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| A picture containing shape  Description automatically generated | | | | | | | | | | | | | | | | | | | | | |  |
| **Zero Textbook Cost (ZTC) Program Grant Application** | | | | | | | | | | | | | | | | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | | | |
| **Applicant Information** | | | | | | | | | | | | | | | | | | | | | | |
| Today’s Date: | | Click or tap to enter a date. | | | | | | | | | | | | | | | | | | | | |
| First Name: | | Click or tap here to enter text. | | | | Last Name: | | | | Click or tap here to enter text. | | | | | | | | | | | | |
| Email | | Click or tap here to enter text. | | | Phone: | | | Click or tap here to enter text. | | | | | | | | | | | | | | |
| Department: | | | Click or tap here to enter text. | | | | | | | | | | | | | | | | | | | |
| What is your step and class in the 2023/24 year? *(This is necessary for payment purposes)* | | | | | | | | | | | | | | | | | | | | | Click or tap here to enter text. | |
| **Course Information** | | | | | | | | | | | | | | | | | | | | | | |
| The priority of the grant is to develop a full ZTC degree or certificate. Strong applicants demonstrate how they contribute to a ZTC degree or certificate | | | | | | | | | | | | | | | | | | | | | | |
| Which course(s) will you develop as ZTC? | | | | Click or tap here to enter text. | | | | | | | | | | | | | | | | | | |
| Which General Education requirement(s) do the course(s) fulfill? | | | | | | | | | | | | | | | Click or tap here to enter text. | | | | | | | |
| Which Degree or Certificate requirements do the course(s) fulfill? | | | | | | | | | | | | | | | | Click or tap here to enter text. | | | | | | |
| **Project Information** | | | | | | | | | | | | | | | | | | | | | | |
| Which method(s) will you employ for your course(s) to become ZTC? | | | | | | | | | | | | | | | | | | | | | | |
|  | Curation of Existing OER (Open Educational Resources) | | | | | | | | | | | | | | | | | | | | | |
|  | Creation of new material with a Creative Commons license | | | | | | | | | | | | | | | | | | | | | |
|  | Curation of library materials | | | | | | | | | | | | | | | | | | | | | |
|  | Purchase of class set of books/textbooks | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | |
| Describe in more detail the method(s) you have selected and the final project. Discuss any existing OER, and how your project will utilize or expand upon existing OER. Describe how your project will be sustained beyond the grant term. | | | | | | | | | | | | | | | | | | | | | | |
| Click or tap here to enter text. | | | | | | | | | | | | | | | | | | | | | | |
| How does your proposed project enhance diversity, equity, inclusion, and anti-racism at Grossmont College? | | | | | | | | | | | | | | | | | | | | | | |
| Click or tap here to enter text. | | | | | | | | | | | | | | | | | | | | | | |
| Explain how you will meet accessibility requirements | | | | | | | | | | | | | | | | | | | | | | |
| Click or tap here to enter text. | | | | | | | | | | | | | | | | | | | | | | |
| Will you need assistance meeting accessibility requirements? | | | | | | | | | YES | | | |  | | | | NO | | |  | | |
| Explain how you will meet licensing requirements | | | | | | | | | | | | | | | | | | | | | | |
| Click or tap here to enter text. | | | | | | | | | | | | | | | | | | | | | | |
| Will you need assistance meeting licensing requirements? | | | | | | | | | YES | | | | | | |  | | NO |  | | | |
| Do you plan to collaborate with others on this project? | | | | | | | YES | |  | | | | | NO | | | |  | | | | |
| If you answered yes, list the Grossmont employees collaborating on this project. Include their step and class for the 2023/24 year. | | | | | | | | | | | | | | | | | | | | | | |
| Click or tap here to enter text. | | | | | | | | | | | | | | | | | | | | | | |
| **Timeline** | | | | | | | | | | | | | | | | | | | | | | |
| Give an approximate date when your project will be 25% complete. | | | | | | | | | | | Click or tap here to enter text. | | | | | | | | | | | |
| Describe the deliverables at the 25% completion point. | | | | | | | | | | | | | | | | | | | | | | |
| Click or tap here to enter text. | | | | | | | | | | | | | | | | | | | | | | |
| Give an approximate date when your project will be 50% complete. | | | | | | | | | | | | Click or tap here to enter text. | | | | | | | | | | |
| Describe the deliverables at the 50% completion point. | | | | | | | | | | | | | | | | | | | | | | |
| Click or tap here to enter text. | | | | | | | | | | | | | | | | | | | | | | |
| Give an approximate date when your project will be 100% complete.  Note that preferred due date is on or before June 2026 | | | | | | | | | | | | Click or tap here to enter text. | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | |
| Describe the deliverables at the 100% completion point. | | | | | | | | | | | | | | | | | | | | | | |
| Click or tap here to enter text. | | | | | | | | | | | | | | | | | | | | | | |
| **Instructions** | | | | | | | | | | | | | | | | | | | | | | |
| Download and save your document naming it ZTC Program Grant Application \_YOUR NAME | | | | | | | | | | | | | | | | | | | | | | |
| Upon completion Email your application to Lara Braff at lara.braff@gcccd.edu | | | | | | | | | | | | | | | | | | | | | | |
| **Scoring Rubric** | | | | | | | | | | | | | | | | | | | | | | |

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| --- | --- | --- | --- |
| Criteria | Criteria is missing or unsatisfactory | Criteria is partially met | Criteria is met fully and completely |
| The proposed project supports a locally significant degree/certificate. |  |  |  |
| The proposed project prioritizes existing ADTs. |  |  |  |
| The proposal considers existing OER before creating new OER; adopts/adapts as appropriate. |  |  |  |
| The proposal considers sustainability after grant funds are exhausted (i.e. how content will be updated and made available to students). |  |  |  |
| The proposed project enhance diversity, equity and inclusion at Grossmont College. |  |  |  |
| The proposal indicates clearly which degree or certificate will be further developed as a ZTC degree/certificate. |  |  |  |
| The proposal clearly indicates which course(s) will be developed as ZTC section(s). Include information on the G.E. requirements and/or degree/certificate requirements that the course(s) fulfill. |  |  |  |
| The proposal includes a specific plan for creating ZTC course(s), e.g., developing new OER, curating existing OER, finding/utilizing library resources, etc.). Include information on the methods you will use and the final product. |  |  |  |
| The proposal sets forth a clear and feasible timeline, steps for completion and budget. |  |  |  |