

# Review of San Mateo CCD

## College San Mateo

In Fall 2013, BPC was suspended and its functions adopted by the Institutional Planning and Budget Committee (IPBC). IPBC will convene ad hoc groups as needed to address budget issues.

### **Mission**

The mission of the Budget Planning Committee is to ensure that the college maintains fiscal stability and that financial resources are allocated in accordance with agreed upon College priorities established by the Integrated Planning Committee.

## Skyline College

In an effort to strengthen the integration of planning and resource allocation the Strategic Planning and Allocation of Resources Committee (SPARC) was formed through the combination of the long-standing College Budget Committee (CBC) and Integrated Planning Council (IPC). The proposal to combine the two groups was developed during the Fall 2013 semester, and was formally recommended by both committees and approved by the College Governance Council in Spring 2014.

### **Charge**

The Skyline College Strategic Planning and Allocation of Resources Committee (SPARC) will coordinate, integrate and communicate college-wide planning and budgeting. Makes integrated planning and budget recommendations to the College Governance Council (CGC)

Reviews Apportionment Attendance Record link:

<https://skylinecollege.edu/sparc/assets/agendaminutes/2019-20/CCC-AttendanceReport-2019-20.pdf>

Reviews colleges scorecard: <https://skylinecollege.edu/prie/assets/scorecard/SC-scorecard.pdf>

## San Mateo Community County CCD

### **Planning and Budgeting Council**

The Planning and Budgeting Council (PBC) oversees and facilitates the institution's integrated planning and budgeting processes, including the Annual Strategic Plan, the Educational Master Plan, and any ACCJC reports, processes or recommendations.

Advices & makes recommendations to the President on matters pertaining to:

- prioritizing expenditures to advance the College goals, planning
- governance issues
- issues regarding college facilities, maintenance, and operations
- issues regarding campus climate

## ***PBC Responsibilities***

PBC reviews College and District policies and develops procedures to implement policy; provides accreditation oversight; establishes *ad hoc* work groups and subcommittees to address college planning needs and priorities.

The PBC's purpose is to provide recommendations directly to the college president on matters pertaining to institutional priorities, policies, procedures, planning and budget development.

PBC recommendations include the following:

- 1) Strategic planning issues (i.e., accreditation and campus plans),
- 2) Budgeting issues (prioritizing Fund 1 resource requests and serving as the focus of information sharing about other funds and expenditures).

Recommendations from the PBC are subject to approval by the college president.

- If the president does not accept the recommendation of the PBC, the president or designee will return to the PBC, immediately following their decision and explain why the recommendation will not be implemented or forwarded to the Board of Trustees at said time.
- Approved recommendation(s) of the PBC will be acted on or included in materials presented to the Board of Trustees, as the items are available.

Serves as the College's Accreditation Oversight Committee with particular focus on ensuring that the College meets all of the requirements and standards set by the Accrediting Commission for Community and Junior Colleges (ACCJC).

[By Laws](#)

[Example of Funded Requested Resources](#)