

ONLINE TEACHING AND LEARNING COMMITTEE MEETING



Location: 70-173 or Zoom



Date: 2/26/2025



Time: 10-10:55 AM

AGENDA

I. Approved Minutes

II. Approved Agenda

III. AI and the AIAS.

Tate shared insights from the ASCCC AI and Education Conference, highlighting the increasing use of AI in education and its potential impact on job markets. Nancy and Jennifer agreed on the need for practical applications of AI in the classroom and the importance of teaching students how to use AI effectively. Adelle proposed sharing a scale or framework like the AIAS with faculty to guide them on how to use AI in their courses. The group also discussed the potential for AI to enhance learning and the need for examples of how to use AI effectively in teaching.

The group discussed the integration of AI in their syllabus and its potential impact on students and faculty. They agreed on the need for clear guidelines and policies regarding AI use, with a focus on responsible use. The group also considered the implications of AI on the workforce, particularly for students transitioning into the job market.

Tate discussed plans to facilitate a cross-college task force to develop policies and resources around AI, including teaching and learning, information security, and other related areas. Tate mentioned that he had already discussed this idea with Sharon and Karen, the Academic Center Presidents from both colleges, and they were supportive.

IV. Additional Comments/Announcements

a. Reminder! **Regional SDICCCA Accessibility Week**

i. Save the Date: March 10-14

ii. 20 sessions facilitated by regional DE coordinators, instructional designers, accessibility and DSPS experts

b. Request! Online Evaluation Workgroup is working to draft a revised online teaching evaluation form and accompanying rubric that incorporate DEIAA elements. Adelle would be grateful for any input.

OTLC CHARGE

The Online Teaching and Learning Committee serves as a consultative body on matters of student success, academic policy, course and program development, course and instructor evaluation, as well as instructor training as they pertain to online education. It makes recommendations to the Academic Senate. Recognizing and appreciating the diverse collection of identities, experiences, perspectives, and abilities of the students, faculty, staff, and community partners with whom we collaborate, the Online Teaching and Learning Committee commits itself to enriching academic experiences through the advancement of inclusion, diversity, equity, anti-racist, and anti-oppressive practices.

OTLC ATTENDANCE (MARKED WITH X)

Ex Officio Members:

- ☐ X Adelle Roe, OTLC Chair
- ☐ X Dawn Heuft, Instructional Design Technology Specialist
- ☐ X Elisabeth Burke, HyFlex Coordinator
- ☐ Jeanette Calo, POCR Lead
- ☐ X Tate Hurvitz, LTR Dean

Senate Appointed Members:

- ☐ X Peter Brooks, AHN (Allied Health and Nursing)
- ☐ X Virginia Young, ALC (Arts, Languages and Communications)
- ☐ X Carl Fielden, ARC (Accessibility Resource Center)
- ☐ X Michelle Soltero, CTE/WD (Career Technical Education/Workforce Development)
- ☐ X Natalye Harpin, ESBS (English, Social and Behavioral Sciences)
- ☐ X Felicia Kalker, LTR (Learning and Technology Resources)
- ☐ X Tim Cliffe, MNSESW (Mathematics, Natural Sciences, Exercise Science and Wellness)
- ☐ X Zayden Tethong, OER (Open Education Resource Liaison)
- ☐ X Jennifer Andrews, Part-time Faculty
- ☐ X Nancy Boskin-Mullen, Part-time Faculty

Vacant (Counseling)

ADVISORY/RESOURCE MEMBERS:

- Vice President of Academic Affairs or designee – Agustin Albarran
- Faculty Curriculum Co-Chair—Dee Aceves
- Information Systems Personnel
- Technology Support Personnel

RESOURCES:

- [OEI \(Online Education Initiative\) Course Design Rubric](#)
- [Peralta Equity Rubric](#)

NEXT OTLC MEETING

March 12, 2025, 10am