

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT  
STRATEGIC HIRE REQUEST  
October 16, 2020**

Date

Site	Position	Justification
<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	<p><b>Please include:</b></p> <p>Position Title:  <b>Specialty Lab Technician III</b></p> <p>Unit/Classification  <b>CSEA</b></p> <p>Position:            IA-00028</p> <p>FTE <b>1.0</b></p> <p>Department:  <b>Ceramics</b></p>	<p><b>1. What will the position do?</b></p> <ul style="list-style-type: none"> <li>• Perform a variety of technical and specialized duties related to the preparation, operation and maintenance of a Ceramics laboratory and related areas.</li> </ul> <p><b>2. Current status of position?</b></p> <ul style="list-style-type: none"> <li>○ Filling an unexpected vacancy, December 18, 2020</li> </ul> <p><b>3. Strategic Staffing Rationale</b>            Please address at least one of the following items when answering the questions below (provide specific details):</p> <p><u>Critical threshold of educational or support services</u> - Position is critical and instrumental to facilitating instructional delivery, per health and safety protocols and mandates, for all areas of the Ceramics program. This includes curriculum support with particular attention on the operation and maintenance of the Ceramic Building laboratories and related areas as well as assisting faculty and students in the use of a variety of equipment, materials and supplies in the instructional setting and preparing instructional materials and equipment for faculty demonstrations and student use as required, according to approved procedures.</p> <p><u>Legal mandates</u> - Position prepares and maintains various required records and reports related to laboratory operations, health and safety, supplies, inventory and budget, including required MSDS sheets and District Hazardous materials inventories per health and safety mandates from OSHA, Cal-OSHA, State and Local Fire Codes, Air Pollution Control Regulations and Hazardous Materials Handling and Waste</p> <p><b>4. Budget Impact – Identify the Following:</b></p> <ol style="list-style-type: none"> <li>a. Specify whether the position is included or not included in the current budget: Included in current budget</li> <li>b. Key code and Object code: 1378601-2210</li> <li>c. Fiscal Impact:             <ol style="list-style-type: none"> <li>i. Salary amount: CL32, Annual, Step B \$48756</li> <li>ii. Includes benefits</li> </ol> </li> <li>d. RAF impact (check one):             <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> No impact – replacement (vacant one year or less)</li> </ul> </li> </ol>