

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
STRATEGIC HIRE REQUEST**

2/21/20

Date

Site	Position	Justification
<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	Please include: Position Title: CDC Assistant Sr. Position #: IA-00100 FTE: .90 Level: 24 Department: CDC	<ol style="list-style-type: none"> 1. Key responsibilities of position: <ul style="list-style-type: none"> ○ Classroom management: plan environment and curriculum, engage children for learning during individual and group activities, support staff duties, work with lab students on college coursework evaluate assignments. ○ Manage classroom staff for constant supervision, completion of classroom routines and proper ratios. Complete observation, documentation, and all required assessments and child level outcomes. ○ Provide parent/teacher conferences twice yearly, participate in monthly staff meetings, guide and train student workers and learners. 2. Current status of position: <ul style="list-style-type: none"> ○ Filling a replacement position included in the budget Filling a vacancy ○ Filling a restructured position included in the budget <ul style="list-style-type: none"> ■ Has an Org Mod been approved? Yes / No ■ Org Mod approval date _____ ○ Filling a new position <ul style="list-style-type: none"> ■ Has an Org Mod been approved? Yes / No ■ Org Mod approval date _____ ○ Other (please specify) 3. Strategic Staffing Rationale: Please address at least one of the following items: <ul style="list-style-type: none"> ○ Legal mandates As per Title V regulations, section 18290 student teacher ratios must be maintained. Children must be visually supervised at all times (even in restroom and while napping) Title 22 regulations, Section 101229. ○ Accreditation requirements ○ Health and safety priorities: the health and safety of the children must be continually observed. Children must be inspected daily for illness. Active supervision is a requirement for all CDC grants: CDE, and Head Start. ○ Critical threshold of instruction or support services ○ Essential supervision A high quality teaching staff provides examples of best practices in care and early education for the children and role modeling and mentorship for our Child Development instructional programs for students.

		<p>4. Budget Impact – Please specify the following:</p> <ul style="list-style-type: none">○ Is position included in the current budget? Yes <u>General Childcare and Head Start grants</u>○ Funding Source? Restricted○ Smartkey and Salary Object: 1371591 Object code:2210○ Annual Salary at Step B: \$30,330