

# Default Report

Grossmont Participatory Governance Survey for SS&E Committee Members\_Fall 2020  
November 12th 2020, 2:31 pm PST

## Q1 - Please identify your position at Grossmont College:

#	Answer	%	Count
1	Student	7.69%	1
2	Full-time faculty	23.08%	3
3	Part-time faculty	0.00%	0
4	Classified staff	46.15%	6
5	Administrator	23.08%	3
	Total	100%	13

## Q86 - How long have you served on this committee?

How long have you served on this committee?

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3 Years

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Since its inception

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A little over a year

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3 months

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a few months

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1.5 years

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6 months

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2 yrs

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1 1/2 years

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2 months

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1 year

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1 semester

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Almost 2 years and before when it was a task force

## Q2 - How do you prepare for committee meetings?

How do you prepare for committee meetings?

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I read meeting minutes from previous meeting, review agenda, and attachments (when emailed in advance).

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I am the recorder. I send out the agenda and attachments the week before. Open up Zoom approximately 5 minutes before the meeting starts to let people in the Zoom room.

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Sometimes I just read the notes. Sometimes I prepare presentations for the meeting. Sometimes I just show up.

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I don't know what this committee actually does.

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I read the agenda, and if available, meeting minutes

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Review minutes from previous meeting, review my own notes, review agenda and look over any documents sent out from committee.

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I read the meeting minutes and then make sure I have all the materials necessary for the meeting as well information that I might know about that is on the agenda.

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Review the minutes from previous meeting and agenda. Peruse the websites of other CCCs SS&E initiatives and agenda.

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review previous minutes, read agenda and attachments, discuss with constituency (if needed)

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I read the notes from the previous meeting or any notes I took.

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read previous minutes when available and review agendas when available

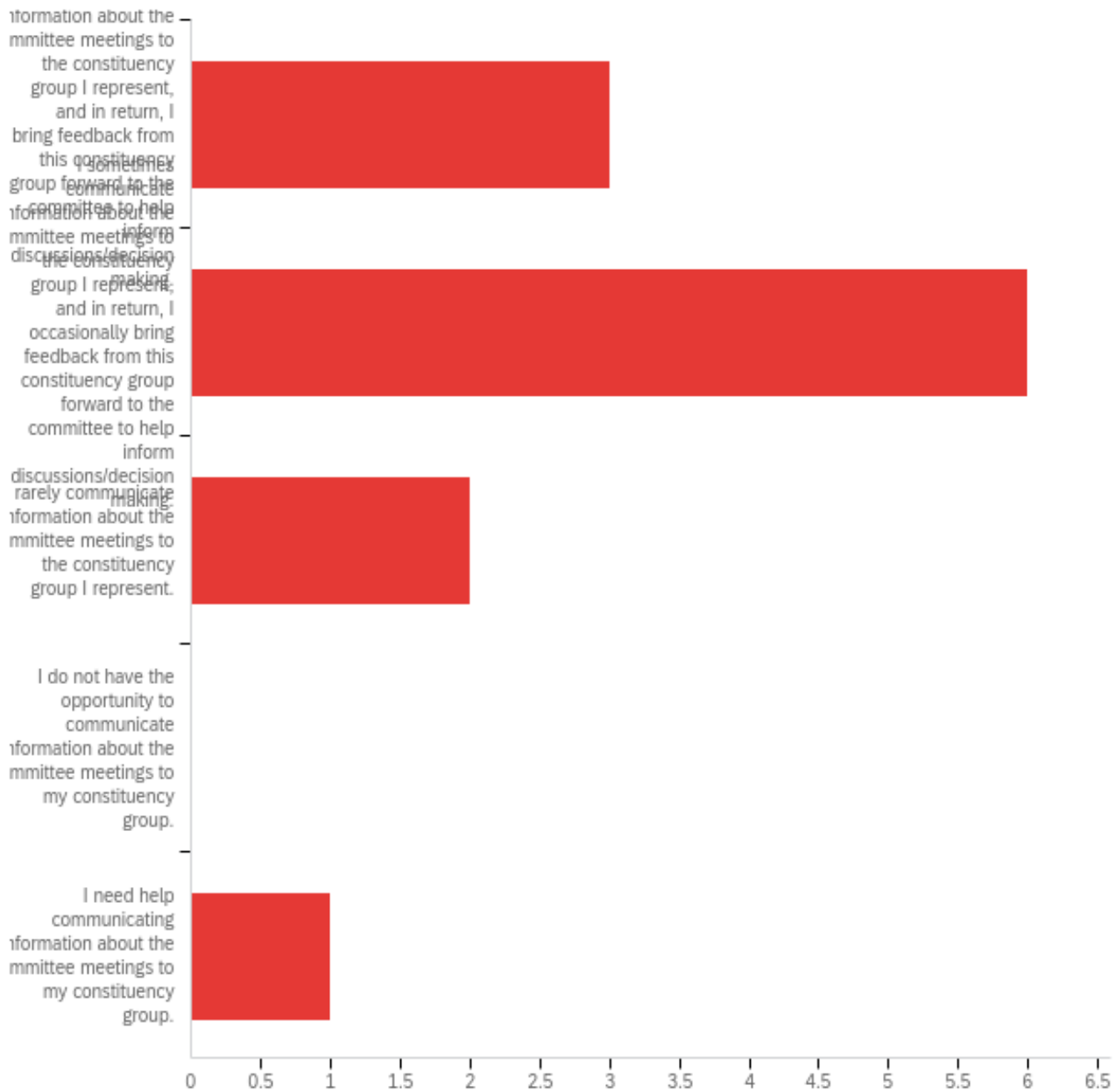
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Review agenda

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Read minutes, agenda and notes taken

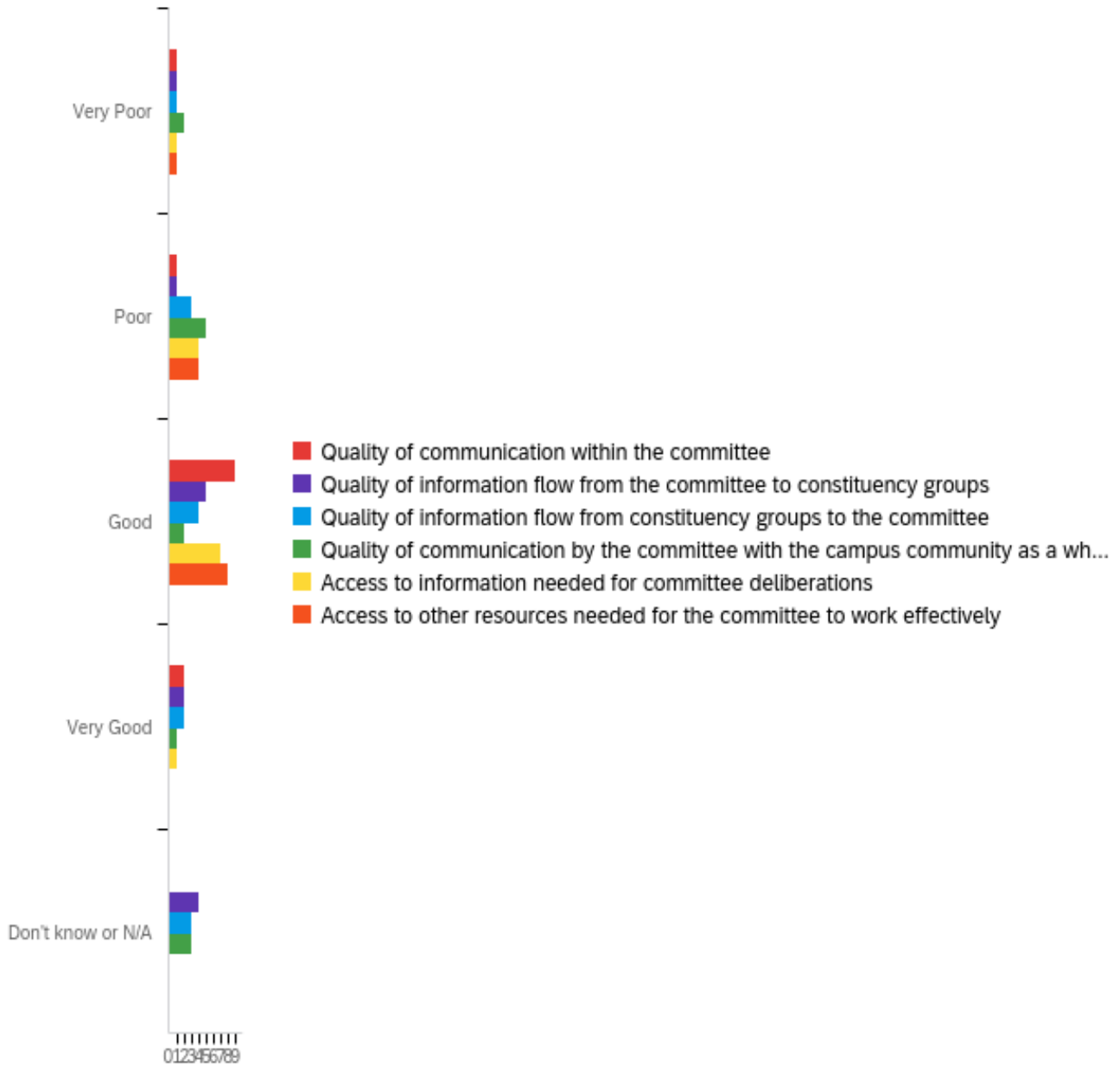
**Q3 - Which sentence best reflects your level of participation while serving on this participatory governance committee:**



#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	Which sentence best reflects your level of participation while serving on this participatory governance committee:	1.00	5.00	2.17	1.07	1.14	12

#	Answer	%	Count
1	I promptly and regularly communicate information about the committee meetings to the constituency group I represent, and in return, I bring feedback from this constituency group forward to the committee to help inform discussions/decision making.	25.00%	3
2	I sometimes communicate information about the committee meetings to the constituency group I represent, and in return, I occasionally bring feedback from this constituency group forward to the committee to help inform discussions/decision making.	50.00%	6
3	I rarely communicate information about the committee meetings to the constituency group I represent.	16.67%	2
4	I do not have the opportunity to communicate information about the committee meetings to my constituency group.	0.00%	0
5	I need help communicating information about the committee meetings to my constituency group.	8.33%	1
	Total	100%	12

**Q4 - Please rate the quality of communication within this participatory governance committee:**

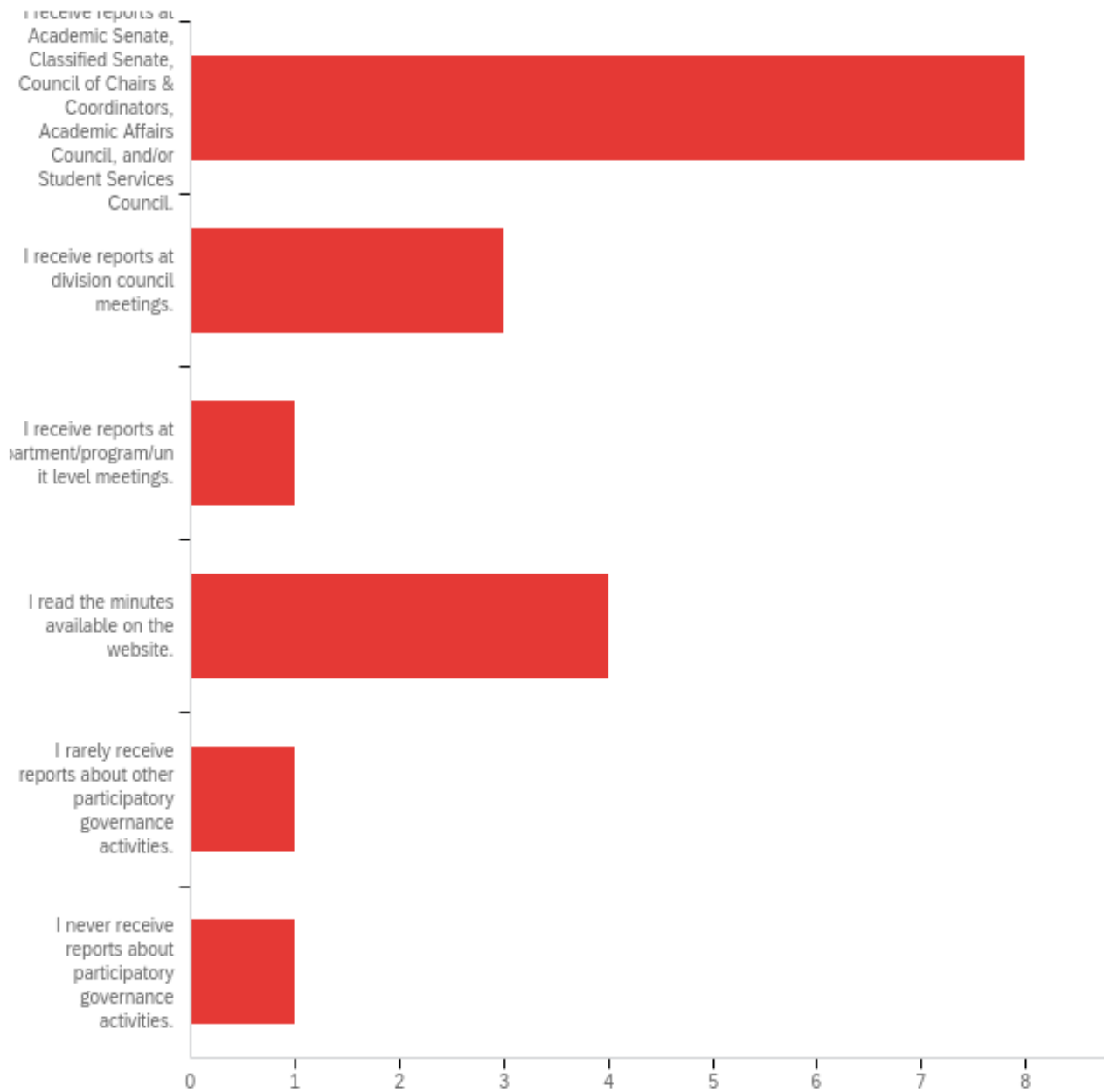


#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	Quality of communication within the committee	1.00	4.00	2.92	0.73	0.53	13
2	Quality of information flow from the committee to constituency groups	1.00	5.00	3.54	1.22	1.48	13
3	Quality of information flow from constituency groups to the committee	1.00	5.00	3.23	1.25	1.56	13
4	Quality of communication by the committee with the campus community as a whole	1.00	5.00	2.85	1.41	1.98	13

5	Access to information needed for committee deliberations	1.00	4.00	2.62	0.74	0.54	13
6	Access to other resources needed for the committee to work effectively	1.00	3.00	2.54	0.63	0.40	13

#	Question	Very Poor	Poor	Good	Very Good	Don't know or N/A	Total					
1	Quality of communication within the committee	7.69%	1	7.69%	1	69.23%	9	15.38%	2	0.00%	0	13
2	Quality of information flow from the committee to constituency groups	7.69%	1	7.69%	1	38.46%	5	15.38%	2	30.77%	4	13
3	Quality of information flow from constituency groups to the committee	7.69%	1	23.08%	3	30.77%	4	15.38%	2	23.08%	3	13
4	Quality of communication by the committee with the campus community as a whole	15.38%	2	38.46%	5	15.38%	2	7.69%	1	23.08%	3	13
5	Access to information needed for committee deliberations	7.69%	1	30.77%	4	53.85%	7	7.69%	1	0.00%	0	13
6	Access to other resources needed for the committee to work effectively	7.69%	1	30.77%	4	61.54%	8	0.00%	0	0.00%	0	13

**Q5 - Please select the statement that best represents how you receive information about the activities of other participatory governance committees (check all that apply):**



#	Answer	%	Count
1	I receive reports at Academic Senate, Classified Senate, Council of Chairs & Coordinators, Academic Affairs Council, and/or Student Services Council.	44.44%	8
2	I receive reports at division council meetings.	16.67%	3
3	I receive reports at department/program/unit level meetings.	5.56%	1
4	I read the minutes available on the website.	22.22%	4



5	I rarely receive reports about other participatory governance activities.	5.56%	1
6	I never receive reports about participatory governance activities.	5.56%	1
	Total	100%	18

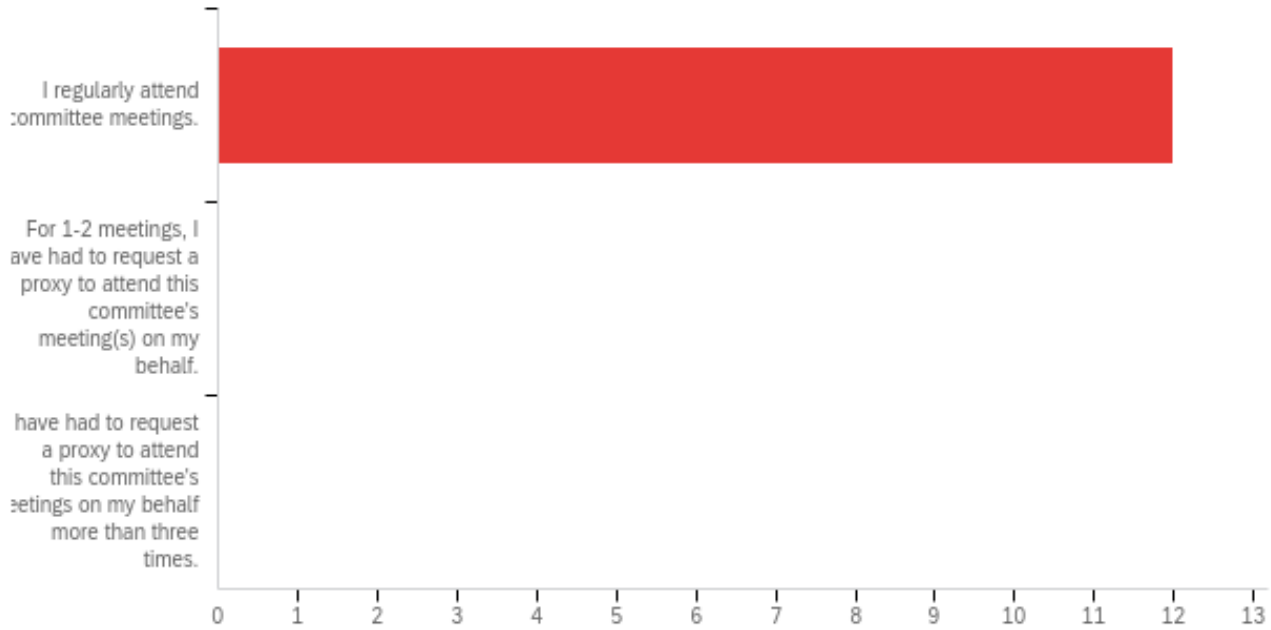
**Q6 - Please rate how often this committee's processes, interactions, and outcomes reflected each of the following characteristics:**

#	Question	Never		Rarely		Sometimes		Almost Always		Don't Know or N/A		Total
1	COLLABORATIVE: Inclusive, open to input, respectful of diverse opinions, facilitated meaningful dialogue	7.69%	1	7.69%	1	30.77%	4	53.85%	7	0.00%	0	13
2	TRANSPARENT: Easy to access information and committee documentation; clearly defined roles, responsibilities, and processes; effective and meaningful communication with the Grossmont College community	0.00%	0	15.38%	2	53.85%	7	23.08%	3	7.69%	1	13
3	EVIDENCE-BASED: Incorporated relevant, accurate, complete, timely qualitative and/or quantitative data and information; decisions or recommendations not based solely on assertion, speculation, or personal anecdote	7.69%	1	0.00%	0	30.77%	4	46.15%	6	15.38%	2	13
4	EFFECTIVE: Made progress toward the committee's goals/intended results	7.69%	1	30.77%	4	38.46%	5	7.69%	1	15.38%	2	13
5	EFFICIENT: Made efficient use of members' time, expertise, skills, and effort; served the committee's specified purposes in the best possible manner	7.69%	1	7.69%	1	61.54%	8	15.38%	2	7.69%	1	13

**Q6 - Thinking about your service on this council during the 2018-19 academic year, please indicate the extent to which you agree or disagree with the following statements:**

#	Question	Strongly Disagree		Disagree		Agree		Strongly Agree		Don't Know or N/A		Total
1	I felt comfortable contributing ideas	7.69%	1	15.38%	2	61.54%	8	7.69%	1	7.69%	1	13
2	My ideas were treated with respect, whether or not others agreed with them	7.69%	1	7.69%	1	69.23%	9	7.69%	1	7.69%	1	13
3	I had sufficient opportunities to provide input into council recommendations	7.69%	1	15.38%	2	53.85%	7	0.00%	0	23.08%	3	13

**Q8 - How would you categorize your level of attendance:**



#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	How would you categorize your level of attendance:	1.00	1.00	1.00	0.00	0.00	12

#	Answer	%	Count
1	I regularly attend committee meetings.	100.00%	12
2	For 1-2 meetings, I have had to request a proxy to attend this committee's meeting(s) on my behalf.	0.00%	0
3	I have had to request a proxy to attend this committee's meetings on my behalf more than three times.	0.00%	0
	Total	100%	12

**Q9 - If you have used a proxy to attend this committee's meetings on your behalf, how have you received information about the missed meeting?**



#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	If you have used a proxy to attend this committee's meetings on your behalf, how have you received information about the missed meeting?	0.00	0.00	0.00	0.00	0.00	0

#	Answer	%	Count
1	I have emailed the proxy after the meeting to learn about what I missed at the meeting.	0.00%	0
2	I met with the proxy to learn to learn about what I missed at the meeting.	0.00%	0
3	I relied on the meeting notes to learn about what I missed at the meeting.	0.00%	0
4	None of the above. I catch up with the committee business while at the next meeting.	0.00%	0
	Total	100%	0

**Q8 - Please rate your agreement with the following statements regarding this council during the 2018-19 academic year:**

#	Question	Strongly Disagree		Disagree		Agree		Strongly Agree		Don't Know or N/A		Total
1	Committee members clearly understood the mandate and charge of the committee	8.33%	1	58.33%	7	25.00%	3	0.00%	0	8.33%	1	12
2	Meetings were held at the regularly scheduled time	0.00%	0	8.33%	1	50.00%	6	41.67%	5	0.00%	0	12
3	Meeting agendas were available to members at the start of each committee meeting	0.00%	0	8.33%	1	58.33%	7	33.33%	4	0.00%	0	12
4	Draft minutes of prior meetings were available to members at the start of each committee meeting for approval	0.00%	0	25.00%	3	41.67%	5	33.33%	4	0.00%	0	12
5	The committee started on time (within 5 minutes of expected start time)	0.00%	0	8.33%	1	58.33%	7	33.33%	4	0.00%	0	12
6	The committee ended on time (within 5 minutes of expected end time)	0.00%	0	8.33%	1	75.00%	9	16.67%	2	0.00%	0	12
7	The length of the meetings was adequate to perform the work of the committee	0.00%	0	16.67%	2	50.00%	6	25.00%	3	8.33%	1	12
8	The chair(s) operated the committee effectively	8.33%	1	16.67%	2	41.67%	5	25.00%	3	8.33%	1	12

**Q9 - Based on your experience on the council this academic year, please describe how the council's work could be improved.**

Based on your experience on the committee, please describe how the committee's work could be improved.

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Overarching goals, vision, and purpose of the committee need to be clear and understood. A significant amount of time has been spent going in circles because we don't know and/or understand how to move from discussing topics to making motions for recommendations and/or action. While the college has gone through a participatory governance restructure, it seems that many are not aware of how to make recommendations for actionable items.

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I don't think it's entirely clear to everyone how our committee is supposed to work. Because of the nature of equity work, we want to do things that are action-oriented. When we propose actions, we are told that we are not an operational committee. We are continually told what our committee is not, but not what we can do as a committee. I think a lot of committee members feel stuck and frustrated into inaction.

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Waste of time.

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These meetings need to be more focused and action oriented. The agendas need more substance. I'm unsure how this committee sits in relationship to the other participatory governance committees.

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There was never a tangible goal for the committee at one time, it seemed to bounce around and expectations weren't always clear for the committee members (in terms of what we are expected to share with our constituencies and bring back). There have been times where it is difficult to do a report out for my constituency because I simply do not know what is of value or not. Having a clear idea of what our goal is and a debrief at the end of the meetings (or a pulse check for questions) would be helpful.

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The overall scope of work needs to remain consistent and fluid from meeting to meeting. New concepts and ideas can be introduced but not fully change the trajectory of the previous meeting agenda.

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There should be a better understanding about how to collect feedback from departments/constituency groups when we are not experts on the topics. Also, I am curious about how many members do research on their own time outside of the committee meeting.

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We need more direction on what we are suppose to do. If presented with data, we need training in how to present this data to our constituent groups and what is it that we are asking them for? feedback on how to improve or just presenting it to create awareness on data?

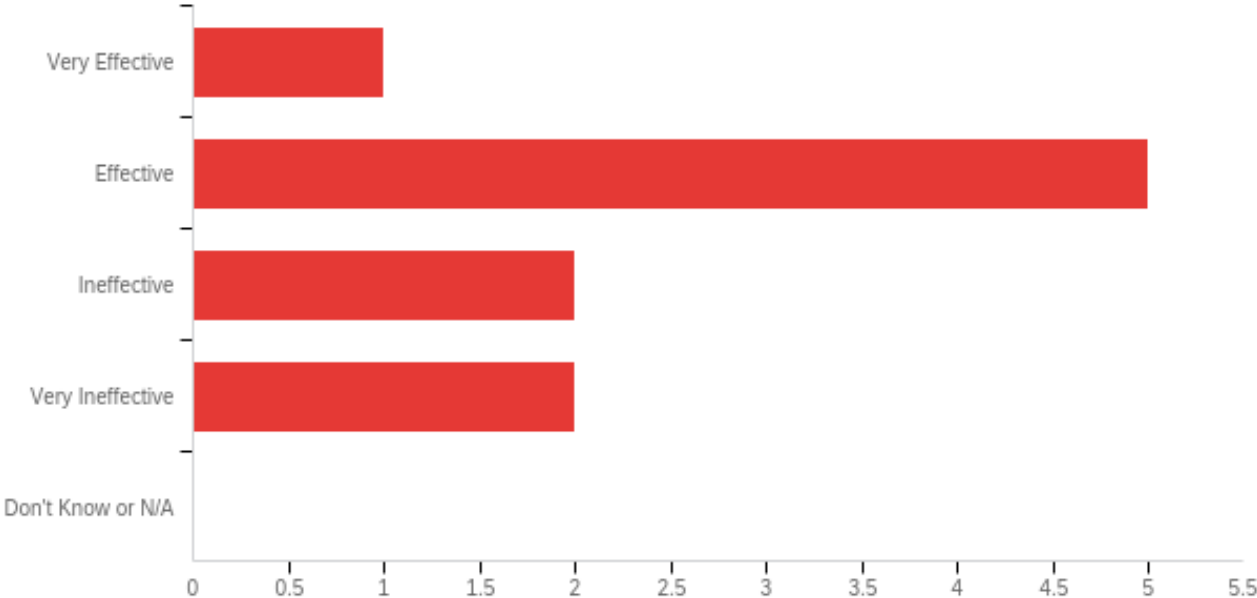
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There does not seem to be a clear purpose for the committee- what it serves, what authority it may have or not, what is its intention?

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No suggestions at this time.

**Q12 - Please rate your opinion on the overall effectiveness of our participatory governance structure.**



#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	Please rate your opinion on the overall effectiveness of our participatory governance structure.	1.00	4.00	2.50	0.92	0.85	10

#	Answer	%	Count
1	Very Effective	10.00%	1
2	Effective	50.00%	5
3	Ineffective	20.00%	2
4	Very Ineffective	20.00%	2
5	Don't Know or N/A	0.00%	0
	Total	100%	10



**Q13 - Please briefly explain why you chose the response you did in the previous question.**

Please briefly explain why you chose the response you did in the previous question.

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It seems like many entities within the participatory governance structure struggle to understand how to proceed through processes.

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Our structure is effective. We are still working out the kinks. Members need to read the hand book and ask questions. Invest time to learn about the college. The college needs to invest time in the members and educate them on the process.

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I think that information flows well, overall, across the college because of this structure. I think all major constituency groups can be heard because of our structure. I just think that there's some confusion about how we're supposed to function, especially in this committee.

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No real results to show for it.

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We are generally doing good work but there is room for improvement in the level of communication or feedback from constituency group reps.

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Our new participatory governance structure allows member representation and contribution from each constituency group. Classified staff, now have a platform to participate at an equal level in the new governance structure.

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I think that the structure is much better than what it used to be; however, there is always room for improvement.

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I believe we can have improvements on how to share information to other groups.

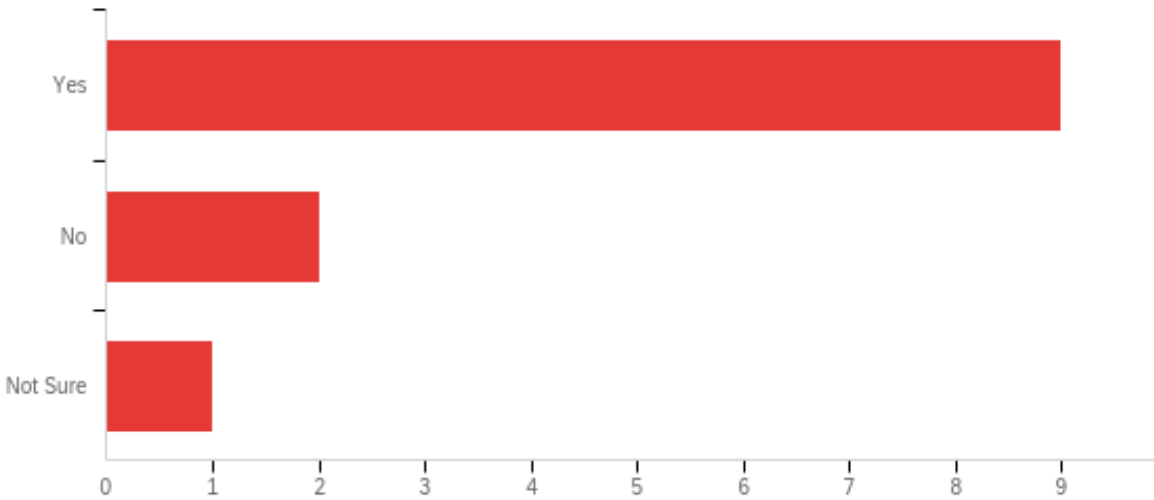
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Its not clear what the point of the committee is

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Seems to have streamlined communications and reduced excess groups.

**Q14 - Would offering professional development directed at your role (ex. co-chair, constituency representative, member of a specific committee, etc.) in the governance process be beneficial?**



#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	Would offering professional development directed at your role (ex. co-chair, constituency representative, member of a specific committee, etc.) in the governance process be beneficial?	1.00	3.00	1.33	0.62	0.39	12

#	Answer	%	Count
1	Yes	75.00%	9
2	No	16.67%	2
3	Not Sure	8.33%	1
	Total	100%	12