

MEMORANDUM

To: Staffing Committee
From: Classified Staffing Prioritization Committee (CSPC)
Re: Classified Staffing Ranked/Prioritized List for 2020-2021
Date: November 6, 2020

Committee Members:

- Marshall Fulbright (Co-Chair)
- Luma Shamon (Co-Chair, Classified Senate)
- Agustin Albarran (Administrators Assoc.)
- Renee Nasori (Administrators Association)
- Christine Girsch (Classified Senate)
- Janet Shipstead (Classified Senate)
- George Gastil (Academic Senate)
- Matthew Ring (Academic Senate)
- Marsha Gable (Ex-Officio, Staffing Co-Chair)
- Bill McGreevy (Ex-Officio)
- Krista Ames-Cook (Recorder)

Rank	Classified Position	Narrative	Funding Source
1	Accessibility Specialist (Instructional Technology)	There was a critical need demonstrated with this request. The application was well written, and the questions were thoroughly addressed. Institutional capacity issue: Universal design is suitable for everyone. The position will increase the level of service for faculty, staff, students & administration across the campus.	General
2	Performing Visual Arts Center (PVAC) Technician	There was a critical need demonstrated with this hiring request. The committee determined that this position is essential for instruction in the performing and visual arts areas. The new building will sit idle without this position. Cleanliness, Health & Safety of clean restrooms is critical for the opening of the new building.	General
3	Custodian #1 (PVAC)	There was a critical need demonstrated with this application. It was determined that this position is essential for instruction in performing and visual arts areas. The new building will sit idle without this position: cleanliness, Health & Safety of clean restrooms critical. Custodians are front line Ambassadors to the campus.	General

4	Custodian #2 (PVAC)	There was a critical need demonstrated with this application. It was determined that this position is essential for instruction in performing and visual arts areas. The new building will sit idle without this position: cleanliness, Health & Safety of clean restrooms critical. Custodians are front line Ambassadors to the campus.	General
5	Custodian #5 – Lead Night Shift	There was a critical need demonstrated with this application. It was determined that this position is essential for instruction in performing and visual arts areas. The new building will sit idle without this position: cleanliness, Health & Safety of clean restrooms critical. Custodians are front line Ambassadors to the campus.	General
6	Cooperative Agencies Resources for Education (CARE) Program Specialist	There was a critical need demonstrated by this staffing request. This position will provide vital support for EOPS and single parents. The submission outlined how this position and services are essential for student equity, retention & success, and better service the needs of vulnerable student populations.	Categorical: EOPS/CARE
7	Job Developer (Career Services)	A critical need was demonstrated. The position will provide essential resources and support for all Grossmont College students seeking job placements. This position is critical for student equity, retention & success.	General
8	Adult Reentry Program Coordinator (Career Services)	Partially addresses the questions. Provides critical support for adult/returning students not addressed through traditional support. Essential for student equity, retention & success.	General
9	Custodian #6 – Lead Day/Swing Shift	There is a critical need for this position, which is essential to provide direction for custodial staff. There could be compliance issues without this position: cleanliness, Health & Safety of clean restrooms critical. Custodians are front line Ambassadors to the campus community.	General
10	Custodian #9 – Lead Night Shift	Essential to provide direction for custodial staff. Currently, the College pays a considerable amount of overtime paying to meet the needs of the institution.	General
11	Maintenance Worker, General #1	Essential for preventative maintenance and ongoing critical repair issues. The College end up paying more money as out of class and overtime	General

12	Maintenance Worker, Sr. General #3 (HVAC)	Demonstrated need, however other positions showed a greater need at this time.	General
13	Instructional Design Technology Specialist (Distance Education)	There was a demonstrated need expressed for this position; however, there were other positions that showed more significant needs at this time.	General
14	International Students Director	Demonstrated need, however other positions showed a greater need at this time. Propose shifting some of these tasks to A.C.E. Classified employee with required skills & abilities (no training necessary) until International Student Enrollments increase.	General
15	Science Lab Tech II – Administration of Justice (AOJ)	The request did not adequately address some of the questions on the application. The committee recognizes the need for this position; however, this prioritization process's focus was on urgency levels for this year's recommendation list.	General
16	Athletic Fields Maintenance Worker	The request did not adequately address some of the questions on the application. The committee recognizes the need for this position; however, this prioritization process's focus was on urgency levels for this year's recommendation list.	General
17	Clerical Assistant, Intermediate (Facilities, Maintenance & Operations /FMO)	The request did not adequately address some of the questions on the application. The committee recognizes the need for this position; however, this prioritization process's focus was on urgency levels for this year's recommendation list.	General
18	Custodian #3	Phased rehiring plan provided by FMO Director that should be considered in future.	General
19	Grounds Maintenance Worker	Phased rehiring plan provided by FMO Director that should be considered in future.	General
20	Custodian #4	Phased rehiring plan provided by FMO Director that should be considered in future.	General
21	Maintenance Worker, General #2	Phased rehiring plan provided by FMO Director that should be considered in future.	General
22	Custodian #7	Phased rehiring plan provided by FMO Director that should be considered in future.	General
23	Custodian #8	Phased rehiring plan provided by FMO Director that should be considered in future.	General
24	Maintenance Worker, General #4	Phased rehiring plan provided by FMO Director that should be considered in future.	General
25	Custodian #10	Phased rehiring plan provided by FMO Director that should be considered in future.	General
26	Maintenance Worker, General #5	Phased rehiring plan provided by FMO Director that should be considered in future.	General

27	Maintenance Worker, General #6	Phased rehiring plan provided by FMO Director that should be considered in future.	General
28	Maintenance Worker, General #7	Phased rehiring plan provided by FMO Director that should be considered in future.	General
29	Maintenance Worker, General #8	Phased rehiring plan provided by FMO Director that should be considered in future.	General
30	Custodian #11	Phased rehiring plan provided by FMO Director that should be considered in future.	General
31	Custodian #12	Phased rehiring plan provided by FMO Director that should be considered in future.	General
32	Clerical Assistant (Student Affairs)	Replacement position, not a "new hire".	General
33	Chemistry Technician	Anticipated vacancy, not a "new hire".	General
34	Health Professions Specialist (Allied Health & Nursing)	Replacement position, not a "new hire".	General