ONLINE TEACHING AND LEARNING COMMITTEE MEETING

🏠   Location: 70-173 or via Zoom

📅   Date: 11/13/2024

⏱   Time: 10-10:55 AM

AGENDA

I.   Approval of Minutes from 10/23/24

II.   Approval of Agenda

III.   Announcements

     a.   The U.S. Education Department (ED) failed to publish final rules on distance education, Return of Title IV Funds (R2T4), and TRIO eligibility by November. As a result, the regulations cannot be required to take effect when the next award year starts on July 1, in keeping with the requirements of the Higher Education Act.

IV.   Generative AI: Khanmigo

OTLC CHARGE

The Online Teaching and Learning Committee serves as a consultative body on matters of student success, academic policy, course and program development, course and instructor evaluation, as well as instructor training as they pertain to online education. It makes recommendations to the Academic Senate. Recognizing and appreciating the diverse collection of identities, experiences, perspectives, and abilities of the students, faculty, staff, and community partners with whom we collaborate, the Online Teaching and Learning Committee commits itself to enriching academic experiences through the advancement of inclusion, diversity, equity, anti-racist, and anti-oppressive practices.

RESPONSIBILITIES

●   Maintain currency in both legal mandates and best practices for online teaching and learning.

- Collaborate with and serve as a resource for the Faculty Professional Development Committee and the college-wide Professional Development Coordinators in order to assist in assessing and projecting professional development needs and offerings.
- Consult with appropriate college staff and administration on the content and structures for student support in online instruction.
- Serve as primary body for the review of potential new technologies related to online teaching and learning.
- Maintain ongoing relationships with local, regional, state, and national institutions/organizations regarding online teaching and learning.
- Coordinate with and serve as a resource for the Curriculum Committee on policies and procedures related to online teaching and learning.
- Coordinate and serve as a resource for the Academic Program Review Committee on matters related to online teaching and learning.
- Continually work to help ensure that online teaching and learning materials meet and (where possible) exceed standards of accessibility.
- Provide updates to the Academic Senate at least once each primary term.

OTLC MEMBERSHIP

Ex Officio Members:

☐ Adelle Roe, OTLC Chair

☐ Dawn Heuft, Instructional Design Technology Specialist

☐ Elisabeth Burke, HyFlex Coordinator

☐ Jeanette Calo, POCR Lead

☐ Tate Hurvitz, LTR Dean

Senate Appointed Members:

☐ Peter Brooks, AHN (Allied Health and Nursing)

☐ Virginia Young, ALC (Arts, Languages and Communications)

☐ Carl Fielden, ARC (Accessibility Resource Center)

☐ Michelle Soltero, CTE/WD (Career Technical Education/Workforce Development)

☐ Natalye Harpin, ESBS (English, Social and Behavioral Sciences)

- ☐ Felicia Kalker, LTR (Learning and Technology Resources)

- ☐ Tim Cliffe, MNSESW (Mathematics, Natural Sciences, Exercise Science and Wellness)

- ☐ Zayden Tethong, OER (Open Education Resource Liaison)

- ☐ Jennifer Andrews, Part-time Faculty

- ☐ Nancy Boskin-Mullen, Part-time Faculty

Vacant (Counseling)

ADVISORY/RESOURCE MEMBERS:

- Vice President of Academic Affairs or designee – Agustin Albarran
- Faculty Curriculum Co-Chair—Dee Aceves
- Information Systems Personnel
- Technology Support Personnel

ATTACHMENTS:

RESOURCES:

- OEI (Online Education Initiative) Course Design Rubric
- Peralta Equity Rubric

NEXT OTLC MEETING

December 11, 10am (potentially canceled if CVC POCR norming is at the same time)