support CDC Assistant Sr. with child observations and documentation required for all child assessments, child level outcomes, and school readiness goals.</li> </ul> <p><b>2. Current status of position:</b></p> <ul style="list-style-type: none"> <li>○ <input checked="" type="checkbox"/> <b>Filling a replacement position included in the budget</b></li> <li>○ Filling a restructured position included in the budget               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes / No</li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ Filling a new position               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes / No</li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ Other (please specify)</li> </ul> <p><b>3. Strategic Staffing Rationale:</b> Please address at least one of the following items:</p> <ol style="list-style-type: none"> <li>a. <b>Legal mandates:</b> As per Title V regulations, Section 18290 student teacher ratios must be maintained to be in compliance. Early Head Start classrooms must maintain a ratio of 1 adult for every 4 children.</li> <li>b. Children must be visually supervised at all times (even in restroom and while napping). Health and Human Services Title 22 regulation 101229.</li> <li>c. <b>Health and safety priorities:</b> The health of the children must be continuously observed. Children must be inspected daily for illness. Health and Human Services Title 22 101226.2 &amp; 101226.3</li> <li>d. <b>Essential supervision: This position is critical to the daily operations of the CDC lab and the childcare and education services that are provided to the children who attend the center.</b> A high quality teaching staff provides examples of best practices in early care and education for the children; modeling and mentorship for our campus Child Development instructional program for Child Development college students</li> </ol>

		<p><b>4. Budget Impact – Please specify the following:</b></p> <ul style="list-style-type: none"><li>○ Is position included in the current budget? <b>Yes</b> / No</li><li>○ Funding Source? Unrestricted / <b>Restricted</b></li><li>○ Smartkey and Salary Object: 1371591 &amp; 1372194-2110</li><li>○ Annual Salary at Step B:</li></ul>