

Original Purpose:

The Budget Committee encourages transparency and constituency understanding of the budget, works to ensure that the budget allocation process is driven by college-wide planning and strategic priorities, and provides recommendations to the College Council on issues related to budget development and management.

In addition, the Budget Committee provides ongoing oversight in relation to budget changes and information at the State and District levels.

Revised Purpose:

The Budget Committee encourages transparency ~~and constituency understanding~~ of the budget and ~~works to~~ ensures that the budget allocation process is driven by college-wide planning and strategic priorities.

The Budget Committee reviews budget requests submitted through the Annual Unit Planning Process and provides prioritized recommendations to the College Council on issues related to budget development and management. Also, the committee provides ongoing oversight in relation to budget changes and information at the State and District levels.

~~The Budget Committee reviews and prioritizes budget requests and makes recommendations to College Council.~~

Responsibilities (Original)

- Receive information regarding ongoing state and District fiscal activities and review and discuss information on the state and District budgets as they apply to the College budget.
- Become educated about how the College's revenue and expenditure budgets are developed to provide a context in which to effectively carry out the responsibilities of the committee.
- Develop, interpret, recommend and communicate assumptions, priorities, guidelines and procedures related to budget processes and resource allocation integrating recommendations from the educational, technology and facilities master plans.
- Provide ongoing education for the college community on budget development and implementation.
- Disseminate information to administrative, faculty, classified and student constituencies regarding the College's financial resources and expenditures and bring feedback through Committee representatives.

- Review ongoing, discretionary, department budget requests submitted through the Annual Unit Plans* (Annual Unit Plans are influenced by Program Review, but the AUP contains annual operational needs as well as six-year strategic recommendations) based on College priorities and submit recommendations to College Council.
- Continually compile evidence related to accreditation Standard III.D, as well as other relevant accreditation requirements, and monitor the college's ongoing compliance with these requirements.
- Ensure ongoing attention to equitable educational outcomes and that needs of underrepresented populations and students with special needs are considered and addressed in the budget development process.
- Make recommendations to the College Council.

Responsibilities (Revised)

- ~~Become educated about how college revenue and expenditure budgets are developed to provide a context to effectively carry out the responsibilities of the Budget Committee and educate our college community on budget process. Receive information regarding ongoing state and District fiscal activities to review and discuss how they apply or affect our College Budget.~~
 - Review and prioritize ~~ongoing, discretionary, department~~ budget requests submitted through the Annual Unit Planning process and off-cycle budget augmentation requests based on College priorities. Submit recommendations to College Council. (*Annual Unit Plans are influenced by Program Review, but the AUP contains annual operational needs as well as six-year strategic recommendations)
 - Compile evidence related to accreditation Standard III.D, as well as other relevant accreditation requirements, and monitor the college's ongoing compliance with these requirements. [Report compliance status to College Council.](#)
 - Ensure that ongoing attention to equitable educational outcomes including needs of underrepresented populations and students with special needs are addressed in the budget development process.
 - Disseminate information to administrative, faculty, classified and student constituencies regarding the College's financial resources and expenditures and bring feedback through Committee representatives.
 - ~~Receive information regarding ongoing state and District fiscal activities to review and discuss how they apply or affect our College Budget.~~
- ~~Make recommendations to College Council.~~

~~Develop, interpret, recommend and communicate assumptions, priorities, guidelines and procedures related to budget processes and resource allocation integrating recommendations from the educational, technology and facilities master plans.~~

~~Review assumptions, priorities, guidelines and procedures related to budget processes and resource allocation integrating recommendations from the educational, technology and facilities master plans.~~

Membership (No revisions to membership)

Co-chairs:

Vice President of Administrative Services

Classified or Faculty selected by constituency group from committee membership
(Rotates annually)

Constituency Members:

3 members each from Classified Senate, Academic Senate, Students, Administrators' Association.

Ex-officio members:

None

Advisory members:

Vice President of Academic Affairs

Vice President of Student Services