

Governance Handbook Evaluation and Updates (Needs to be updated)

WHEN	WHAT
January / February 2021	<ul style="list-style-type: none">• Develop “Handbook” survey using findings from Phase 1 to inform questions
March 2021	<ul style="list-style-type: none">• Incorporate feedback and recommendations for improvement into second edition of the Handbook
April / May 2021	<ul style="list-style-type: none">• Review & discuss draft of second edition of Handbook in committees & constituencies• Finalize draft
June 2021	<ul style="list-style-type: none">• Publish & distribute second edition of the Handbook

Spring 2019 Sample Feedback on Handbook

- Role of the recorder: need to establish whether recorders can vote
- Proxy member limits: clarity needed on # of proxies per constituency group
- Summer meeting schedule: should there be a summer meeting schedule?
- Meeting guests: clarity on roles/participation needed
- Ex-officio/advisory members: clarity needed on who can appoint these members
- Term lengths: for constituency members and co-chairs